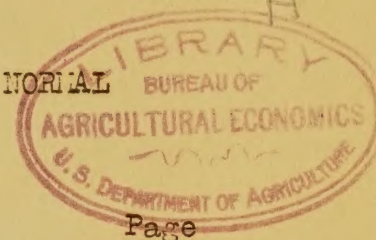


UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION

SOUTHERN DIVISION

INSTRUCTIONS FOR DETERMINING FARM ACREAGE ALLOTMENTS AND NORMAL
YIELDS UNDER THE 1941 AGRICULTURAL CONSERVATION PROGRAM
PART II - WHEAT

TABLE OF CONTENTSPage

Section 21.	General instructions	3
A.	Farms for which wheat acreage allotments and the usual wheat acreage will be determined	3
B.	Non-allotment and allotment wheat farm options	3
C.	Request for allotment for "new" wheat farms	3
D.	Determination of 1939 planted and diverted acreage	4
Section 22.	Grouping of farms	4
Section 23.	County office instructions	4
A.	Determination of usual acreage	4
(1)	Average acreage planted plus diverted	4
(2)	Adjustment of usual wheat acreage for topography and type of soil	6
(3)	Use of 1940 usual acreage adjusted for 1941	6
B.	Determination of farm wheat yields	7
(1)	Classification of farms with respect to wheat yields	7
(2)	Final wheat yields	7
(3)	Preliminary wheat yields	7
C.	Execution of Form SR-504-W	8
(1)	Tabulation of data	8
(2)	Summarization of data	10
(3)	Incompleteness reserve for group 2 farms	10
D.	Transmittal of Forms SR-504-W to the State office	11
E.	Notification of producers	11
(1)	Commercial counties - Area A	11
(2)	Non-commercial counties - Area A	12
(3)	All counties - Area B	12
(4)	Wheat allotment farms - Area B	12
F.	Final date for non-wheat allotment options	13
G.	Final date for allotment wheat farm options	13
H.	Determination of final allotments for group 2 farms	13
I.	Execution of Table 2, Form SR-301	14
(1)	Kind of record	14
(2)	Line 12 - 1941	14
Section 24.	State office instructions	15
A.	Checking of Form SR-301 and Form SR-504-W	15
(1)	Field auditors	15
(2)	Checking of Form SR-504-W	15

	Page
B. Determination of 1941 acreage allotments	15
(1) Analysis	15
(2) Determination of 1941 allotments	17
(3) Determination of 1941 allotments - Area B	19
C. Determination of 1941 wheat yields	21
(1) Counties for which the 1941 Agricultural Conservation Program yield is the same as the yield determined under the 1941 Crop Insurance Program	21
(2) Counties for which the 1941 Agricultural Conservation Program yield is not the same as the yield determined under the 1941 Crop Insurance Program, including counties for which a Crop Insurance yield has not been determined	21
D. Transmittal of Form SR-504-W to county offices	23

o o O o o

Sec. 21. General instructions. -

A. FARMS FOR WHICH WHEAT ACREAGE ALLOTMENTS AND THE
USUAL WHEAT ACREAGE WILL BE DETERMINED

The usual wheat acreage and a wheat acreage allotment shall be determined for each farm in Area A, and the usual wheat acreage shall be determined for each farm in Area B, on which wheat was seeded for harvest in any one of the years 1938, 1939, and 1940 and for any farm on which wheat will be seeded for harvest in 1941 but on which wheat was not seeded for harvest in any one of the years 1938, 1939, and 1940; except that the usual wheat acreage and a wheat acreage allotment shall not be determined for any farm in Area B on which the acreage of wheat normally seeded for harvest is 10 acres or less.

Maximum limit for usual acreage in Area B. - The sum of the usual wheat acreages determined for all farms in any county in Area B shall not exceed the sum of the average acreages seeded to wheat in 1938 and 1939 for such farms.

B. NON-ALLOTMENT AND ALLOTMENT WHEAT FARM OPTIONS

Any farm in Area A may be considered a non-allotment wheat farm upon approval by the county committee if the operator of the farm elects prior to November 1, 1940, in the commercial wheat counties, and December 31, 1940, in the non-commercial wheat counties, to have the farm considered as a non-allotment wheat farm. The acreage of wheat harvested in 1941 on any non-allotment wheat farm in Area A may not exceed the wheat acreage allotment determined for the farm or 10 acres, whichever is greater, without incurring a deduction with respect to wheat under the 1941 Agricultural Conservation Program.

All farms in Area B will be considered non-allotment wheat farms, except that upon approval of the county committee the operator may elect prior to November 1, 1940, to have the farm considered as an allotment wheat farm. The acreage of wheat harvested on any non-allotment wheat farm in Area B may not exceed the largest of (a) the usual wheat acreage, (b) 10 acres, or (c) if no wheat is marketed from the farm, 3 acres per family on the farm, without incurring a deduction with respect to wheat under the 1941 Agricultural Conservation Program.

C. REQUEST FOR ALLOTMENT FOR "NEW" WHEAT FARMS

The operators of farms on which wheat was not seeded for harvest in any one of the years 1938, 1939, and 1940, but on which wheat will be seeded for harvest in 1941, must request the county committee in writing for a specified wheat acreage allotment under the 1941 program. Such request must be made not later than a date set by the State committee.

Public notice of such date shall be given within the county at least 15 days before the expiration of the period for making request for a wheat acreage allotment for "new" wheat farms.

D. DETERMINATION OF 1939 PLANTED AND DIVERTED ACREAGE

Enter in line 8, column F, Table 2, Form SR-301, the 1939 planted plus diverted wheat acreage for the farm.

The 1939 planted plus diverted wheat acreage for the farm shall be determined as follows: If the 1939 wheat acreage in line 10, column B, is less than the 1939 wheat allotment in line 8, column D, section I, the planted plus diverted wheat acreage shall be the acreage in line 10, column B, plus 28 percent of the allotment in line 8, column D, section I. If the 1939 wheat acreage in line 10, column B, exceeds the 1939 wheat allotment in line 8, column D, section I, the 1939 planted plus diverted wheat acreage shall be the larger of (1) the acreage in line 10, column B, or (2) 128 percent of the wheat allotment in line 8, column D, section I.

Sec. 22. Grouping of farms. - Wheat farms shall be considered in two groups with respect to determining wheat acreage allotments. Group 1 shall represent "regular" wheat farms; that is, farms on which wheat was seeded for harvest in one or more of the years 1938, 1939, and 1940. Group 2 shall represent "new" farms; that is, farms on which wheat will be seeded for harvest in 1941 but on which wheat was not seeded for harvest in any one of the years 1938, 1939, and 1940.

Sec. 23. County office instructions. -

A. DETERMINATION OF USUAL ACREAGE

(1) Average acreage planted plus diverted. -

(a) 1935-1939. - The usual wheat acreage for the farm shall be determined on the basis of (1) the tilled acreage in the farm and (2) the crop rotation practices followed, as indicated by the average acreage seeded to wheat for harvest and diverted from the production of wheat (hereinafter referred to as planted plus diverted acreage) during the period 1935-1939, inclusive. The planted plus diverted wheat acreage for such period is entered in Table 2, Section II, Form SR-301.

If Table 2, Section II, Form SR-301, has not been executed for any farm, such table shall be executed in accordance with the instructions in Section 23, SRB-302, and Section 23, SRB-402. For each group 2 farm enter in line 11, column G, the 1941 wheat acreage allotment requested for the farm by the operator. The requested acreage allotment must be entered for each group 2 farm.

The total planted plus diverted wheat acreage for the five-year period, 1935-1939, will be the sum of the entries in lines 6 through 8, column D, and line 8, columns E and F, and shall be entered in line 1, extended, column F, Table 2, Form SR-301. The actual average planted plus diverted acreage for the five-year period shall be computed by dividing the total

planted plus diverted acreage for the period by the number of years for which data are shown and shall be entered in line 2, extended, column F. The actual average planted plus diverted acreage so determined shall be the usual acreage of wheat for the farm and shall be transferred to line 12, column F, unless it is determined, in accordance with the instructions outlined in (b) below, that such average is not representative of the tillable acreage and the crop rotation practices for the farm for 1941.

(b) Elimination of years with large or small acreage. - If the county committee determines that the planted plus diverted acreage for any of the years during the period 1935-1939 (a) was abnormally low due to extreme flood or drought, (b) is not typical of the farm for 1941 due to customary crop rotation practices or a change in such practices, (c) was abnormally high due to failure of crops other than wheat, or (d) is not substantiated by records and the committee finds good ground to believe that the actual acreage of wheat seeded for harvest on the farm in such year was substantially different from the acreage reported, such year shall be eliminated in determining the usual acreage of wheat for the farm, provided that any year prior to 1940 may also be eliminated if the farm in such year was not identical with the farm as constituted in 1940.

If any year during the period 1935-1939 is eliminated in accordance with the above instructions, the planted plus diverted wheat acreage for such year as shown in lines 6 through 8, column D, or in line 8, columns E and F, shall be lined out, but not obscured, using a blue pencil. A new total of the planted plus diverted wheat acreage for the remaining years of the period 1935-1939 shall be secured and entered in line 3, extended, column F. The average of the remaining years shall be determined by dividing the total in line 3, column F, by the number of years for which acreage was included in such total and shall be entered in line 12, column F, unless all the years during the period 1935-1939, inclusive, are eliminated by the committee.

In the event all the years during the period 1935 to 1939, inclusive, are eliminated, the committee shall determine the usual acreage of wheat on the basis of tillable acres and crop rotation practices; this usual acreage shall fall within the limits of the average annual acreage of wheat on such farm during the period 1935 to 1939 and the indicated usual acreage described in the next following two sentences. This indicated usual acreage shall be determined by multiplying the acreage of cropland on such farm in 1940 by the ratio of wheat acreage to cropland which was determined, or could have been determined, for this purpose under the regulations pertaining to the determination of 1940 farm wheat acreage allotments. If for any county or community such ratio does not appear representative of the usual ratio of wheat acreage to cropland for farms on

which wheat was seeded for harvest in 1938, 1939, or 1940, the ratio for such county or community shall be determined on a supplementary tabulation by dividing the average annual acreage of wheat seeded for harvest in 1937, 1938, and 1939, in lines 8, 9, and 10, respectively, column B, Table 2, Form SR-301, by the 1940 cropland on farms on which wheat was seeded for harvest in 1938, 1939, and 1940. If the 1940 acreage of cropland has not been determined, the 1939 acreage of cropland in line 1, column D, Section I, Form SR-301, for such farms shall be used in lieu of the 1940 acreage of cropland. The ratio used in determining the usual wheat acreage for farms for which all the years 1935-1939 are eliminated shall be entered and encircled in the heading of column F above the word "Total". The usual acreage so determined shall be entered in line 12, column F, Table 2, Form SR-301.

(2) Adjustment of usual wheat acreage for topography and type of soil.-- The description of the topography and type of soil shall be entered at the bottom of Table 2, Form SR-301, if such description has not already been entered. The usual acreage in line 12, column F, shall be adjusted by the county committee so as to reflect variations in the topography and type of soil of the cropland in the farm adapted to wheat; provided that such adjustment shall not exceed 25 percent. Enter in line 12, column G, the usual acreage adjusted for topography and type of soil in accordance with this subsection. If no adjustment is made in the usual acreage for topography and type of soil, transfer the entry in line 12, column F, to line 12, column G.

(3) Use of 1940 usual acreage adjusted for 1941. - If the county committee determines that the usual wheat acreage adjusted, as shown in line 11, column G, Table 2, Form SR-301, determined under the 1940 program is equitable for the farm on the basis of the tillable acreage, crop rotation practices, type of soil, and topography as described in (1) and (2) of this subsection A, the entry in line 11, column G, shall be transferred to line 12, column G, and the 1940 usual wheat acreage adjusted shall be the usual acreage for determining the wheat allotment under the 1941 program.

If the county committee determines that the 1940 usual acreage, readjusted for topography and type of soil, is equitable for the farm, such acreage adjusted in accordance with the provisions of paragraph (2) above may be used in determining the 1941 wheat acreage allotment.

If the entry in line 11, column G, is used as the 1941 usual wheat acreage adjusted, it will not be necessary to execute line 3, extended, column F, or line 12, column F. In any event, however, entries must be made in line 8, column F, as well as in lines 1 and 2, extended, column F, in accordance with the above instructions.

B. DETERMINATION OF FARM WHEAT YIELDS

(1) Classification of farms with respect to wheat yields. -

As an aid to committees in determining normal wheat yields under the 1941 program, wheat farms shall be considered in three classifications. The class symbol with respect to wheat yields under the 1941 program shall be entered above column H in the margin at the top of Table 2.

Enter the class symbol "I" for each farm for which the letter "R" has been entered in the margin to the left of column A for each year during the period 1931-1940, inclusive.

Enter the class symbol "II" for each farm for which the letter "O" has been entered in the margin to the left of the column A for any year(s) and the letter "R" for the other year(s), if any, during the period 1931-1940, inclusive.

Enter the class symbol "III" for each farm for which the letter "X" or "N" has been entered in the margin to the left of column A for any year during the period 1931-1940, inclusive, or for which a line has been drawn through columns A, B, and C indicating that no wheat was seeded on the farm during such year.

(2) Final wheat yields. - In counties for which the yield determined for the 1941 Agricultural Conservation Program is the same as the yield determined for the county under the 1941 Crop Insurance Program, the preliminary yield shall not be determined, in which case no entry shall be made in line 12, column I, Form SR-301. In such counties the final yield determined for the farm under the 1941 Crop Insurance Program, as shown in column 15, Form FCI-103-W shall be entered in line 12, column J, Form SR-301.

In counties for which the yield determined for the 1941 Agricultural Conservation Program is not the same as the yield determined under the 1941 Crop Insurance Program and in counties for which a Crop Insurance yield has not been determined, the preliminary yield for the farm shall be determined in accordance with the instructions in subsection (3).

(3) Preliminary wheat yields. - The county committee, with the assistance of the respective community committee, shall enter in line 12, column I, its preliminary normal yield for the farm for 1941, taking into consideration all available facts including the yield customarily made on the farm, weather conditions, type of soil, drainage, production practices, and general fertility of the land.

(a) Class I farms. - The yield to be entered in line 12, column I, for Class I farms shall be the entry in line 12, column H, unless the county committee determines that an upward adjustment is necessary for trends and abnormal weather conditions. An abnormally low yield for any year will be reflected in the respective line in column C and the committee through their

knowledge of local weather conditions during the respective year(s) shall determine whether such low yield(s) resulted because of unfavorable weather conditions. If it is determined that an upward adjustment is necessary, such adjustment shall be made on the basis of the factors outlined above and the adjusted yield entered in line 12, column I. If no adjustment is made, enter in line 12, column I, the entry in column H on the same line.

(b) Class II farms. - The yield to be entered in line 12, column I, for Class II farms shall be the entry in line 12, column H, unless the county committee determines that an adjustment is necessary so as to result in a yield for the farm which will be comparable with the preliminary yields determined for other farms which are similar upon the basis of the factors outlined above. Where the yield, if any, determined for the farm in connection with the 1941 Crop Insurance Program is determined by the county committee to be an accurate reflection of the above factors, such yield shall be entered in line 12, column I.

(c) Class III farms. - The county committee shall appraise a normal yield for each Class III farm on the basis of all available facts, including the yield customarily made on the farm, weather conditions, type of soil, drainage, production practices, and general fertility of the land. Where the yield, if any, determined for the farm in connection with the 1941 Crop Insurance Program is determined by the county committee to be an accurate reflection of the foregoing factors, such yield shall be the appraised yield for the farm. The appraised normal yield for any farm shall be comparable with the yields appraised for other farms in the same community which are similar with respect to the above factors. The appraised yield for the farm shall be entered in line 12, column I.

The final wheat yields for farms in counties in which it is necessary to determine preliminary farm wheat yields on Form SR-301 shall be determined by the State office. The final yield for farms in such counties shall be determined by the State office by making a horizontal adjustment, if necessary, in the preliminary yields recommended by the committees, in order that the weighted average yield for all farms in the county shall conform to the average yield determined for the county. Upon receipt of the approved Forms SR-504-W from the State office, however, the county office shall transfer the final yields from column 12, Form SR-504-W, to line 12, column J, Table 2, of the respective Forms SR-301.

C. EXECUTION OF FORM SR-504-W

(1) Tabulation of data. - Form SR-504-W shall be used in determining the wheat acreage allotments and for listing normal yields in connection with the 1941 program. In executing Forms SR-504-W farms shall be listed according to the two groups provided in Section 22. Enter in the spaces provided on each Form SR-504-W the name of the county and State and the group symbol. Columns 1 through 7 and columns

9 and 10 shall be filled out in accordance with the following instructions:

Column number and heading	Source of information
1. 1940 serial number	Form SR-301
2. 1941 serial number	Enter as soon as available if different from 1940 number.
3. Name of 1940 operator	Item a, Form SR-301. Enter the name of the 1941 operator as soon as available if different from the 1940 operator.
4. Cropland	Line 1, column D, Section I, Form SR-301
5. 1938-1939 average acreage	<u>In Area B:</u> Enter the sum of the entries in line 8, column E, and line 8, column F, Table 2, Form SR-301, divided by 2. <u>In Area A:</u> Leave blank.
6. 1935-1939 average wheat acreage	Line 2, extended, column F, Table 2, Form SR-301 (except for group 2 farms)
7. Usual wheat acreage adjusted	Line 12, column G, Table 2, Form SR-301
9. Preliminary yield	Line 12, column I, Table 2, Form SR-301 (if FCI county yield and ACP county yield are different)
10. Final yield	Line 12, column J, Table 2, Form SR-301 (This column shall be executed in the county office only if the FCI county yield and the ACP county yield are the same.)

The serial number in column 1 shall be encircled for each farm considered in Class I in accordance with instructions in subsection B above, and for such farms the unadjusted yield in line 12, column H, Table 2, Form SR-301, shall be entered in column 9, using a red pencil, to the left of the original entry in that column. For such farms if the preliminary yield is the same as the unadjusted yields, the preliminary yield in column 9 shall be encircled.

For group 2 farms enter the words "Requested allotment" in the heading of column 6, Form SR-504-W. Enter in column 6 for group 2 farms the entry in line 11, column G, Table 2, Form SR-301. It is necessary that an entry be made in column 6 for each group 2 farm.

(2) Summarization of data. When the above columns have been tabulated, the entries in each column shall be verified. The number of farms represented in column 1 shall be entered in the space for total at the bottom of each page. The total of columns 4 through 7, inclusive, shall be ascertained and entered in the applicable spaces at the bottom of each page.

A county summary shall be prepared by listing the page totals by groups on another listing sheet. On the county summary the total of each column shall be ascertained for each group and for the county.

For counties in Area B if the county total of column 7, Form SR-504-W, exceeds the county total of column 5, it will be necessary for the county committee to eliminate the excess acreage. Such excess shall be eliminated by making adjustments in the usual acreage for individual farms as shown in column 7, Form SR-504-W. The original entry in column 7 shall be lined out, but not obscured, and the adjusted entry shall be made in the left side of column 7. If it is necessary to adjust the original entries in column 7 so as not to exceed the maximum limit of usual acreage for farms in Area B, the adjusted entry must not vary by more than 25 percent from the usual wheat acreage for the respective farm.

(3) Incompleteness reserve for group 2 farms. - The county committee shall review the data tabulated on Forms SR-504-W for group 2 farms. On the basis of such data and their knowledge of the county, the committee shall estimate the incompleteness of group 2 farms. This incompleteness reserve shall be estimated in terms of the usual wheat acreage, adjusted for topography and type of soil, and shall represent the additional group 2 farms, if any, in the county not included on Forms SR-504-W.

The county committee's certification of the incompleteness of group 2 farms shall be substantially as follows:

Certification of Incompleteness of Group 2 Wheat Farms

We, the County Committee of _____ County, estimate that _____ acres fully represent the total of the usual wheat acreage adjusted for group 2 farms not listed on Forms SR-504-W.

(Date)

(Signatures of county committeemen)

The above certification shall be transmitted to the State office along with Forms SR-504-W for the county.

D. TRANSMITTAL OF FORMS SR-504-W TO THE STATE OFFICE

When Forms SR-504-W have been executed through column 7, each member of the county committee shall enter his signature and the date in the applicable spaces at the top of each listing sheet. Such forms along with the county summary should be transmitted to the State office not later than May 15, 1940. In transmitting Forms SR-504-W the carbon and the duplicate shall not be detached.

E. NOTIFICATION OF PRODUCERS

Producers shall be notified of their 1941 farm wheat acreage allotments (usual acreages in Area B), yields, and premium rates, if any, immediately upon receipt of the approved copies of Form SR-504-W from the State office. The applicable notice, Form ACP-116SC, ACP-116S, or ACP-116SB, shall be used for this purpose as hereinafter provided. The notice shall be prepared in duplicate only for farms for which the owner is different from the operator.

The notification form will not be prepared and mailed for any farm in Area A for which a 1941 wheat acreage allotment of less than five acres has been determined. A letter, similar to the attached suggested letter, shall be prepared and forwarded to the producer on each farm for which an allotment of less than five acres has been determined. If the county committee desires to revise the suggested letter, it is necessary that all of the pertinent provisions be retained in the letter in order that the producer may be properly informed relative to the wheat provisions of the program. If the producer requests, within 30 days after the county committee's wheat letter is mailed to him, that the farm be considered as a wheat allotment farm for 1941, the notification form will be prepared and forwarded to persons interested in the operation of the farm, in accordance with the applicable instructions in (1) or (2) below.

When the notices have been prepared, the original copy shall be enclosed in an envelope, properly addressed, and promptly mailed to the operator of the farm; in cases where the owner is different from the operator, the duplicate copy shall be mailed to the owner of the farm. A blank column on Form SR-504-W shall be properly designated and the date the notice is transmitted shall be entered therein.

Notices for group 2 farms shall not be mailed prior to July 1, 1940.

(1) Commercial counties - Area A. - Form ACP-116SC, "Notice of 1941 Wheat Acreage Allotment, Yield, and Premium Rate", shall be used in notifying producers in commercial wheat counties of Area A.

In the applicable spaces at the top of Form ACP-116SC enter the work sheet serial number and the name of the State and county. In the designated spaces enter the name of the operator and also the name of the owner, if different from the operator. The acreage of cropland in the farm shall be entered from column 4, Form SR-504-W. The wheat

acreage allotment shall be entered from column 8 and the yield from column 10, Form SR-504-W; the premium rate shall be entered from the applicable column of Form FCI-103-W.

The date, the signature and county office address of the chairman of the county committee, and the name of the county shall be entered in the applicable spaces at the bottom of the notice.

(2) Non-commercial counties - Area A. - Form ACP-116SW, "Notice of 1941 Wheat Acreage Allotment, Yield, and Premium Rate", shall be used in notifying producers in the non-commercial wheat counties of Area A. (This includes all Area A counties in Arkansas.)

In the applicable spaces at the top of Form ACP-116SW, enter the work sheet serial number and the name of the State and county. In the designated spaces enter the name of the operator and also the name of the owner, if different from the operator. The acreage of cropland in the farm shall be entered from column 4, Form SR-504-W. The wheat acreage allotment shall be entered from column 8 and the yield from column 10, Form SR-504-W; the premium rate from the applicable column of Form FCI-103-W.

The date, the signature and county office address of the chairman of the county committee, and the name of the county shall be entered in the applicable spaces at the bottom of the notice.

(3) All counties - Area B. - Form ACP-116SB, "Notice of 1941 Usual Acreage of Wheat, Yield, and Premium Rate", shall be used in notifying producers in Area B. This notice shall be prepared for each farm for which a usual wheat acreage is determined. For farms for which the wheat allotment provisions are elected, a notice of the wheat acreage allotment shall be prepared as hereinafter provided.

In the designated spaces at the top of Form ACP-116SB enter the work sheet serial number and the name of the State and county. In the applicable spaces, enter the name of the operator and also the name of the owner, if different from the operator. The acreage of cropland in the farm shall be entered from column 4, Form SR-504-W. The usual wheat acreage shall be entered from column 7 and the yield from column 10, Form SR-504-W; the premium rate, if any, shall be entered from the applicable column of Form FCI-103-W. If a premium rate has not been determined for the farm, this space shall be lined out.

The date, the signature and county office address of the chairman of the county committee, and the name of the county shall be entered in the applicable spaces at the bottom of the notice.

(4) Wheat allotment farms - Area B. - When the county office has received the 1941 wheat acreage allotments for the wheat allotment farms in the county, such allotments shall be transcribed to the applicable line in column 8, Form SR-504-W. Form ACP-116SBA, "Notice of 1941 Wheat acreage Allotment", shall then be prepared as follows. In the applicable spaces at the top of the notice enter the work sheet serial number and the name of the State and county. In the designated spaces

enter the name of the operator and also the name of the owner, if different from the operator. The acreage of cropland in the farm shall be entered from column 4, Form SR-504-W. The wheat acreage allotment shall be entered from column 8, Form SR-504-W.

The date, the signature and county office address of the chairman of the county committee, and the name of the county shall be entered in the applicable spaces at the bottom of the notice.

F. FINAL DATE FOR NON-WHEAT ALLOTMENT OPTIONS
(Applicable only in Area A)

If a wheat acreage allotment is determined for any farm and the operator desires to have the farm considered as a non-allotment wheat farm under the 1941 program, a written request by the operator for the non-allotment farm option must be received in the county office not later than November 1, 1940, in the commercial counties or December 31, 1940, in the non-commercial counties, except that if the notice is not transmitted prior to 15 days before the closing date, the request may be made within 15 days after the date shown on the notice of the 1941 wheat acreage allotment for the farm.

In accordance with instructions issued by the State office, the county office shall transmit to the State office a list of the serial numbers of farms to be considered as non-allotment wheat farms under the 1941 program.

G. FINAL DATE FOR ALLOTMENT WHEAT FARM OPTIONS
(Applicable only in Area B)

Any farm in Area B for which a usual wheat acreage is determined, in accordance with the above instructions, upon approval by the county committee, may be considered an allotment wheat farm if the operator requests in writing before November 1, 1940, that the farm be considered a wheat allotment farm under the 1941 Agricultural Conservation Program; provided that, if the notice of the wheat acreage allotment is not transmitted prior to 15 days before the closing date, the request may be made within 15 days after the date shown on the notice of the 1941 wheat acreage allotment for the farm.

On November 1 the county office shall transmit to the State office a list of the serial numbers of all farms for which the operator has elected the wheat allotment farm option under the 1941 program.

H. DETERMINATION OF FINAL ALLOTMENTS FOR GROUP 2 FARMS

As soon as performance has been checked on each allotment farm in group 2, the 1941 measured acreage of wheat shall be compared with the acreage allotment for the farm and, if the measured acreage is less than the allotment, the allotment shall be reduced to the measured acreage. The final farm acreage allotment for allotment wheat farms in group 2 shall be entered in column 8, Form SR-504-W, in accordance with the instructions contained in section 99 hereof.

I. EXECUTION OF TABLE 2, FORM SR-301

Data shall be entered in Table 2, Form SR-301, in accordance with the following instructions for each farm for which a usual wheat acreage or a wheat acreage allotment was determined under the 1941 Agricultural Conservation Program.

(1) Kind of record. - A symbol shall be entered in the margin to the left of column A, line 12, describing the kind of record from which the 1941 production, acreage, and yield are secured.

(a) The letter "R" shall be used if the yield in column C is computed on the basis of reliable records. Reliable records and A.A.A. measurements of acreage and authentic elevator, sales, or thrashing receipts of production. The records of production, if furnished by the operator, shall be carefully examined by the county committee, and if accepted as being reliable shall be initialed by at least one member of the committee and kept on file in the county office.

(b) The letter "O" shall be used if the yield in column C is computed on the basis of A.A.A. measurements of acreage but for which the production is reported by the producer and is not substantiated by reliable records.

(c) The letter "X" shall be used if the yield in column C is computed on the basis of acreage reported by the operator and is not supported by reliable records.

If wheat was not planted on the farm in 1941 the spaces in line 12, columns A, B, and C, shall be lined out.

(2) Line 12 - 1941. - Enter in column B the 1941 acreage of wheat from the 1941 performance report as soon as available. Enter in column A the 1941 production furnished by the operator when performance is checked, which may be adjusted by the county committee, if necessary, in order to reflect the true yield for the farm in 1941. The 1941 production and yield in columns A and C, respectively, may be adjusted later if reliable records are submitted by the operator, in which case the symbol entered in the margin to the left of column A shall be changed from "O" to "R".

Enter in column C the 1941 yield determined by dividing the production in column A by the acreage in column B.

Enter in column D the sum of the entries in lines 2 through 11, column A.

Enter in column E the sum of the entries in lines 2 through 11, column B.

Enter in column H the 10-year average yield determined by dividing the production in line 12, column D, by the acreage in line 12, column E.

Sec. 24. State office instructions. -

A. CHECKING OF FORM SR-301 AND FORM SR-504-W

(1) Field auditors. - Inasmuch as Forms SR-301 will not be transmitted to the State office with the listing sheets, Forms SR-504-W, a field auditor from the State office should visit each county office and check the execution of Table 2, Form SR-301, and the tabulation of columns 1 through 7 of Form SR-504-W, for not less than 5 percent of the wheat farms in the county or 50 farms, whichever is greater. The field auditor shall follow the instructions in section 23, SR-302, and section 23, SR-402, in checking the execution of Table 2, and the instructions in section 23 of this bulletin in checking the tabulation of data on Forms SR-504-W. If it is found that Table 2, Form SR-301, has been incorrectly executed for any farm or if any errors are found in the tabulation of data on Forms SR-504-W, the field auditor shall have the corrections made and supervise the county office in rechecking all such forms for the county.

(2) Checking of Form SR-504-W in State office. - When Form SR-504-W has been received, the State office shall determine that an entry has been made in columns 1, 3, 4, (5 in Area B), 6, and 7 for each farm listed on Form SR-504-W.

The State office shall determine that the total number of farms entered in the space for the total of column 1 is correct, and that the page totals of columns 4 through 7, inclusive, are correct. If the page total of any column is incorrect, the original entry shall be lined out, but not obscured, and the correct entry made in the same space. The State office shall also determine that the county summary has been prepared in accordance with the instructions in section 23 C (2) and that each entry on the county summary is correct.

In Area B the State office shall determine that the county total of column 7 does not exceed the county total of column 5. If the county total of column 7 exceeds the above maximum limit, Forms SR-504-W shall be returned to the county office with instructions to eliminate such excess in accordance with the provisions of section 23 C (2).

B. DETERMINATION OF 1941 ACREAGE ALLOTMENTS

(1) Analysis. -

(a) Description of entries on Form SR-504-WA. - The numbers to the left of column B indicate the column numbers on Form SR-504-W. Enter in the respective lines in column B the total of such columns for group 1 farms.

Enter in line 1, column A, the total number of wheat farms in the county in 1940; this will be the number of 1940

group 1 and group 2 farms as shown on Form SR-404-W excluding (1) group 1 farms on which wheat was planted in 1937 but not in 1938, 1939, or 1940, and (2) group 2 farms on which wheat was not seeded in 1940.

Enter in line 2, column A, the acreage of cropland for the wheat farms included in line 1, column A.

Enter in line 3, column A, the 1935-1939 average wheat acreage for the county.

Enter in line 4, column A, the usual wheat acreage adjusted, for the farms in line 1, column A.

Compute the percentage for lines 5(a) and 5(b), columns A and B, as indicated.

Enter in column C the percentages derived by dividing the entries in column B by the respective entries in column A.

Enter in line 6, column A, the usual acreage adjusted for those group 2 farms listed on Form SR-504-W. Enter in line 6, column B, the usual acreage adjusted for all group 2 farms. This entry will be the total of column 8, Form SR-504-W, for group 2 farms plus the reserve of usual acreage for group 2 farms as recommended by the county committee.

Enter in line 7, column A, the county wheat acreage allotment less the allotment reserve for all group 2 farms. Enter in line 7, column B, the allotment reserve for all group 2 farms. This reserve must not exceed 3 percent of the county wheat allotment. Enter in line 7, column C, the county wheat acreage allotment.

Enter in line 8, column A, the product of the county allotment for group 1 farms as shown in line 7, column A, multiplied by the percent completeness in line 6, column C. Enter in line 8, column B, the acreage approved for group 2 farms listed on Form SR-504-W based on the percentage completeness of such farms.

Enter in line 9, column A, the factor determined by dividing the entry in line 7, column A, by the entry in line 4, column B, but not in excess of .8500.

Enter in line 10, column C, the weighted average of the preliminary yields in column 9 of Form SR-504-W.

Enter in line 11, column C, the production reserve established in accordance with section 24 C, hereof.

Enter in line 12, column C, the yield adjustment factor computed in accordance with section 24 C, hereof.

Enter in line 13, column C, the weighted average of the final yields in column 10 or 12, Form SR-504-WA. Enter in line 13, to the left of A, the normal yield for the county.

No entries shall be made in lines 10, 11, 12, and 13, column C, if the 1941 ACP yield and the 1941 FCI yield for the county are identical.

(b) General. - The percentage completeness of group 1 farms should be determined on the basis of the entries in column C. In stable wheat counties the indications based on the number of farms and the acreage of cropland should be fairly reliable in determining the percentage completeness for group 1 farms.

The State committee shall determine, on the basis of the data for group 2 farms listed on Forms SR-504-W and the county committee's estimate of incompleteness for such farms, the amount of the county wheat acreage allotment which shall be set aside for all group 2 farms in the county, except that such reserve shall not exceed 3 percent of the county wheat acreage allotment. In making this determination consideration should be given to the requirements for "new" wheat farms under the 1939 and 1940 programs as well as the crop rotation practices followed in the county.

Form SR-504-WA shall be signed by the Statistical Assistant and the Administrative Officer in Charge, and the dates of their signatures shall be entered in the applicable space. One copy shall be transmitted to the Southern Division.

All entries to be made in column 8 shall be expressed to the nearest tenth of an acre; five-hundredths of an acre shall be dropped and more than five-hundredths shall be considered a whole tenth.

(2) Determination of 1941 allotments.

(a) Group 1 farms. - Column 8 for farms in group 1 shall be executed in accordance with the following instructions:

Column 8. - Divide the acreage approved for apportionment to group 1 farms by the total of column 7 for all group 1 farms in the county and enter the resulting ratio (but not in excess of .8500), carried four places beyond the decimal point, in the heading of column 8 on each page of Form SR-504-W for group 1 farms. Enter in column 8 for each farm the acreage obtained by multiplying the entry in column 7 for the respective farm by the factor in the heading of column 8.

If the county total of column 8 for all group 1 farms does not exceed the acreage approved for apportionment for such farms, the wheat acreage allotments in column 8 for all group 1 farms in the county may be approved.

If the county total of column 8 for all group 1 farms exceeds the acreage approved for apportionment for such farms, it will be necessary to recheck the data used in determining the apportionment factor entered in the heading of column 8. If the apportionment factor was incorrectly determined or errors were made in applying it, the correct factor shall be determined and applied. When the factor in the heading of column 8 has been correctly determined and applied, the difference, if any, between the county total of column 8 and the acreage approved for apportionment for such farms due to the rounding of fractional acreages shall be eliminated by adjusting the larger acreage allotments in column 8 except that no acreage allotment shall be adjusted more than one acre.

(b) Group 2 farms. - Column 8 for farms in group 2 shall be executed in accordance with the following instructions:

Column 8. - Divide the acreage approved for apportionment to group 2 farms by the total of column 7 for all group 2 farms in the county plus the usual acreage incompleteness for such farms not listed on Forms SR-504-W, and enter the resulting ratio (but not in excess of the ratio in the heading of column 8 for group 1 farms), carried four places beyond the decimal point, in the heading of column 8 on each page of Form SR-504-W for group 2 farms. Enter in column 8 for each farm the acreage obtained by multiplying the entry in column 7 for the respective farm by the factor in the heading of column 8, but such acreage shall not exceed the entry in column 6.

If the county total of column 8 for all group 2 farms does not exceed the product of the group 2 farm apportionment factor times the total of column 7 for such farms listed on Form SR-504-W, the wheat acreage allotments in column 8 for all group 2 farms in the county may be approved.

If the county total of column 8 for group 2 farms exceeds the product of the group 2 farm apportionment factor times the total of column 7 for such farms listed on Form SR-504-W, the determination and application of the apportionment factor for group 2 farms shall be verified. If the apportionment factor for group 2 farms was incorrectly determined or applied, the correct factor shall be determined and applied. If the excess of the county total of column 8 over the product of group 2 farm apportionment factor times the total of column 7 for such farms listed on Form SR-504-W is due to the rounding

of fractional acreages, however, such excess shall be eliminated by making adjustments in the larger acreage allotments in column 9 except that such adjustment for any farm shall not exceed one acre.

The acreage, if any, by which the county total of column 8 for group 2 farms is less than the acreage approved for apportionment for all group 2 farms in the county may be included in the county reserve for determining allotments for any late group 2 work sheet farms in the county.

(3) Determination of 1941 Allotments - Area B. - Column 8 of Form SR-504-W shall not be executed in Area B except for those farms for which the wheat allotment farm option is elected by the operator prior to November 1, 1940.

When the lists of serial numbers of wheat allotment farms have been received in the State office, the serial numbers of such farms on Form SR-504-W shall be encircled. An apportionment factor for each county shall be determined in accordance with the instructions contained in section B (1) and (2) above, and the apportionment factor shall be applied to the entries in column 7 for the farms for which the serial number has been encircled. The resulting allotment shall be entered in column 8, Form SR-504-W.

When the State office has determined wheat acreage allotments for all wheat allotment farms in the county, a list of the serial numbers and the wheat acreage allotments for the wheat allotment farms in the county shall be prepared and transmitted to the county office with a sufficient supply of Forms ACP-116SBA (mimeographed in the State office) and instructions for notifying producers on such farms of their 1941 wheat acreage allotments in accordance with the instructions contained in section 23 E (4).

The State office shall mimeograph a supply of Forms ACP-116SBA to be used in notifying producers of the wheat acreage allotments for farms for which the wheat allotment farm options are elected under the 1941 program. Form ACP-116SBA shall be as follows:

ACP-116SBA (Sample)
U. S. DEPARTMENT OF AGRICULTURE
Agricultural Adjustment Administration
Federal Crop Insurance Corporation

(Worksheet or farm number)

(State and County)

Cropland _____ acres

(Operator)

(Owner)

NOTICE OF 1941 WHEAT ACREAGE ALLOTMENT

TO ALL PERSONS WHO AS OPERATOR, LANDLORD, TENANT, OR SHARECROPPER ARE INTERESTED IN THE ABOVE IDENTIFIED FARM IN 1941:

The following wheat acreage allotment has been determined for the purposes of the 1941 Agricultural Conservation and Federal Crop Insurance Programs and, where applicable, the farm-marketing quota, loan, and parity payment provisions of the Agricultural Adjustment Act of 1938, as amended. As a wheat allotment farm any acreage seeded to wheat in excess of the wheat allotment will be subject to the regular rate of deduction for wheat.

Wheat acreage allotment _____ acres

APPEALS

Any interested producer who has reason to believe that he has just grounds, and can offer facts to substantiate his claim, may file an appeal for reconsideration of such allotment. The appeal and facts constituting a basis for such consideration must be submitted in writing to the office of the county committee at the address shown below and must be postmarked or delivered to the office within 15 days after the date shown on this notice.

(Date)

By

(Chairman) _____ County
Agricultural Conservation Committee

(Address)

C. DETERMINATION OF 1941 WHEAT YIELDS

(1) Counties for which the 1941 Agricultural Conservation Program yield is the same as the yield determined under the 1941 Crop Insurance Program - In counties for which the yields determined with respect to the 1941 Agricultural Conservation Program are the same as the yields determined for the counties under the 1941 Federal Crop Insurance Program, the State office shall determine that the final yield in column 10 for each farm is the final yield determined for the farm with respect to the 1941 Crop Insurance Program as shown in column 15, Form FCI-103-W.

If the entry in column 10 for any farm does not agree with the final yield determined for the farm with respect to the 1941 Crop Insurance Program as shown in column 15, Form FCI-103-W, the entry in column 10 shall be lined out, but not obscured, and the correct entry shall be made in the same space.

(2) Counties for which the 1941 Agricultural Conservation Program yield is not the same as the yield determined under the 1941 Crop Insurance Program, including counties for which a Crop Insurance yield has not been determined. -

(a) Weighted average of column 9. - The State office shall determine whether the production figure rounded to the nearest bushel shall be entered in column 11 for each farm or whether a cumulative total of such production for each page (without making the entry for each line) shall be obtained and entered in the box below the line for total at the bottom of column 9. The production for each farm will be determined by multiplying the yield shown in column 9 by the final acreage allotment for the respective farm as shown in column 8. The county total production shall be obtained by summarizing the page totals and shall be entered below the subtotal in the box at the bottom of column 9 on the last page. A county subtotal of production shall be ascertained for the farms for which the entry in column 9 has been encircled. Enter such county subtotal at the bottom of column 9 below the county total production on the last page. The weighted average of column 9 shall be determined by dividing the county total production by the total of the final wheat acreage allotments in column 8.

If the weighted average of the preliminary yields does not exceed the county average yield and is not more than approximately one-tenth of one bushel less than the county average yield, the yields in column 9 shall be approved as final; in which case the amount, if any, by which such average yield is less than the normal yield multiplied by the total of the final acreage allotments in column 8 shall constitute a county production reserve for use in the correction of errors

and for appeals. If the weighted average of the preliminary yields shown in column 9, Form SR-504-W, exceeds the county yield or is more than approximately one-tenth of one bushel less than the county average yield, it will be necessary to make a horizontal adjustment of all yields in column 9 except those for Class I farms for which the entry in column 9 is encircled.

If the weighted average of the preliminary yields does not come within the above-mentioned limits, a county yield adjustment factor shall be obtained as follows:

(i) Deduct the encircled county subtotal of production from the county total production.

(ii) A county production reserve shall be determined by the State office with the approval of the State committee. Such reserve shall not be greater than one-tenth of a bushel times the total of the final acreage allotments in column 8. Deduct the sum of (1) the county production reserve and (2) the encircled county subtotal production from the product obtained by multiplying the total of the final acreage allotments in column 8 by the 1941 county normal yield.

(iii) Compute the county yield adjustment factor by dividing item (ii) by item (i) and enter the result (carried at least four places beyond the decimal point) in the heading of column 10.

Enter in column 10 the encircled yields, if any, shown in column 9.

For all other farms enter in column 10 the yield (rounded to the nearest tenth of a bushel) obtained by multiplying the yield in column 9 by the county yield adjustment factor; but no yield will be entered less than the yield, if any, in the left side of column 9.

The weighted average of the yields entered in column 10 shall be determined in accordance with the above instructions for determining the weighted average of the yields in column 9. If the weighted average of the yields in column 10 exceeds the average yield determined for the county, which may occur if the county production reserve deducted in computing the county yield adjustment factor as outlined above was insufficient or if the yield adjustment factor was not correctly determined, it will be necessary to apply a second yield adjustment factor sufficient to result in a weighted average yield which does not exceed the average yield for the county, and to provide a production reserve for the correction of errors but not in excess of the maximum allowable. If a second yield adjustment factor is necessary, the final yield shall be entered in column 12 in which case the words, "Final yield", shall be entered in the heading of column 12 for each page of the listing sheet.

D. TRANSMITTAL OF FORM SR-504-W TO COUNTY OFFICES

When the final wheat acreage allotments and yields for individual farms have been approved by the State office, the county office copy (original) of Form SR-504-W shall be detached from the duplicate copy and shall be returned to the county office with instructions to prepare Form SR-511-WA or Form SR-511-WB, whichever is applicable, and notify farm operators of the 1941 wheat acreage allotment and yield for their farm(s) in accordance with the instructions in section 23 F.

o o O o o

(Suggested form for letter to producers on farms in Area A
for which an allotment of less than 5 acres is determined)

Dear Sir:

In past agricultural conservation programs many producers who received wheat allotments of less than 5 acres have requested the non-wheat allotment option. For purposes of the 1941 Farm Program it has been determined that any farm having a 1941 wheat allotment of less than 5 acres automatically will be considered as a non-wheat allotment farm.

The 1941 wheat allotment determined for your farm (W. S. No. _____) is less than 5 acres; therefore, your farm will be considered a non-wheat allotment farm under the 1941 Farm Program, unless you request the county committee in writing, within 30 days from the date of this letter, to consider the farm as a wheat allotment farm.

If such request is not received by the county committee within the specified time, this farm will be considered a non-wheat allotment farm and you may harvest wheat from not more than 10 acres without incurring a deduction at the wheat rate from your farm payment. However, you will not be eligible for a wheat parity payment or a wheat loan with respect to this farm.

If you request that this farm be considered a wheat allotment farm, the provisions pertaining to regular wheat allotment farms will become applicable and it will be necessary for you to seed wheat within the acreage allotment, even though it is less than 5 acres, or receive a deduction at the wheat rate from your farm payment.

Very truly yours,

(Date)

Chairman, _____ County
Agricultural Conservation Com-
mittee.

SR-504-WA (Sample)
 United States Department of Agriculture
 Agricultural Adjustment Administration
 Southern Division
 May, 1940

Number _____
 State _____ County _____

WHEAT SUMMARY AND ANALYSIS - - SOUTHERN REGION
 1941 AGRICULTURAL CONSERVATION PROGRAM

Sec. I. Sign-up of 1941 group 1 farms	1940 group 1 and group 2 data <u>1/</u>	Form Col. No.	SR-504-W Total	Percent (B ÷ A)
	A		B	C
1. No. of wheat farms		1		
2. Acreage of cropland		4		
3. 1935-39 average wheat acreage	xxx	6		xxx
4. Usual wheat acreage adjusted		7		
5. Percentages: (a) (4 ÷ 2)		x		
(b) (4 ÷ 3)		x		

1/ Exclude farms on which wheat was not planted in any of the years 1938, 1939, or 1940.

6. Percentage completeness _____

Sec. II. Acreage allotments and yields	Group 1	Group 2	Total (A + B)
7. County wheat allotment			
8. Acreage approved for apportionment			
9. Apportionment factors			xxx
10. Weighted average preliminary yield	xxx	xxx	
11. Production reserve (bushels)	xxx	xxx	
12. Yield adjustment factor	xxx	xxx	
13. Weighted average final yield	xxx	xxx	

Sec. III. Approval:

Recommended for approval:

Date
 _____, 1940

Signatures

 (Statistical Assistant)

_____, 1940

 (Administrative Officer)

Approved:

_____, 1940

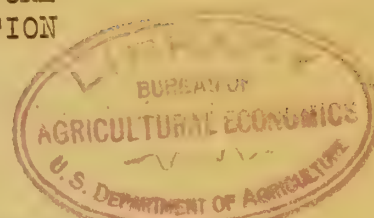
 (Director, Southern Division)

October 1940

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION

SOUTHERN DIVISION

PART III



INSTRUCTIONS FOR DETERMINING FARM TOBACCO ACREAGE ALLOTMENTS AND
NORMAL YIELDS UNDER THE 1941 AGRICULTURAL CONSERVATION PROGRAM

CONTENTS	Page
A - Flue-cured tobacco	3
Section 31a. General	3
32a. Execution of table 3, Form SR-301	3
(1) Kind of record	3
(2) Line 8 - 1941	3
B - Burley tobacco	4
Section 31b. General	4
32b. Execution of table 3, Form SR-301	4
(1) Kind of record	4
(2) Line 8 - 1941	4
C - Type 62 tobacco	5
Section 31c. General	5
32c. County office instructions	5
A. Determination of acreage allotments and normal yields for group 1 farms	5
(1) Acreage allotments	5
(2) Normal yields	6
(3) Approval by county committee and transmittal to State office	7
(4) Notification of acreage allotments and normal yields for group 1 farms	7
B. Determination of acreage allotments and normal yields for group 2 farms	7
(1) Acreage allotments	7
(2) Normal yields	8
(3) Approval by county committee and transmittal to State office	8
(4) Notification of acreage allotments and normal yields for group 2 farms	8
C. Determination of final allotments for group 2 farms after performance has been checked	8

	<u>Page</u>
Section 33c. State office instructions	9
A. Group 1 farm acreage allotments and normal yields	9
(1) Acreage allotments	9
(2) Normal yields	9
B. Group 2 farm acreage allotments and normal yields	10
(1) Acreage allotments	10
(2) Normal yields	10
34c. Execution of table 2, Form SR-301	10
(1) Kind of record	10
(2) Line 12 - 1941	11

A - FLUE-CURED TOBACCO

Sec. 31a. General. - Instructions for determining farm acreage allotments and normal yields are contained in Form 41-Tob.____, "Procedure for Determination of Flue-cured Tobacco Acreage Allotments for 1941".

The final approved farm acreage allotments and normal yields shall be transferred to columns ____ and ____, respectively, Form SR-504-GB, as provided in sections ____ and ____ hereof.

Sec. 32a. Execution of table 3, Form SR-301. -

(1) Kind of record. - A symbol shall be entered in the margin to the left of line 8, column A, describing the kind of record from which the 1941 production and acreage are secured.

The letter "R" shall be used if both the 1941 production and acreage are based on reliable records. Reliable records are A.A.A. records of measurements for acreage and marketing quota records of marketings, authentic warehouse bills, or other records of production acceptable to the county committee.

The letter "O" shall be used if the acreage is measured in 1941 but the production is not supported by reliable records.

The letter "X" shall be used only if the acreage is reported by the operator. If the production for such a farm is obtained from reliable records, it shall be designated by entering the letter "A" immediately to the left of the production in column A.

(2) Line 8 - 1941. - Enter the 1941 acreage of tobacco in column B from the 1941 performance report as soon as available. The 1941 production shall be entered in column A from marketing quota records, unless the county committee finds that such records do not represent actual marketings from the farm, in which case the county committee shall determine the production for the farm. Enter in column C the yield obtained by dividing the production in column A by the acreage in column B. Enter in column F the approved 1941 farm normal yield from the applicable Form 41-Tobacco.

B - BURLEY TOBACCO

Sec. 31b. General. - Farm Burley tobacco acreage allotments and normal yields under the 1941 Agricultural Conservation Program shall be the acreage allotments and normal yields determined in connection with the determination of preliminary farm marketing quotas for 1941. The instructions for determining farm acreage allotments, normal yields, and preliminary marketing quotas are contained in Form 41-Tob-12, "Procedure for the Determination of Burley Tobacco Acreage Allotments for 1941".

The final approved farm acreage allotments and normal yields shall be transferred to columns ____ and ____, respectively, Form SR-504-GA or SR-504-GB, as provided in sections ____ and ____ hereof.

Sec. 32b. Execution of table 3, Form SR-301. -

(1) Kind of record. - A symbol shall be entered in the margin to the left of line 8, column A, describing the kind of record from which the 1941 production and acreage are secured.

The letter "R" shall be used if both the acreage and production are based on reliable records. Reliable records are A.A.A. records of measurements for acreage and marketing quota records of production if marketing quotas are in effect for 1941, authentic warehouse bills or other records of production acceptable to the county committee.

The letter "O" shall be used if the acreage is measured in 1941 but the production is not supported by reliable records.

The letter "X" shall be used only if the acreage is reported by the operator. If the production for such a farm is obtained from reliable records, it shall be designated by entering the letter "A" immediately to the left of the production in column A.

(2) Line 8 - 1941. - Enter the 1941 acreage of tobacco in column B from the 1941 performance report as soon as available. If marketing quotas are in effect in 1941, the 1941 production shall be entered in column A from marketing quota records. If marketing quotas are not in effect, operators should be requested to furnish the county committee records of their 1941 sales as soon as possible after the marketing season is completed and the reported 1941 production, if not supported by reliable records, shall be adjusted by the county committee, if necessary, and shall be entered in column A as soon as records of production have been furnished. Enter in column C the yield obtained by dividing the production in column A by the acreage in column B. Enter in column F the approved 1941 farm normal yield from the applicable Form 41-Tobacco.

C - TYPE 62 TOBACCO

Sec. 31c. General. - A Type 62 tobacco acreage allotment will be determined for each farm on which Type 62 tobacco was produced in any of the years 1936 to 1940, inclusive, and also for farms on which Type 62 tobacco will be produced in 1941 for the first time since 1935.

The procedure outlined below shall be followed in determining Type 62 tobacco acreage allotments for individual farms. Data will be tabulated in two separate groups; namely, group 1, which will include data for all farms on which Type 62 tobacco was produced in any of the years 1936 to 1940, inclusive, and group 2, which will include data for all farms on which Type 62 tobacco will be produced in 1941 for the first time since 1935.

Form SR-504-P shall be designated as Form SR-504-T62, "Listing Sheet for 1941 Farm Type 62 Tobacco Acreage Allotments and Normal Yields," and shall be used for tabulating data for 1941 Type 62 tobacco acreage allotments and normal yields.

Sec. 32c. County office instructions. -

A. DETERMINATION OF ACREAGE ALLOTMENTS AND NORMAL YIELDS FOR GROUP 1 FARMS

(1) Acreage allotments. - Allotments for group 1 farms shall be determined first. Enter in the spaces provided on each Form SR-504-T62 the page number, the name of the county and State, and the group number (1). Columns 1 through 10 shall be filled out in accordance with the following instructions.

Column number and heading <u>1/</u>	Source of information
1. 1940 serial number	Form SR-301
2. 1941 serial number	Form SR-301, if renumbered for 1941
3. Name of operator	Form SR-301
4. 1939 acreage	Line 10, column B, table 2, Form SR-301
5. 1940 acreage	Line 11, column B, table 2, Form SR-301

1/ Column headings on each page of the tabulation should be changed as indicated.

6. 1940 acreage allotment	:	Form SR-301
7. Preliminary 1941 allotment	:	See instructions below
8 and 9.	:	Leave blank
10. Final 1941 allotment	:	See instructions below

Column 7. Preliminary 1941 acreage allotment. - The county committee, with the assistance of the community committees, shall recommend and enter in column 7 the 1941 Type 62 tobacco acreage allotment for the farm on the basis of the acreage allotment determined for the farm in 1940, with such adjustments as will take into account the past acreage of tobacco, land, labor, and equipment available for the production of Type 62 tobacco, crop rotation practices, and the soil and other physical factors affecting the production of Type 62 tobacco. In no case should the recommended 1941 allotment vary more than 25 percent from the 1940 allotment established for the farm. The sum of the upward adjustments for group 1 farms in the county must not be in excess of the downward adjustments for such farms.

Column 10. Final 1941 acreage allotment. - Column 10 will be used only in case it is necessary for adjustments to be made from the recommended acreage allotments entered in column 7.

(2) Normal yields. - After the acreage allotments for group 1 farms have been entered in column 10 (or column 7, if column 10 is not used) normal yields shall be determined in accordance with the following instructions. The county committee, with the assistance of the community committees, shall enter in line 12, column I, table 2, Form SR-301, the preliminary yield on the basis of the yields of Type 62 tobacco made on the farm in the five years 1936 to 1940, which it determines may reasonably be expected from the land devoted to the production of Type 62 tobacco in 1941 with due consideration for type of soil, production practices, general fertility of the land, and the yield of Type 62 tobacco customarily made on the farm as indicated by the yield in column C of table 2 for any year(s).

After preliminary yields have been recommended for all farms the preliminary yields in line 12, column I, table 2, Form SR-301, shall be entered in column 11, Form SR-504-T62. Final yields will be determined by the State office by making a pro rata adjustment, if necessary, in the preliminary yields in order that the weighted average yield for all farms in the county will conform to the county normal yield.

(3) Approval by county committee and transmittal to State office. - As soon as the tabulation for group 1 farms has been completed the members of the county committee shall indicate their approval of the data and the recommended allotments and normal yields by entering their signatures and the date in the spaces provided on each page of the tabulation. The tabulation shall then be transmitted to the State office for audit and approval if found to be correct.

(4) Notification of acreage allotments and normal yields for group 1 farms. - As soon as the county committee has received approval of the allotments and normal yields from the State office each operator shall be notified of the approved allotment and normal yield for his farm on Form SR-532, revised for Type 62 tobacco, as provided in section 104 hereof.

B. DETERMINATION OF ACREAGE ALLOTMENTS AND NORMAL YIELDS FOR GROUP 2 FARMS.

(1) Acreage allotments. - Operators of group 2 farms must advise the county committee prior to February 1, 1941, that Type 62 tobacco will be produced thereon in 1941 for the first time since 1935.

Enter in the spaces provided on each page of Form SR-504-T62 the page number, the name of the county and State and the group number (2). Data for group 2 farms shall be tabulated in accordance with the following instructions.

Column number and heading <u>1/</u>	Source of information
1. 1940 serial number	Form SR-301
2. 1941 serial number	Form SR-301, if renumbered for 1941
3. Name of operator	Form SR-301
4. 1940 tilled acreage	Line 1, column E, section I, Form SR-301
5. Intended 1941 acreage of Type 62 tobacco	As reported by operator
6. Recommended 1941 acreage allotment	As recommended by community committee but not in excess of column 5

1/ Column headings on each page of the tabulation should be changed as indicated.

7. Recommended 1941 acreage allotment	:	As recommended by county committee
	:	but not in excess of column 5
	:	
8 and 9.	:	Leave blank
	:	
10. Approved 1941 allotment	:	This column will be used only if
	:	adjustments are required from the
	:	recommended allotments entered in
	:	column 7.
	:	

In recommending acreage allotments for group 2 farms community and county committeemen shall base their recommendations on the tobacco-producing experience of the farm operator; land, labor, and equipment available for the production of Type 62 tobacco; crop rotation practices; and the soil and other physical factors affecting the production of Type 62 tobacco. They should also take into consideration allotments determined for similar farms in group 1, and in no case should they recommend an acreage allotment in excess of 75 percent of the allotments determined for similar farms in group 1.

(2) Normal yields. - Preliminary normal yields shall be determined by the county committee, with the assistance of community committees, as provided above for group 1 farms, taking into consideration the factors set forth for group 1 farms. Entries with respect to normal yields for group 2 farms shall be made on the Forms SR-301 and SR-504-T62, as provided above for group 1 farms.

(3) Approval by county committee and transmittal to State office.- As soon as the tabulation for group 2 farms has been completed the members of the county committee shall indicate their approval of the data and the recommended allotments and normal yields by entering their signatures and the date in the spaces provided on each page of the tabulation. The tabulation shall then be transmitted to the State office, which shall be not later than February 15, 1941, for audit and approval if found to be correct.

(4) Notification of acreage allotments and normal yields for group 2 farms. - As soon as the county committee has received approval of the allotments and normal yields from the State office each operator shall be notified of the allotment and normal yield for his farm on Form SR-532, revised for Type 62 tobacco, as provided in section 104 hereof.

C. DETERMINATION OF FINAL ALLOTMENTS FOR GROUP 2 FARMS
AFTER PERFORMANCE HAS BEEN CHECKED

As soon as performance has been checked on each group 2 farm the 1941 measured acreage of Type 62 tobacco shall be compared with

the acreage allotment for the farm and if the measured acreage is less than the allotment the allotment shall be reduced to the measured acreage. The farm acreage allotments for group 2 farms entered in column 10 (or column 7, if column 10 is not used), Form SR-504-T62, shall be corrected to agree with the measured Type 62 tobacco acreage for the farm.

Sec. 33c. State office instructions. -

A. GROUP 1 FARM ACREAGE ALLOTMENTS AND NORMAL YIELDS

(1) Acreage allotments.- In order to determine that individual farm acreage allotments have been correctly determined, the State office shall check each recommended allotment to see that it does not vary more than 25 percent from the 1940 allotment established for the farm, and shall also determine that the sum of the upward adjustments from the 1940 allotments does not exceed the sum of the downward adjustments.

(2) Normal yields. - Final yields shall be determined as follows:

Enter below column 11, Form SR-504-T62, the page totals of the extensions obtained by multiplying the final Type 62 allotments in column 10 (or column 7) by the preliminary yields in column 11. A county summary of such page totals shall be obtained. If the weighted average of the yields in column 11 does not exceed and is not more than 10 pounds less than the county normal yield, the yields in column 11 shall be approved as final; in which case the amount, if any, by which such weighted average yield is less than the county normal yield multiplied by the total of the final allotments in column 10 (or column 7) shall constitute a county production reserve for the correction of errors.

If the weighted average of the preliminary yields in column 11, Form SR-504-T-62, exceeds or is more than 10 pounds less than the county normal yield, it will be necessary to make a pro rata adjustment of all yields in column 11 and a county yield adjustment factor shall be obtained as follows:

(a) A county production reserve shall be determined by the State office. Such reserve shall be the amount which it is estimated is sufficient to provide for the correction of errors, which generally will be approximately one pound times the total of the final allotments in column 10. Deduct the county production reserve from the product obtained by multiplying the total of the final allotments in column 10 (or column 7) by the 1941 county normal yield.

(b) Compute the county yield adjustment factor by dividing item (a) by the county total of the extension totals entered below column 11, Form SR-504-T62, and enter the result, carried at least four places beyond the decimal point, in the heading of column 13.

Enter in column 13, Form SR-504-T62, the yield obtained by multiplying the yield in column 11 by the county yield adjustment factor. Enter below column 13 on each page the page total of the extensions obtained by multiplying the final acreage allotment in column 10 (or column 7) by the yield in column 13. A county total of such extensions shall be obtained and such county total plus the county production reserve under (a) above, adjusted if necessary, must not exceed the product obtained by multiplying the total of the farm acreage allotments by the 1941 county normal yield.

B. GROUP 2 FARM ACREAGE ALLOTMENTS AND NORMAL YIELDS

(1) Acreage allotments. - The State office shall check each entry in column 7 and if it is in excess of the entry in column 5, it must be corrected. The State office shall also check to determine that each entry for group 2 farms is correct. The State committee should review the county totals of the indicated allotments as well as the data for individual farms and, if it is found that the county committee recommendations in any county have not been made on an equitable basis as compared with county committee recommendations in other counties, such committee should be instructed to review its recommendations of acreage allotments. After all corrections, if any, have been made a State summary should be prepared and the State committee should recommend to the Director of the Southern Division the total allotments for group 2 farms in the State.

(2) Normal yields. - Final normal yields for group 2 farms shall be determined as provided above for group 1 farms.

When the acreage allotments and normal yields for the farms in any county have been approved, the tabulation shall be returned to the county office. The county committee shall be advised of the county production reserve available for the correction of errors and shall be instructed to notify each operator of the acreage allotment and normal yield established for his farm on Form SR-532, revised for Type 62 tobacco, in accordance with the instructions contained in section 104 hereof.

Sec. 34c. Execution of table 2, Form SR-301. - Data for 1941 shall be entered in table 2, Form SR-301, for each Type 62 tobacco farm in accordance with the following instructions.

(1) Kind of record. - A symbol shall be entered in the margin to the left of column A, line 12, describing the kind of record from which the 1941 production and acreage are secured.

The letter "R" shall be used if both the acreage and production are based on reliable records. Reliable records are A.A.A. records of measurements for acreage and authentic sales receipts or other records of production acceptable to the county committee.

The letter "O" shall be used if reliable acreage measurements are available but the production is not supported by reliable records.

The letter "X" shall be used if the acreage is reported by the operator.

If Type 62 tobacco is not harvested on the farm in 1941 the spaces in columns A, B, and C shall be lined out.

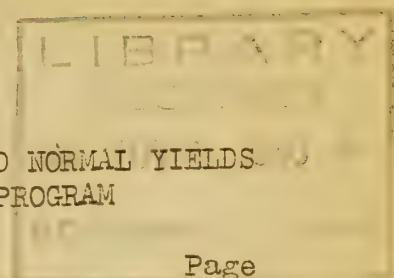
(2) Line 12 - 1941. - Enter the 1941 acreage of Type 62 tobacco in column B from the 1941 performance report as soon as available. Operators should be requested to furnish the county committee records of their 1941 sales as soon as possible after the marketing season is completed, and the 1941 production should be entered in column A as soon as such records are furnished. Enter in column C the yield obtained by dividing the production in column A by the acreage in column B. Enter in column J the 1941 normal yield approved for the farm from column 11 or column 13, Form SR-504-T62.

#####

The first part of the book is devoted to a general introduction to the subject of the history of the English language. It deals with the various stages of the language from its earliest forms to the present day. The second part of the book is devoted to a detailed study of the English language in its various dialects and varieties. It discusses the differences in pronunciation, grammar, and vocabulary between the different dialects and varieties of the language. The third part of the book is devoted to a study of the English language in its various historical contexts. It discusses the influence of other languages on the English language and the role of the English language in the development of the English nation.

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
SOUTHERN DIVISION
PART IV

INSTRUCTIONS FOR DETERMINING RICE ACREAGE ALLOTMENTS AND NORMAL YIELDS
UNDER THE 1941 AGRICULTURAL CONSERVATION PROGRAM



CONTENTS	Page
Section 41. General instructions	2
A. Eligible farms	2
B. Grouping of farms	2
C. Maximum limits	2
D. Definitions	3
(1) Participation in production of rice	3
(2) Rice producer	3
(3) Developed rice land	3
42. County office instructions	3
A. Form SR-406	3
(1) Section I - Producer's rice acreage	4
(2) Section II - Certification	8
(3) Execution of supplemental Forms SR-406	8
B. Execution of table 2, Form SR-301	9
C. Form SR-420	10
D. Form SR-520	10
E. Form SR-504-R	12
F. Determination of final allotments for group 2 farms after performance has been checked in 1941	13
G. Determination of normal yields	13
H. Transmittal to State office	14
43. State office instructions	14
A. Recheck of county office work	14
(1) Audit of Form SR-406	14
(2) Audit of tables 2 and 3, Form SR-301	14
(3) Audit of Form SR-420 (or SR-320)	15
(4) Audit of Form SR-520	15
(5) Audit of Form SR-504-R	15
B. Completion of Form SR-504-R for groups 1 and 3 farms	15
(1) Acreage allotments	15
(2) Normal yields	16
C. Completion of Form SR-504-R for group 2 farms	17
(1) Acreage allotments	17
(2) Normal yields	18
44. Execution of table 3, Form SR-301	18
(1) Kind of record	18
(2) Line 8 - 1941	19
(3) Line 14	19
(4) Line 9	19

PART IV. RICE

Sec. 41. General instructions. -

A. ELIGIBLE FARMS

A rice acreage allotment shall be determined for each farm tilled by a producer participating in the production of rice in 1941.

If no rice is planted on the farm in 1941, any rice acreage allotment established for the farm shall be cancelled and the final allotment shall be zero. If any rice producer on a farm who contributed history to the 1941 allotment does not share in the rice crop in 1941, the farm allotment shall be redetermined without regard to such producer's history. Such cancelled allotments, if any, shall revert to the State reserve and shall be available for use in making allotments to any late applicants for correcting errors and for granting appeals.

B. GROUPING OF FARMS

The 1941 rice acreage allotment for the State will be apportioned to three separate groups.

Group 1 will include farms on which each of the 1941 producers participated in the production of rice in one or more of the years 1936 through 1940.

Group 2 will include farms on which none of the 1941 rice producers participated in the production of rice during any of the years 1936 through 1940.

Group 3 will include farms on which one or more of the producers on the farm participated in the production of rice in any of the years 1936 through 1940 and also on which one or more of the rice producers on the farm in 1941 did not participate in the production of rice during any of such years, but will participate in the production of rice in 1941.

C. MAXIMUM LIMITS

The sum of the acreage allotments for all farms in the State tilled by producers participating in the production of rice in 1941 and who participated in the production of rice in any of the years 1936 through 1940 shall not exceed a proportionate share of the State rice acreage allotment established by the Agricultural Adjustment Administration. This proportionate share shall not be less than 97 percent nor more than 100 percent of the State rice acreage allotment.

and shall be determined by the State committee with the approval of the Director of the Southern Division on the basis of the acreage planted to rice by new growers in 1940 and prior years, together with the acreage allotments established for such growers in such years.

The sum of the allotments for all farms in the State tilled by producers participating in the production of rice in 1941 who did not participate in the production of rice in any of the years 1936 through 1940 shall not exceed the difference between the State rice acreage allotment and the acreage for apportionment under the preceding paragraph.

D. DEFINITIONS

(1) Participation in the production of rice means sharing as a rice producer in the production of rice.

(2) Rice producer means a person who in 1941 (1) as landlord, owner, or cash tenant, operates a farm on which rice is produced, (2) as share-tenant operates a farm on which rice is produced, (3) as share-cropper works a producer unit on which rice is produced, (4) as landlord leases to a share-tenant a farm on which rice is produced, or (5) furnishes water for the production of rice in 1941 on a share basis. A person sharing in the rice crop by virtue of an assignment of the crop as security for cash or credit advanced, etc., shall not be considered a rice producer.

(3) Developed rice land means the land on the farm which is adapted to rice and for which water is readily available in 1941.

Sec. 42. County office instructions. - It will be necessary to enter additional data on Forms SR-301, SR-406, and SR-420 (or SR-320) and in addition to fill out the following forms in connection with the determination of farm acreage allotments and normal yields for rice under the 1941 Agricultural Conservation Program.

Form SR-520 - "Apportionment of Rice History for Multiple Producers"

Form SR-504-R - "Listing Sheet for 1941 Farm Rice Acreage Allotments and Yields"

Each of the above forms will be completed in accordance with the following instructions.

A. FORM SR-406

Form SR-406 will be used again for determining 1941 rice acreage allotments, however, it will be necessary to enter data for the year 1940. If desirable, additional copies of such form may be prepared for 1941 so that the 1940 files may be left intact, but this is

optional. The year 1935 is not used in determining the 1941 rice acreage allotments, therefore, a line shall be drawn through the spaces for that year.

Form SR-406 shall be executed in duplicate for each person participating in the production of rice in 1941. In cases where the producer will participate in the production of rice in more than one county or on more than one farm within a county, supplemental Forms SR-406 will also be prepared for each farm from an approved Form SR-520 as provided under (3) below.

Enter the producer's serial number, the name of the county and State, and the producer's name and address in the spaces provided.

(1) Section I. Producer's Rice Acreage 1/

(a) Date for 1936 to 1939, inclusive

For those producers who did not submit a Form SR-406 under the 1940 program, data for the years 1936 through 1939 shall be entered on Form SR-406 in accordance with the instructions in section 44 A of SRB-302, section 42 A of SRB-402, or as provided herein.

(b) 1940 planted acreage

Enter in line 6, column B, the 1940 acreage from which the producer received rice produced or the proceeds therefrom under the lease or operating agreement on the farm as shown on the 1940 application work sheet.

1/ If necessary in any State in order that fair and equitable allotments may result, the 1940 acreage of rice on a farm and the diverted acreage shall be divided among the interested producers on the basis of the producer's average history, rather than on the basis of the division of the crop. In such states the data on Forms SR-406 for 1936, 1937, 1938, and 1939 should also be examined and if not substantially the same as would be obtained under such procedure, data for 1936, 1937, 1938, and 1939 should be reworked, using the method outlined below for 1940.

1940 planted acreage

Enter in line 6, column B, the producer's share of the 1940 rice acreage on the farm which shall be determined as follows:

Enter in column F of the application work sheet (Form SR-409A or SR-414A) on the line opposite each producer's name the five-year

If no application for payment was filed under the 1940 Agricultural Conservation Program, the acreage to be entered in line 6, column B, shall be supported by A.A.A. measurements, if any; receipts, if available, for water and land rent; or any other available data. Only the rice history earned by the producer by reason of his participation in the production of rice shall be entered on his Form SR-406 and shall, therefore, exclude all history that may have been transferred to him through purchase of land or machinery, or through inheritance; except that in cases where the heirs of an estate are actually rice producers and will continue to operate the estate in the usual manner, the rice history of the estate may, upon approval of the State committee, be divided among such heirs by the county committee.

In cases of dissolution of a partnership or corporation the history for each year may, upon approval of the county and State committees, be divided among the rice producers of such partnership or corporation in the proportion that they had an interest in the partnership or corporation, provided that they continue in the production of rice.

(1935-1939) adjusted average planted plus diverted rice acreage for each producer from Form SR-406 or supplemental Form SR-406. The total of such data for all producers on the farm must equal the entry in line 7, column G, table 2, Form SR-301. (The data to be entered for producers who had no rice history in 1940 but participated in the production of rice in such year on a group 2 or group 3 farm will be that part of the 1940 acreage allotment for the farm which the county committee determines was apportioned to the farm for such producer from the State reserve for new growers.) An apportionment factor for distributing the farm's planted acreage among the interested producers shall be obtained by dividing the 1940 acreage of rice as shown in line 2, column C or D, of the application work sheet by the total rice history for the farm. This factor, carried to four places beyond the decimal point, shall be entered immediately above column G. The producer's farm rice history in column F opposite his name shall be multiplied by the factor entered above column G and the result, which will be the producer's share of the planted acreage on the farm, shall be entered opposite his name directly below column G. Only the rice history earned by the producer by reason of his participation in the production of rice shall be entered on his Form SR-406 and shall, therefore, exclude all history that may have been transferred to him through purchase of land or machinery, or through inheritance; except that in cases where the heirs of an estate are actually rice producers and will continue to operate the estate in the usual manner, the rice history of the estate may, upon approval of the State committee, be divided among such heirs by the county committee.

In cases of dissolution of a partnership or corporation the history for each year may, upon approval of the county and State committees, be divided among the rice producers of such partnership or

(c) 1940 diverted acres

Full credit for diversion (25 percent of the farm acreage allotment) will be given for 1940 if the planted acreage was equal to or less than the farm acreage allotment. If the farm acreage allotment was exceeded by more than 25 percent in 1940 no diversion will be computed for 1940.

If the 1940 farm acreage allotment was exceeded by less than 25 percent, subtract the excess acreage from the diverted acreage arrived at by multiplying the acreage allotment by 25 percent. The result so obtained shall be considered as the diverted acreage for the farm for 1940.

corporation in the proportion that they had an interest in the partnership or corporation, provided that they continue in the production of rice.

1940 diverted acres

Full credit for diversion (25 percent of the farm acreage allotment) will be given for 1940 if the planted acreage was equal to or less than the farm acreage allotment. If the farm acreage allotment was exceeded by more than 25 percent in 1940 no diversion will be computed for 1940.

If the 1940 farm acreage allotment was exceeded by less than 25 percent, subtract the excess acreage from the diverted acreage arrived at by multiplying the acreage allotment by 25 percent. The result so obtained shall be considered as the diverted acreage for the farm for 1940.

Enter the 1940 diverted rice acreage for the farm immediately above column E of the application work sheet (Form SR-409A or SR-414A). An apportionment factor for distributing the farm's diverted acreage among the interested producers shall be obtained by dividing the entry above column E by the total rice history for the farm. This factor, carried to four places beyond the decimal point, shall be entered immediately above column I. The producer's farm rice history in column F opposite his name shall be multiplied by the factor entered above column I and the result, which will be the producer's share of the farm's diverted acreage, shall be entered opposite his name directly below column I. The total of the entries in column I must equal the diverted acreage for the farm.

Enter in line 6, column C, the producer's share of the farm's 1940 diverted acreage from column I of the application work sheet form.

The producer's share of the diverted acreage for the farm shall be determined as follows:

Enter the 1940 diverted rice acreage for the farm immediately above column E of the application work sheet (Form SR-409A or SR-414A). An apportionment factor for distributing the farm's diverted acreage among the interested producers shall be obtained by dividing the entry above column E by the total 1940 rice acreage on the farm. This factor, carried to four places beyond the decimal point, shall be entered immediately above column I. The producer's share of the 1940 rice acreage on the farm in column D opposite his name shall be multiplied by the factor entered above column I and the result, which will be the producer's share of the farm's diverted acreage, shall be entered opposite his name directly below column I. The total of the entries in column I must equal the diverted acreage for the farm.

Enter in line 6, column C, the producer's share of the farm's 1940 diverted acreage from column I of the application work sheet form.

(d) 1940 planted and diverted acreage

Enter in line 6, column D, Form SR-406, the sum of the entries in columns B and C.

(e) Elimination of high or low years and determination of average

The county committee, assisted by the community committees, may eliminate data for any year in determining the normal rice acreage if the producer's acreage in such year was abnormally low due to flood or drought. The committee may also eliminate data for any of the years 1936 through 1940 in which the producer's reported rice acreage is not typical for the land which the producer will operate in 1941 because of customary crop rotation practices or is not substantiated by reliable records and the committee believes the actual planted acreage of rice for such year(s) to be substantially different from the acreage reported. In eliminating any year the committee should draw a single line through the entries in columns B, C, and D. Careful consideration should be given the data for each year before it is eliminated and caution should be used in eliminating an excessive number of low years. There are many years in which the rice acreage for individual producers is relatively low and by eliminating data for such years the allotments to other producers in the county will be reduced. It should also be kept in mind that those producers who produced rice in only one or two years of the five-year period contributed relatively less to the average or normal acreage for the county than the producers who produced rice each year of the period. The committee may in such cases, or in cases where the data otherwise appear to be abnormally high or low, eliminate all years of the period and appraise the planted and diverted acreage for each

year, as provided below, so that such appraised data will be comparable with the data reported by other producers in the county.

Totals of the remaining entries in column D shall be entered in line 7, column E, and the average obtained by dividing the number of years represented by such entries into such total and entered in line 7, column F.

In the event all years of the period are eliminated under this procedure the committee shall appraise the planted and diverted acreage for each year for which data were eliminated, taking into consideration the items outlined above. Such estimates shall be entered in column A. The total of such acreages in lines 2 through 6, column A, shall be entered in line 7, column E. The acreage obtained by dividing such total by the number of entries comprising such total shall be entered in line 7, column F.

For any person participating in the production of rice in 1941 but who has not produced rice in any of the years 1936 through 1940, enter a zero for each year in columns B, C, and D, and the farm in which such person is interested will be classified in either group 2 or 3. For such producers, enter and encircle in line 3 extended, column F, Form SR-406, the acreage of rice which the producer intends to plant in 1941. This item must be obtained from the producer when he files application for a rice acreage allotment and will represent only the producer's share of the 1941 rice acreage. Enter and encircle in line 4 extended, column F, the county committee adjustment of this entry. In making this adjustment the committee shall take into consideration the acreage adapted to the production of rice, availability of water, and the labor and equipment available for the production of rice on the farm.

(2) Section II. Certification

One member of the county committee shall enter his signature and the date in the spaces provided after section I has been executed.

The signature of the operator should be obtained at the time he is contacted for his signature on any other agricultural conservation program form and the date of his signature should be entered in the space provided.

(3) Execution of supplemental Forms SR-406

For each producer for which Form SR-420 (SR-320 or SR-520) has been executed, supplemental Forms SR-406 shall be prepared for each farm shown on such Form SR-420 or SR-520. In executing such supplemental Forms SR-406 enter the producer's serial number, name of county and State, and the producer's name and address in the spaces provided.

The word "Supplemental" shall be entered immediately over the title. It will not be necessary to execute columns B, C, D, and E, of Supplemental Forms SR-406 but the years in which the producer participated in the production of rice as shown on the original Form SR-406 shall be encircled in column A of each supplemental Form SR-406. The entry for line 7, column F, shall be secured from column H on the appropriate line for the farm, Form SR-420 (SR-320 or SR-520).

B. EXECUTION OF TABLE 2, FORM SR-301

Data shall be entered in column H (1941) of table 2, revised, in accordance with the following instructions:

Line : number:	Designation	Source of information
2	Developed rice land (reported by operator)	Leave blank
3	Normal rice acreage (reported by operator)	Leave blank
4	Operating capacity (reported by operator)	Leave blank
5	Intended acreage	Leave blank
6	Developed rice land	Measured acreage of developed rice land, if available, or county committee adjustment of line 6, column G
7	Normal rice acreage	Total of entries in line 7, column F, Form(s) SR-406, for the farm, including supplemental Forms SR-406, if any.
8	Operating capacity (Adjusted)	County committee adjustment of line 8, column G, table 2, Form SR-301 1/
9	Community committee recommendation	Community committee's recommendation of normal rice acreage
10	County committee recommendation	County committee's recommendation of normal rice acreage taking into consideration the developed rice land, operating capacity, and the acreage customarily devoted to the production of rice on the farm.

11	:	1940 diverted acreage	:	Enter the diverted acreage for the
	:		:	farm computed in accordance with
	:		:	section 42 A (1) (c) hereof. (This
	:		:	acreage will have been entered above
	:		:	column E of the 1940 application
	:		:	work sheet.)
	:		:	

1/ In areas where wells or reservoirs are used the capacity of the well(s) or reservoir(s) should be given careful consideration.

C. FORM SR-420

(This subsection C is not applicable in areas where 1941 allotments are first set up on the basis of 1940 operations.)

Form SR-420 (or SR-320) will have been executed for all persons participating in the production of rice on more than one farm in 1940. This form shall be used again for determining 1941 acreage allotments, however, if any change is made in the producer's operations it will be necessary to execute Form SR-520 prior to the determination of allotments for reconstituted farms as outlined in section 103 hereof.

Column H of Form SR-420 (or SR-320) shall be revised by making a pro rata adjustment of each entry based on the percent change in the entry in line 7, column F, Form SR-406, from the entry in line 6, column F, Form SR-406. In making such revisions in column H, a line shall be drawn through the entry (and not erased) and the new entry inserted immediately above. The entry in line 7, column F, Form SR-406, shall be entered in line 1, Form SR-420 (or SR-320), immediately to the right of the word "acres". The original figure in line 1 shall be encircled and shall be divided into such entry and the resulting ratio, carried four places beyond the decimal point, shall be entered in line 1 above the heading of column H. Each entry in column H shall be multiplied by such ratio and the result entered immediately above the original entry in that column.

D. FORM SR-520

If a rice producer is participating in the production of rice in 1941 on exactly the same farms shown on Form SR-420 (or SR-320) for such producer, it will not be necessary to execute Form SR-520. Form SR-520 shall be prepared in triplicate for each rice producer who is not participating in the production of rice in 1941 on exactly the same farms shown on Form SR-420 (or SR-320) for such producer, as follows:

Enter in the spaces provided the producer's serial number, the State and county code numbers, and the producer's name and address.

Data for each farm shall be entered on one line of Form SR-520 as follows:

Column number and heading	Source of information
Line 1, average rice history of producer	Line 7, column F, Form SR-406
A. County code	Form SR-301
B. Farm serial number	Form SR-301
C. Developed rice land	Form SR-301, table 2, line 6, column H
D. Apportionment on basis of developed rice land	Column C times factor (line 1 divided by total of column C)
E. Farm's capacity for rice	Form SR-301, table 2, line 8, column H.
F. Apportionment on basis of farm's capacity	Column E times factor (line 1 divided by total of column E)
G. Apportionment as requested by producer	As requested by producer
H. Approved apportionment by county committee	County committee adjustment based on entries in columns D, F, and G

In cases where the producer is participating in the production of rice in more than one county in the State, a Form SR-520 shall be prepared in each such county covering his farms in that county. Only columns A, B, C, E, and G are to be executed in such cases and a copy of each Form SR-520 shall be forwarded to the county in which the producer's headquarters are located, or in the absence of any farming headquarters, to the county in which the largest portion of his rice farming operation is located. Upon receipt of the last of Forms SR-520 in such county, the county office shall prepare a master Form SR-520 entering the word "Master" in large letters above the title. Such "master" form shall be fully executed and shall be approved by one member of each county committee concerned. The approval of such form will be facilitated if a member of each respective county committee will meet together and review the data shown on Forms SR-520. The approving member of each committee shall retain a copy of such master form for his county office files. This form, together with the appropriate supplementary Forms SR-520 from the various counties, shall then be transmitted to the State office.

E. FORM SR-504-E

Enter in the spaces provided on each Form SR-504-R the name of the county and State and group number (1, 2, or 3).

Columns 1 through 7 of the tabulation for each group and column 12 for groups 2 and 3 shall be filled out in accordance with the following instructions.

Column number and heading	Source of information
1. 1940 farm serial number	Form SR-301
2. 1941 farm serial number	Form SR-301, if renumbered for 1941
3. Name of operator	Form SR-301
4. Producer's average planted and diverted rice acreage	The information for groups 1 and 3 farms will be obtained from line 7, column H, table 2, Form SR-301. This column will be left blank for group 2 farms.
5. Developed rice land	Line 6, column H, table 2 revised, Form SR-301
6. Operating capacity	Line 8, column H, table 2 revised, Form SR-301
7. County committee normal rice acreage	Line 10, column H, table 2 revised, Form SR-301
8. Leave blank	(For State office)
9. Leave blank	(For State office)
10. Preliminary 1941 yield	Line 8, column E, table 3, Form SR-301
11. Leave blank	(For State office)
12. 1941 intended acreage of new grower	This column <u>will not</u> be executed for group 1 farms. For groups 2 and 3 farms enter and designate the encircled figure(s) from column F, line 4 extended, Form SR-406, for the farm.

After data have been tabulated on Form SR-504-R as indicated above, a county summary, by groups, of the data in columns 4 through 7 and column 12 shall be prepared.

Entries shall then be made as follows in items 2, 4, and 6 on the first page of the tabulation for group 1 farms:

(1) Enter in item 2 the reserve recommended by the county committee to be withheld for the correction of errors and for upward adjustments in column 9. Item 2 shall not be less than one nor more than five percent of the share of the State allotment for farms in the county. In apportioning the share of the State allotment for farms in the county to farms in column 8, the State office shall withhold this reserve.

(2) Enter in item 4 the total of column 7, Form SR-504-R, for both group 1 and group 3 farms.

(3) Enter in item 6 that portion of item 2 which the county committee estimates will be necessary to withhold for the correction of errors.

F. DETERMINATION OF FINAL ALLOTMENTS FOR GROUP 2 FARMS
AFTER PERFORMANCE HAS BEEN CHECKED IN 1941

As soon as performance has been checked on each group 2 farm, the 1941 measured acreage of rice shall be compared with the rice acreage allotment for the farm, and if the measured acreage is less than the allotment, the allotment in column 9 shall be reduced to the measured acreage.

G. DETERMINATION OF NORMAL YIELDS

The county committee, with the assistance of the community committees, shall determine the normal yield of rice for each farm for which a 1941 rice acreage allotment will be determined.

Prior to the execution of column 10, Form SR-504-R, table 3 of Form SR-301 must have been executed in accordance with the instructions in section 44 of SRB-402. The county committee, with the assistance of the community committees, shall determine a preliminary normal yield for each farm. For farms for which reliable records of the actual average yields for the five years 1936 to 1940 are available to the committee, the preliminary yield shall be the average of such yields. If for any year of such five-year period reliable records of the actual average yield are not available; the yield for such year shall be appraised on the basis of the yield customarily made on the farm, weather conditions, type of soil, drainage, production practices, general fertility of the land, as the yield which was or could reasonably have been expected on the farm for such year. The preliminary yield shall be entered in line 8, column E, table 3, Form SR-301.

Enter in column 10, Form SR-504-R, the preliminary 1941 normal yield as shown in line 8, column E, table 3, Form SR-301. If the average of the normal yields for all farms participating in the 1941 program in the county (weighted by the rice acreage allotments) exceeds the State normal yield adjusted to reflect the relative productivity of the rice farms in the county, the normal yields shown in column 10 will be reduced pro rata by the State office so that the average yield will not exceed such limit.

H. TRANSMITTAL TO STATE OFFICE

Forms SR-504-R shall be transmitted to the State office, together with Forms SR-301, all copies of Forms SR-406, and the county office copies of Forms SR-420 (SR-320 or SR-520).

Sec. 43. State office instructions. -

A. RECHECK OF COUNTY OFFICE WORK

Forms SR-406, SR-301, SR-420 (or SR-320) SR-520, and SR-504-R shall be checked in the State office as provided in this section 43, and, in the event an incorrect entry is found, it shall be lined out but not erased and the correct entry inserted immediately above, using a red pencil.

(1) Audit of Form SR-406

The State office shall determine that the producer's serial number, name of the county and State, and the name and address of the producer have been entered above section I. The State office shall determine that the entries in lines 2 through 6, column D, represent the total of the respective entries in columns B and C. The entry in line 7, column E, must be the total of the entries in lines 2 through 6 of column D which have not been lined out. The average as shown in line 7, column F, must be the total acreage shown in line 7, column E, divided by the number of years represented in such total. In the event column A has been executed it will be necessary to check only the entries in line 7, columns E and F. The State office shall determine that section II has been executed in accordance with the instructions contained in section 42 A (2) hereof.

As soon as the Forms SR-406 have been audited and approved by the State office, the county office copies shall be returned to the county office and the original retained in the State office files.

(2) Audit of Tables 2 and 3, Form SR-301

Table 2 shall be checked to determine that it is executed for 1940 in accordance with section 44 of SRB-402 and for 1941 in accordance with section 42 B hereof. The data in table 3, Form SR-301, shall then be checked to determine that the yield for 1940 and the total and averages have been entered as provided in section 44, SRB-402.

(3) Audit of Form SR-420 (or SR-320)

It will be necessary to audit only column H, revised, of Form SR-420 (or SR-320). The revised entries shall be checked to determine that the pro rata adjustment outlined in section 42 C has been made and that the total of column H, revised, equals the entry in line 7, column F, Form SR-406.

(4) Audit of Form SR-520

Form SR-520 will be audited prior to the time farms are reconstituted for 1941. The State office shall determine that the producer's serial number, State and county code numbers, and the name and address of the multiple producer have been entered at the top of this form. Line 1 should show the average rice history of the producer and should be checked against the entry in line 7, column F, Form SR-406. Columns A through H will have been executed by the county office and such entries shall be checked for completeness. The entries in columns D and F shall be checked in accordance with the instructions for executing these columns. The total of columns D and F should equal the entry in line 1. It shall be determined that at least one county committeeman from each county in which the producer has a rice work sheet listed on Form SR-520 has entered his signature in the space provided. The name of the respective county and the date should also have been entered in the spaces provided.

(5) Audit of Form SR-504-R

The State office shall determine that all data on Form SR-504-R have been correctly entered as provided in the county office instructions. Page totals of columns 4 through 7 and of column 12 and the county summary shall be verified.

B. COMPLETION OF FORM SR-504-R FOR GROUPS 1 AND 3 FARMS

(1) Acreage allotments

Enter the share of the State allotment for farms in the county in item 1. Item 3 shall be entered as indicated in the box. Enter in item 7 the difference between item 1 and (item 6 plus the total of column 8).

A county factor shall be determined by dividing item 3 of Form SR-504-R for groups 1 and 3 farms by item 4 for such farms. This factor, carried at least four places beyond the decimal point, shall be entered in item 5. Enter in column 8 on each line the result obtained by multiplying item 5 by the entry in column 7 on that line. The total of column 8 must approximate item 3.

The State office shall then return Forms SR-504-R to the county office with instructions to enter final acreage allotments in column 9, Form SR-504-R. The county committee shall be instructed to adjust the indicated allotments in column 8, on the basis of the data shown in columns 4 through 7, Form SR-504-R; provided that, such adjustment shall not exceed 25 percent of the indicated allotment in column 8. The total of column 9 must not exceed item 1 minus item 6. The listing sheet shall then be returned to the State office and if found to be correct, the State office shall approve the final allotments.

(2) Normal yields

Each entry in column 10, Form SR-504-R, shall be checked to determine that it has been correctly entered from line 8, column E, table 3, Form SR-301.

A cumulative total of the production extensions obtained by multiplying the final acreage allotments in column 9 by the preliminary yields in column 10 for each page shall be entered in the "total" line below column 10. The county totals of such extensions shall be obtained by summarizing the page totals and shall be entered in column 10 on the summary sheet.

If the county total of the extensions divided by the county total of the acreage allotments shown in column 9, Form SR-504-R, exceeds or is more than approximately one-fourth barrel, or more than approximately one bushel less than the State normal yield adjusted to reflect the relative productivity of the rice farms in the county, it will be necessary to make a pro rata adjustment of all yields shown in column 10. If such average yield does not exceed this limit and is not more than approximately one-fourth barrel, or more than approximately one bushel, less than such limit, the yields in column 10 shall be approved as final; in which case the amount, if any, by which such average yield is less than the State normal yield adjusted to reflect the relative productivity of the rice farms in the county multiplied by the total of the final allotments in column 9 shall constitute a county production reserve for use in correcting errors and granting appeals.

If such average yield does not come within the above limits, a county yield adjustment factor shall be obtained as follows:

(i) A county production reserve shall be determined by the State office with the approval of the State committee. Such reserve shall be the amount which it is estimated is sufficient to provide for the correction of errors and granting of appeals, which shall not exceed approximately one-fourth barrel, or approximately one bushel, times the final acreage allotments in column 9.

(ii) Deduct the county production reserve from the product obtained by multiplying the total of the final acreage allotments in column 9 by the 1941 State normal yield adjusted to reflect the relative productivity of the rice farms in the county.

(iii) Compute the county yield adjustment factor by dividing item (ii) by the total of the production extensions in column 10 for the county and enter the result, carried at least four places beyond the decimal point, in the heading of column 11.

Enter in column 11 the yield obtained by multiplying the yield in column 10 by the county yield adjustment factor. Enter in the "total" line of column 11 on each page, the page totals of the extensions obtained by multiplying the final acreage allotments in column 9 by the yields in column 11. A county total of such extensions shall be obtained and such county total plus the county production reserve, adjusted if necessary, must not exceed the product obtained by multiplying the total of the acreage allotments in column 9 by the 1941 State normal yield adjusted to reflect the relative productivity of the rice farms in the county.

When the normal yields for the farms in any county have been finally approved, county office copies of the Forms SR-301, SR-420 (or SR-320), SR-520, and SR-504-R shall be returned to the county office. The county committee shall be advised of the county production reserve and shall be instructed (1) to notify each operator of the acreage allotment and normal yield determined for his farm in accordance with the instructions in section 104 hereof, and (2) to enter the final 1941 normal yield in line 8, column F, table 3, Form SR-301.

C. COMPLETION OF FORM SR-504-R FOR GROUP 2 FARMS.

(1) Acreage allotments

The same procedure will be used to complete Form SR-504-R for group 2 farms as was used for groups 1 and 3 farms except that the factor in item 5 for group 2 farms will not be in excess of 75 percent of the county factor for groups 1 and 3 farms and that in addition to the factors considered for groups 1 and 3 farms, the committee may also consider the entries in column 12. If the total of column 8 for all group 2 farms in the State does not exceed the State reserve for new producers, the State office will return Forms SR-504-R to the county office with instructions to the county committee to enter final adjustments in a manner similar to that used for groups 1 and 3 farms.

If the total of column 8 for all group 2 farms exceeds the State reserve for new producers, the State office will reduce the factor for column 8 for group 2 farms, either on a pro rata basis for all counties or by counties individually if necessary to arrive at equitable allotments, so that the total allotment for all group 2 farms in the State does not exceed the State reserve for such farms.

(2) Normal yields

Preliminary normal yields shall be checked and final yields shall be determined for group 2 farms in the same manner as for groups 1 and 3 farms outlined in section 43 B (2) hereof, except that there will not be a separate production reserve for group 2 farms. Any production reserve for the county will be applicable to groups 1, 2, and 3.

Sec. 44. Execution of Table 3, Form SR-301. - Data shall be entered in table 3, Form SR-301, in accordance with the following instructions for each farm for which a rice acreage allotment was determined under the 1941 Agricultural Conservation Program.

(1) Kind of record

A symbol shall be entered in the margin to the left of column A, line 8, describing the kind of record from which the 1941 production, acreage, and yield data are secured.

(a) The letter "R" shall be used if the yield in column C is computed on the basis of reliable records. Reliable records are A.A.A. measurements of acreage and authentic warehouse, sales, or mill receipts for production. The records for production, if furnished by the operator, shall be carefully examined by the county committee, and if accepted as being reliable, shall be initialed by at least one member of the committee and kept on file in the county office.

(b) The letter "O" shall be used if the yield in column C is computed on the basis of A.A.A. measurements of acreage but for which the production is reported by the operator and is not substantiated by reliable records.

(c) The letter "X" shall be used if the yield in column C is computed on the basis of acreage reported by the operator and is not supported by reliable records.

If rice was not planted on the farm in 1941 the spaces in line 8, columns A and B, shall be lined out.

(2) Line 8 - 1941

Enter in column B the 1941 acreage of rice from the 1941 performance report as soon as available. Enter in column A the 1941 production furnished by the operator when performance is checked, which may be adjusted by the county committee, if necessary, in order to reflect the true yield for the farm in 1941. Enter in column C the yield obtained by dividing the production in column A by the acreage in column B. The 1941 production and yield in columns A and C, respectively, may be adjusted later if reliable records are submitted by the operator, in which case the symbol entered in the margin to the left of column A shall be changed from "O" to "R".

(3) Line 14

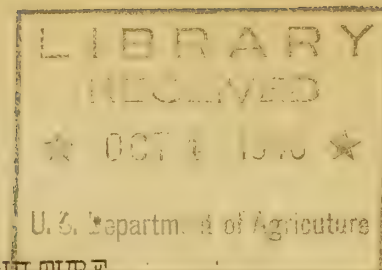
Enter the total of the yields in lines 4 through 8, column C, in line 14, column C.

(4) Line 9

Enter in line 9, column D, the simple average of the yields in lines 4 through 8, column C (line 14, column C, divided by 5).

###

1.412
508
SRB-502, Part V (Preliminary)



UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION

SOUTHERN DIVISION

PART V

INSTRUCTIONS FOR DETERMINING IRISH POTATO ACREAGE ALLOTMENTS
AND NORMAL YIELDS UNDER THE 1941 AGRICULTURAL
CONSERVATION PROGRAM

CONTENTS	Page
Section 51. Eligible farms	1
52. County office instructions	1
A. Execution of columns 1 through 10, Form SR-504-Po	1
B. Execution of column 11, Form SR-504-Po	2
C. Preparation of summary and transmittal to State office	2
D. Definition of final allotments	2
E. Determination of normal yields	3
F. Notification of acreage allotments and normal yields	3
53. State office instructions	3
A. Acreage allotments	3
B. Normal yields	4
54. Execution of table 3, Form SR-301	5
(1) Kind of record	5
(2) Line 6	6
(3) Line 8 - 1941	6
(4) Line 14	6

PART V. IRISH POTATOES

Sec. 51. Eligible farms. - Irish potato acreage allotments will be determined for each farm in designated commercial potato counties on which the normal acreage of potatoes is determined to be 3 acres or more.

Sec. 52. County office instructions. -

A. EXECUTION OF COLUMNS 1 THROUGH 10, FORM SR-504-PO

Prior to the tabulation of data on Form SR-504-Po, "Listing Sheet for 1941 Farm Potato Acreage Allotments and Yields," Irish potato data for every farm in counties designated as the commercial potato area under the 1941 Agricultural Conservation Program shall be entered in table 3, Form SR-301, in accordance with the instructions in section 55 of SRB-302 and section 54 of SRB-402. The procedure outlined below shall be followed in determining potato acreage allotments for individual farms.

Enter in the spaces provided on each Form SR-504-Po the page number and the name of the county and State. Data for each farm on which the normal acreage of commercial potatoes is determined to be 3 acres or more shall be listed on Form SR-504-Po and columns 1 through 10 shall be filled out in accordance with the following instructions.

Column number and heading	Source of information
1. 1940 serial number	Form SR-301
2. 1941 serial number	Form SR-301, if renumbered for 1941
3. Name of operator	Form SR-301
4. 1940 tilled acreage	Line 1, column E, section I, Form SR-301, or section 4, Form SR-412
5. 1937 potato acreage	Line 4, column H, table 3, Form SR-301
6. 1938 potato acreage	Line 5, column H, table 3, Form SR-301
7. 1939 potato acreage	Line 6, column H, table 3, Form SR-301
8. 1940 potato acreage	Line 7, column H, table 3, Form SR-301

9. Average acreage	Line 13, column H, table 3, Form SR-301, divided by number of years represented in such total
10. 1940, 1939, or 1938 potato allotment	Latest potato allotment, if any, established for the farm from the appropriate column of Form SR-404-Po, SR-304-Po, or SR-204-F

B. EXECUTION OF COLUMN 11, FORM SR-504-PO

Column 11. Recommended allotment - community committee. - The community committee shall enter in column 11 its recommended 1941 commercial potato acreage allotment, taking into consideration the acreage of potatoes customarily grown on the farm (columns 5 through 9), production facilities, good soil management, the tillable acreage on the farm, type of soil, and topography.

C. PREPARATION OF SUMMARY AND TRANSMITTAL TO STATE OFFICE

After data for all farms have been tabulated in columns 1 through 11, the number of farms listed and page totals of columns 4 through 11 shall be obtained and a county summary prepared. The field audit clerk from the State office shall then review the county summary and the Forms SR-504-Po to determine that only eligible farms have been listed and that the entries have been correctly transcribed from Form SR-301. After his approval has been secured, the county summary shall then be transmitted to the State office, together with the tabulation on Forms SR-504-Po, which in no event shall be later than November 1, 1940.

D. DETERMINATION OF FINAL ALLOTMENTS

When the tabulation has been returned by the State office the county allotment will have been entered in item 1 on the first page of the tabulation. Enter in item 2 the acreage which the county committee determines is required for the correction of errors. Such reserve shall not exceed 5 percent of the county acreage allotment. Enter in item 3 the result obtained by subtracting item 2 from item 1.

The county committee shall enter in column 12 its recommendations of the farm potato acreage allotment for 1941, taking into consideration the factors outlined above. The total of column 12 must not exceed item 3.

E. DETERMINATION OF NORMAL YIELDS

After the recommended acreage allotments have been entered in column 12 normal yields shall be determined in accordance with the following procedure.

The county committee, with the assistance of the local committee, shall enter in line 8, column K, table 3, Form SR-301, the preliminary yield for the farm. The preliminary normal yield of potatoes for any farm shall be determined on the basis of the yields of potatoes customarily made on the farm, (as shown in column I, Form SR-301), with due consideration for type of soil, production practices, and the general fertility of the land.

After the preliminary normal yields have been recommended for all farms, they shall be entered in column 13, Form SR-504-Po. When the county office has entered and carefully checked the entry in column 13 for each farm receiving a 1941 potato acreage allotment, the members of the county committee shall indicate their approval by entering their signatures and the date on each page of the tabulation. The Forms SR-504-Po shall then be transmitted to the State office for approval. The final normal potato yields for all farms will be determined by the State office by making pro rata adjustments, if necessary, in the preliminary yields in order that the weighted average yield for all farms in the county shall not exceed the approved county normal yield.

F. NOTIFICATION OF ACREAGE ALLOTMENTS AND NORMAL YIELDS

When the approved tabulations have been received from the State office each farm operator shall be notified of his 1941 farm potato acreage allotment and normal yield on Form SR-538 in accordance with the instructions in section 104 hereof.

Sec. 53. State office instructions. -

A. ACREAGE ALLOTMENTS

When the listing sheets, Forms SR-504-Po, and the county summary are first received in the State office all computations and additions shall be checked for accuracy. Data for any farm for which the recommended acreage is less than 3 acres shall be lined out and the county totals corrected accordingly. As soon as the listing sheets have been checked county summaries of the data in columns 4 through 11, together with a recommended county acreage allotment, shall be transmitted to the Southern Division, not later than November 15, 1940, for determination of the 1941 county potato acreage allotment. Upon receipt of the county allotment from the Southern Division the allotment shall be entered as item 1 on the first page of the tabulation. The tabulation shall then be returned to the county office for the county committee to enter the final farm acreage allotments and normal yields for 1941.

After the county committee has entered its recommended farm acreage allotments in column 12 and preliminary yields in column 13 and the tabulation has been returned to the State office, it shall be checked to determine that each entry in column 12 is equal to or greater than 3 acres. The recommended allotments shall be carefully reviewed by the State office to determine that they are fair and equitable as between farms. In making this determination consideration shall be given to the acreage of potatoes customarily grown on each farm as shown in columns 5 to 8, and to any previous potato acreage allotments for the farm. If the total of column 12 is not in excess of item 3, the entries in column 12 may be approved as final farm acreage allotments. If the total of column 12, however, is in excess of item 3 the State office shall return the tabulation to the county committee for further adjustment.

B. NORMAL YIELDS

The State office shall review each preliminary yield in line 8, column K, table 3, Form SR-301, and shall check each such yield against the respective entry in column 13, Form SR-504-Po. Final yields shall be determined as follows:

Enter the page totals of the extensions obtained by multiplying the final potato acreage allotments in column 12 by the preliminary yields in column 13. (Column 14 may be executed and added to obtain such totals, or the totals may be accumulated without executing column 14, if preferable.) A county summary of such page totals shall be obtained and if the weighted average of the yields in column 13 does not exceed, and is not more than approximately 1 bushel less than the county average yield, the yields in column 13 shall be approved as final. The amount, if any, by which such weighted average yield is less than the approved county normal yield multiplied by the total of the final allotments in column 12 shall constitute a county production reserve for the correction of errors.

If the weighted average of the preliminary yields shown in column 13, Form SR-504-Po, exceeds or is more than approximately 1 bushel less than the approved county normal yield, it will be necessary to make a pro rata adjustment of all yields in column 13, in which case a county adjustment factor shall be obtained as follows:

(1) A county production reserve shall be determined by the State office. Such reserve shall be the amount which it is estimated will be sufficient to provide for the correction of errors, which will generally be approximately 1 bushel times the total of the final acreage allotments in column 12.

(2) Deduct the county production reserve from the product obtained by multiplying the total of the final allotments in column 12 by the 1941 county normal yield. Compute the county yield adjustment

factor by dividing the result so obtained by the county total of the extension totals entered in column 14, Form SR-504-Po, and enter the result, carried at least four places beyond the decimal point, in the heading of column 15.

Enter in column 15 the yield obtained by multiplying each yield in column 13 by the county yield adjustment factor. Enter the page total of the extensions obtained by multiplying the final acreage allotments in column 12 by the yields in column 15 in the space for total in column 16. A county total of such extensions shall be obtained and such county total plus the production reserve under (1) above, adjusted if necessary, must not exceed the product obtained by multiplying the total of the acreage allotments in column 12 by the 1941 approved county normal yield.

When the normal yields for the farms in any county have been finally approved, the county office copies of Forms SR-301 and SR-504-Po shall be returned to the county office and the county committee shall be advised of the county production reserve available for the correction of errors and shall be instructed to notify operators of the 1941 acreage allotments and normal yields on Form SR-538 in accordance with section 104 hereof.

Sec. 54. Execution of table 3, Form SR-301. - Data shall be entered in table 3, Form SR-301, in accordance with the following instructions for each farm in counties designated as the commercial potato area on which potatoes were planted for market in 1941.

(1) Kind of record. - A symbol shall be entered in the margin to the right of column L, line 8, describing the kind of record from which the 1941 production and acreage are secured.

(a) The letter "R" shall be used if both the acreage and production are based on reliable records. Reliable records are A.A.A. records of measurements for acreage and authentic sales receipts or other records of production acceptable to the county committee. Records submitted by the producer shall be carefully examined by the county committee, and, if accepted as being reliable, shall be initialed by at least one member of the committee and kept on file in the county office.

(b) The letter "O" shall be used if reliable acreage measurements are available but the production is not supported by reliable records.

(c) The letter "X" shall be used if the acreage is reported by the operator.

If potatoes are not planted for market on the farm in 1941 the spaces in columns G, H, and I shall be lined out.

(2) Line 6. - Enter in column I the yield obtained by dividing the production in column G by the acreage in column H.

(3) Line 8 - 1941. - Enter the 1941 acreage of potatoes in column H from the 1941 performance report as soon as available for farms on which potatoes are planted for market. Operators should be requested to furnish the county committee records of their 1941 sales as soon as possible after the marketing season is completed, and the 1941 production shall be entered in column G as soon as such records are furnished. Enter in column I the Yield obtained by dividing the production in column G by the acreage in column H. Enter in column J the yield obtained by dividing the production in line 13, column G, by the acreage in line 13, column H.

Enter the final approved 1941 yield for the farm from column 15, Form SR-504-Po, in line 8, column L.

(4) Line 14. - Enter the total of the acreage and production in lines 4 through 8, columns G and H, in line 14, columns G and H, respectively. Enter in column I the yield obtained by dividing the production in column G by the acreage in column H.

Souther Division, AAA
August 8, 1940.

(2) Line 6. - Enter in column I the yield obtained by dividing the production in column G by the acreage in column H.

(3) Line 8 - 1941. - Enter the 1941 acreage of potatoes in column H from the 1941 performance report as soon as available for farms on which potatoes are planted for market. Operators should be requested to furnish the county committee records of their 1941 sales as soon as possible after the marketing season is completed, and the 1941 production shall be entered in column G as soon as such records are furnished. Enter in column I the Yield obtained by dividing the production in column G by the acreage in column H. Enter in column J the yield obtained by dividing the production in line 13, column G, by the acreage in line 13, column H.

Enter the final approved 1941 yield for the farm from column 15, Form SR-504-Po, in line 8, column L.

(4) Line 14. - Enter the total of the acreage and production in lines 4 through 8, columns G and H, in line 14, columns G and H, respectively. Enter in column I the yield obtained by dividing the production in column G by the acreage in column H.

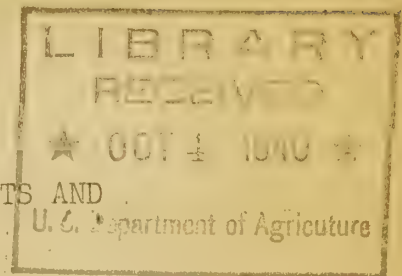
Souther Division, AAA
August 8, 1940.

September 7, 1940

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION

SOUTHERN DIVISION
PART VI

INSTRUCTIONS FOR DETERMINING PEANUT ACREAGE ALLOTMENTS AND
NORMAL YIELDS UNDER THE 1941 AGRICULTURAL CON-
SERVATION PROGRAM



CONTENTS

	<u>Page</u>
Section 61. General instructions	3
A. Eligible farms	3
B. Definitions	3
62. County office instructions	3
A. Determination of acreage allotments and normal yields for group 1 farms	3
(1) Execution of columns 1-7, Form SR-504-P	3
(2) Determination of factor and execution of columns 8-10	4
(3) Determination of normal yields	5
(4) Approval by county committee and trans- mittal to State office	5
(5) Notification of acreage allotments and normal yields for group 1 farms	6
B. Determination of acreage allotments and normal yields for group 2 farms	6
(1) Execution of columns 1-8, Form SR-504-P	6
(2) Execution of column 9, Form SR-504-P	6
(3) Determination of normal yields	7
(4) Approval by county committee and trans- mittal to State office	7
(5) Notification of acreage allotments and normal yields for group 2 farms	7
C. Determination of final allotments for group 2 farms after performance has been checked	7
63. State office instructions	8
A. Group 1 farm acreage allotments and normal yields	8
(1) Acreage allotments	8
(2) Normal yields	8
B. Group 2 farm acreage allotments and normal yields	9
(1) Acreage allotments	9
(2) Normal yields	10

	<u>Page</u>
64. Apportionment of released peanut acreage allotments	11
A. County office instructions	11
(1) General	11
(2) Release of unused allotments	11
B. State office instructions	12
Section 65. Execution of table 3, Form SR-301	12
(1) Kind of record	13
(2) Columns G and H	13
(3) Column X	13
(4) Columns J, K, and L	13

PART VI. PEANUTS

Sec. 61. General instructions. -

A. ELIGIBLE FARMS

A peanut acreage allotment shall be determined for each farm in the commercial peanut area on which peanuts were produced for market during any of the years 1938 to 1940, inclusive, and may be determined for farms in the commercial peanut area on which peanuts will be produced for market in 1941 for the first time since 1937.

In the event the State peanut allotment is insufficient to make adequate allotments to regular farms and also to provide for new (group 2) farm allotments, the State committee may determine that no portion of the State allotment is available for new (group 2) farm allotments.

B. DEFINITIONS

"Peanuts for market" means all peanuts harvested for nuts on any farm for which an allotment is determined and, for any other farm, all peanuts harvested for nuts if any peanuts are separated from the vines by mechanical means and any peanuts are sold to persons not living on the farm.

Sec. 62. County office instructions. - Prior to the tabulation of data on Form SR-504-P, "Listing Sheet for 1941 Farm Peanut Acreage Allotments and Normal Yields," peanut data for every farm in commercial peanut counties under the 1941 Agricultural Conservation Program shall be entered in table 3, Form SR-301, in accordance with the instructions in section 66 of SRB-302 and section 64 of SRB-402. All acreage data to be entered on Form SR-504-P will be obtained from Forms SR-301 and SR-412. Data for farms will be tabulated in two separate groups; namely, group 1 which will include data for all farms on which peanuts were produced for market during any of the years 1938 to 1940, inclusive, and group 2 which will include data for all farms on which peanuts will be produced for market in 1940 for the first time since 1937.

A. DETERMINATION OF ACREAGE ALLOTMENTS AND NORMAL YIELDS
FOR GROUP 1 FARMS

(1) Execution of columns 1-7, Form SR-504-P. - Enter in the spaces provided on each Form SR-504-P the page number, the name of the county and State, and the group symbol (1).

Enter in item 1 on the first page of the tabulation the county acreage allotment. Enter 90 percent of item 1 in item 2. In the event the county committee recommends a smaller portion of the county allotment for distribution to farms on the basis of the tilled acreage

adjusted for peanuts and the State committee approves such recommendation, an acreage less than 90 percent of the county allotment may be entered in item 2. Columns 1 through 7 shall be filled out in accordance with the following instructions.

Column number and heading	Source of information
1. 1940 serial number	Form SR-412 or SR-301
2. 1941 serial number	Form SR-301, if renumbered for 1941
3. Name of operator	Form SR-412
4. 1940 acreage of commercial peanuts	Section 2, Form SR-412 <u>1/</u>
5. Tilled acreage adjusted	Section 4, Form SR-412
6. 1940 cotton acreage	Section 2, Form SR-412 <u>2/</u>
7. Tilled acreage adjusted for peanuts	Column 5 minus column 6

1/ If the 1940 acreage of commercial peanuts is not available at the time 1941 allotments are determined the 1939 acreage of commercial peanuts may be entered and designated and in the event no peanuts were produced for market in 1940 or 1939, enter and encircle the 1940 peanut acreage allotment; or if no acreage allotment was established, enter and encircle the acreage which the county committee determines would have constituted an equitable allotment for the farm.

2/ If no cotton was grown on the farm in 1940, enter and encircle the 1941 (or 1940) cotton acreage allotment, if any.

(2) Determination of factor and execution of columns 8-10. - Columns 4 through 7 shall be summarized and the total of column 7 shall be entered in item 3. Enter in item 4 the result, carried at least four places beyond the decimal point, obtained by dividing item 2 by item 3. For each farm enter in column 8 the smaller of

(a) the result obtained by multiplying the entry in column 7 by the factor (item 4), or

(b) the entry in column 4.

Column 8 shall then be summarized and the total entered in item 5. Enter in item 6 the result obtained by subtracting item 5 from item 1. Enter in item 7 the reserve which the county committee determines should be held for late work sheets and for correction of

errors. In counties in which the county committee determines that a portion of the county allotment shall be used for group 2 farms in that county enter and designate as item 7 (a) the acreage which the county committee determines should be transferred from the county allotment for use in making allotments to group 2 farms in that county. Enter in item 8 the result obtained by subtracting items 7 plus 7 (a) from item 6.

The reserve in item 8 is available for distribution to any group 1 farm and shall be distributed by the county committee, with the assistance of other local committees, taking into consideration the acreage of peanuts for market customarily grown, other special allotments established for the farm, and the tillable acreage on the farm.

In making these additional allotments the county committee shall enter in column 9 that part of the reserve which is to be added to the entry in column 8. The upward adjustments in column 9 shall not be in excess of the maximum upward adjustment, if any, recommended by the State committee and approved by the Director of the Southern Division. Enter in column 10 the final 1941 farm peanut acreage allotment which will be the sum of columns 8 and 9. The total of column 9 must not be in excess of item 8 and the total of column 10 must not be in excess of item 1 minus item 7 minus item 7 (a).

(3) Determination of normal yields. - After the acreage allotments for group 1 farms have been entered in column 10, normal yields shall be determined in accordance with the following instructions.

The county committee, with the assistance of the local committees, shall enter in line 8, column K, table 3, Form SR-301, the preliminary yield which it determines on the basis of the yields of peanuts customarily made on the farm, indicated by the yield(s) shown in lines 2-6, column I, Form SR-301, with due consideration for the type of soil, production practices, and the general fertility of the land.

After preliminary yields have been recommended for all farms, the preliminary yields in line 8, column K, table 3, Form SR-301, shall be entered in column 11, Form SR-504-P. When the county office has completed and carefully checked the entry in column 11, Form SR-504-P for each group 1 farm, the Forms SR-301 and SR-504-P shall be transmitted to the State office as provided in section 62 A (4) hereof.

Final peanut yields will be determined by the State office by making a pro rata adjustment, if necessary, in the preliminary yields, in order that the weighted average yield for all farms in the county will not exceed the approved county normal yield.

(4) Approval by county committee and transmitted to State office. - As soon as the tabulation for group 1 farms has been completed the field audit clerk from the State office shall review it and after his approval is secured the members of the county committee shall

indicate their approval of the data and the recommended allotments and yields by entering their signatures and the date in the spaces provided on each page of the tabulation. The tabulation shall then be transmitted to the State office for audit and approval if found correct.

(5) Notification of acreage allotments and normal yields for group 1 farms. - As soon as the county committee has received approval of allotments and normal yields from the State office, each operator shall be notified of the allotment and normal yield for his farm on Form SR-532 as provided in section 104 hereof.

B. DETERMINATION OF ACREAGE ALLOTMENTS AND NORMAL YIELDS
FOR GROUP 2 FARMS

Operators of farms in this group must advise the county committee prior to February 1, 1941, that peanuts for market will be produced thereon in 1941 for the first time since 1937.

(1) Execution of columns 1-8, Form SR-504-P. - Enter in the spaces provided on each Form SR-504-P, the page number, the name of the county and State, and the group symbol (2).

Columns 1 through 3 and 5 through 7 shall be filled out in accordance with the instructions for group 1 farms. Enter and designate in column 4 the operator's 1941 intended acreage of peanuts. Enter in column 8 the smaller of (a) the entry in column 4 or (b) the result obtained by multiplying the entry in column 7 by a factor determined by the State committee. Such factor shall not be in excess of the result obtained by dividing (a) 90 percent of the county peanut allotment by (b) the tilled acreage adjusted for peanuts for group 1 farms (item 3 for group 1 farms). The maximum allotment for any group 2 farm will be the entry in column 8.

(2) Execution of column 9, Form SR-504-P. - The county committee, with the assistance of the community committee, shall enter and designate in column 9 its recommended 1941 peanut acreage allotment for the farm. The committees shall determine and recommend an acreage allotment based upon a percentage of the acreage of peanuts for market which they find the farm is capable of growing in 1941. In recommending a peanut acreage allotment for group 2 farms, community and county committees shall take into consideration other special acreage allotments established for the farm; the type of soil; tillable acreage on the farm; topography, crop rotation practices, and other physical factors affecting the production of peanuts for market; and the applicable percentage of the peanut acreage allotments established for farms in group 1 which are similar with respect to the above factors. The acreage on the farm adapted to the production of peanuts, which is being tilled or has been tilled during the previous year, will reflect the several factors to be

considered and will serve as the basic index of the farm's capacity to produce peanuts for market. In no event shall the committee recommend an acreage allotment in excess of the entry in column 8.

(3) Determination of normal yields.- After the acreage allotments for group 2 farms have been entered in column 9, normal yields shall be determined in accordance with the following instructions.

The county committee, with the assistance of other local committees, shall enter in line 8, column K, table 3, Form SR-301, the preliminary yield which it determines is representative for the farm with due consideration for the type of soil, production practices, and the general fertility of the land.

After preliminary yields have been recommended for all group 2 farms, the preliminary yields in line 8, column K, table 3, Form SR-301, shall be entered in column 11, Form SR-504-P. When the county office has completed and carefully checked the entry in column 11, Form SR-504-P, for each group 2 farm, the Forms SR-301 and SR-504-P shall be transmitted to the State office as provided in section 62 B (4) hereof.

Final peanut yields will be determined by the State office by making a pro rata adjustment, if necessary, in the preliminary yields, in order that the weighted average yield for all farms in the county shall not exceed the approved county normal yield.

(4) Approval by county committee and transmittal to State office.- As soon as the tabulation for group 2 farms has been completed, members of the county committee shall indicate their approval of the data and the recommended allotments and yields by entering their signatures and the date in the spaces provided on each page of the tabulation. The tabulation shall then be transmitted to the State office, which in no case shall be later than February 15, 1941, for audit and approval.

(5) Notification of acreage allotments and normal yields for group 2 farms.- As soon as the county committee has received approval of the allotments and normal yields from the State office, each operator shall be notified of the allotment and normal yield for his farm on Form SR-532 as provided in section 104 hereof.

C. DETERMINATION OF FINAL ALLOTMENTS FOR GROUP 2 FARMS
AFTER PERFORMANCE HAS BEEN CHECKED

As soon as performance has been checked on each group 2 farm the 1941 measured acreage of peanuts for nuts shall be compared with the acreage allotment for the farm and if the measured acreage is less than the allotment the allotment shall be reduced to the measured acreage. The farm acreage allotments for group 2 farms entered in

column 10, Form SR-504-P, shall be corrected to agree with the measured peanut acreage for the farm.

Sec. 63. State office instructions. - Forms SR-504-P shall be checked in the State office as indicated below, and in the event an error is found the incorrect entry shall be lined out (but not erased) and the correct entry inserted, using a red pencil.

A. GROUP I FARM ACREAGE ALLOTMENTS AND NORMAL YIELDS

(1) Acreage allotments. - The State office shall check each allotment item and the totals of columns 7 through 10 to determine that individual farm acreage allotments have been correctly determined. If the acreage allotments have been determined correctly and conform with the acreage limit for such farms, they shall be approved and normal yields shall be determined.

(2) Normal yields. - Final yields shall be determined as follows:

Enter in column 12 the result obtained by multiplying the preliminary yield in column 11 by the approved allotment in column 10. Enter the total of such column 12 for each page in the space provided. A county summary of such page totals shall be obtained and if the weighted average of the yields in column 11 does not exceed and is not more than approximately 5 pounds less than the county normal yield, the yields in column 11 shall be approved as final; in which case the amount, if any, by which such weighted average yield is less than the county normal yield multiplied by the total of the final allotment in column 10, shall constitute a county production reserve for the correction of errors.

If the weighted average of the preliminary yields shown in column 11, Form SR-504-P, exceeds or is more than approximately 5 pounds less than the county normal yield, it will be necessary to make a pro rata adjustment of all yields in column 11. A yield adjustment factor for making this adjustment shall be obtained as follows:

(a) A county production reserve shall be determined by the State office. Such reserve shall be the amount which it is estimated is sufficient to provide for the correction of errors, which will generally be approximately 5 pounds times the total of the final acreage allotments in column 10.

(b) Deduct the county production reserve from the product obtained by multiplying the total of the final allotments in column 10 by the 1941 county normal yield. Compute the yield adjustment factor

by dividing the result so obtained by the county total of the extension totals entered in column 12, and enter the resulting factor, carried at least four places beyond the decimal point, in the heading of column 13.

Enter in column 13, Form SR-504-P, the resulting yield obtained by multiplying the yield in column 11 by the yield adjustment factor. Enter in column 14 the extensions obtained by multiplying the final acreage allotments in column 10 by the yields in column 13. A county total of such extensions shall be obtained and such county total plus the production reserve under (a) above, adjusted if necessary, must not exceed the product obtained by multiplying the total of the acreage allotments in column 10 by the 1941 county normal yield

When the normal yields for the group 1 farms in any county have been approved, the original copy of Forms SR-504-P shall be returned to the county office. The county committee shall be advised of the county production reserve available for the correction of errors and shall be instructed to notify operators of the 1941 acreage allotments and normal yields established for their farms on Form SR-532 in accordance with the instructions in section 104 hereof.

B. GROUP 2 FARM ACREAGE ALLOTMENTS AND NORMAL YIELDS

(1) Acreage allotments. - The State office shall check each entry in column 10 and if any such entry is in excess of the entry in column 8, it shall be corrected.

Data for columns 4 through 9 shall be summarized by counties for all group 2 farms in the State before allotments for such farms are released to counties. The State office shall review the county totals of the indicated allotments, as well as the data for individual farms. If it is found that the county committee recommendations in any county have not been made on an equitable basis, as compared with county committee recommendations in other counties, such committee should be instructed to review and revise its recommendation of acreage allotments for group 2 farms. After all corrections, if any, have been made, a State summary shall be prepared. The State total of column 9 for all group 2 farms, less the acreage, if any, approved for transfer from the county allotments to group 2 farms in all counties, shall be compared with the State reserve for group 2 farms and if it is equal to or less than the State reserve, the allotments shall be approved and normal yields shall be determined.

If the total of column 9 for all group 2 farms, less the acreage, if any, approved for transfer from the county allotment to group 2 farms in all counties, is in excess of the State reserve for such farms it will be necessary to reduce the farm acreage allotments in column 10. Such reduction shall be made as follows:

Enter the State reserve for group 2 farms as item 1 on the State summary for group 2 farms. As item 2 enter and designate the total of column 9, less the acreage, if any, approved for transfer from the county allotment to new farms in all counties, for all group 2 farms. As item 4 enter the result, carried at least four places beyond the decimal point, obtained by dividing item 1 by item 2. Final allotments for group 2 farms in all counties for which no acreage was transferred from the county allotment to group 2 farms shall be determined by multiplying the entry in column 9 by the factor obtained as outlined above and shall be entered in column 10. Final allotments for group 2 farms in counties for which a portion of the county allotment has been transferred for allotment to group 2 farms in that county will be determined by multiplying each entry in column 9 by a factor determined by executing the following table for each of such counties:

1. Total of column 9, Form SR-504-P, for group 2 farms _____
2. Total acreage transferred for group 2 farms from the county allotment (item 7 (a), Form SR-504-P) _____
3. Excess acreage (1 - 2) _____
4. Apportionment factor used for group 2 farms in counties where no acreage is transferred from county allotment for such farms _____
5. County share of State reserve for new growers (3 x 4) _____
6. Total allotment for group 2 farms in county (2 ÷ 5) _____
7. County apportionment factor (6 ÷ 1) _____

The result obtained by multiplying each entry in column 9 shall be entered in column 10. If the total of column 10 does not exceed item 6 above, the allotments shall be approved and normal yields shall be determined.

(2) Normal yields.— Final yields shall be determined in accordance with the procedure used for determining yields for group 1 farms as outlined in section 63A (2) hereof.

When the normal yields for the group 2 farms in any county have been approved, the original copy of Forms SR-504-P shall be returned to the county office and the county committee shall be instructed to notify operators of the 1941 acreage allotments and normal yields established for their farms on Form SR-532 in accordance with the instructions in section 104 hereof.

Sec. 64. Apportionment of released peanut acreage allotments. -

A. COUNTY OFFICE INSTRUCTIONS

(1) General. - Those parts of the 1941 peanut acreage allotments released by operators of group 1 farms because they will not be used shall be reapportioned to other group 1 farms within the county in accordance with these instructions. The county committee shall designate the group 1 farms within the county to which such allotment shall be reapportioned basing its designation upon the tillable acreage on the farm available for the production of peanuts, other physical facilities affecting the production of peanuts, and the need of the operator for an additional allotment to meet the requirements of the families engaged in the production of peanuts on the farm.

(2) Release of unused allotments. - It will be necessary to first obtain an accurate summary of the peanut acreage allotments released. Each operator desiring to release any part or all of the peanut acreage allotment for his farm shall execute Form SR-527-P, "Release of Unused 1941 Peanut Acreage Allotments", and shall file such form with the county office not later than the date set by the State committee, which date shall be not later than April 15, 1941. The operator's signature must be witnessed and also must be verified in the county office and checked by the county committee. When each Form SR-527-P is received in the county office, the name of the operator, serial number of the farm, and the 1940 peanut acreage allotment for the farm shall be verified by checking against the appropriate entries on Form SR-504-P. If any item on Form SR-527-P is found to be in error, the form shall be returned to the operator for correction and re-execution.

Each Form SR-527-P shall be examined by the county committee and if the acreage released by the farm operator is approved by the county committee, such approval shall be indicated by the signature of a member of the county committee on Form SR-527-P. The county committee shall not approve the release of any peanut acreage allotment if it has reason to believe that the acreage to be planted to peanuts for market on the farm will be in excess of the farm's acreage allotment.

The total acreage released within the county is available for making upward adjustments in the allotments established for group 1 farms within the county, and, as soon as possible after the closing date

for filing Forms SR-527-P, the county committee shall distribute the released acreage among such farms in accordance with the instructions contained in section 62 A (2) hereof. In distributing the released acreage, the county committee shall correct the entries in columns 9 and 10 for each farm receiving an additional allotment from the released acreage. In making these corrections the original entries in columns 9 and 10 shall be lined out and the revised or final entries inserted, using a red pencil. When the county committee has distributed the released acreage available, the county office shall furnish the State office a summary setting forth

- (a) the following data for each farm for which a Form SR-527-P was filed: (i) 1941 serial number, (ii) name of the 1941 operator, (iii) the original 1941 peanut allotment in column 10, Form SR-504-P, (iv) acreage released, and (v) revised 1941 peanut allotment; and
- (b) the following data from Form SR-504-P for each farm receiving an additional allotment from the released acreage reserve: (i) 1941 serial number, (ii) name of 1941 operator, (iii) the original entry in column 9, (iv) the original entry in column 10, (v) the revised entry in column 9, and (vi) the revised entry in column 10.

When the county committee's distribution of the released acreage has been approved by the State office, the operators of the farms from which peanut allotments were released and the farms which received additional allotments shall be notified of their revised 1941 allotments in accordance with the provisions of section 104 hereof.

B. STATE OFFICE INSTRUCTIONS

Upon receipt of the summaries from each county, the State office shall check the committee's distribution of the released acreage and if it is found that (1) the acreage distributed is not in excess of the acreage released and (2) the increases in acreage allotments have been made in accordance with the instructions in section 62 A (2) hereof, the county committee's distribution shall be approved and the State office copy of the listing sheet, Form SR-504-P, shall be corrected as indicated in the summaries to agree with the county office copy. Upon approval by the State office, the county office shall be advised immediately that the county committee's distribution has been approved and shall be instructed to notify the operators of their revised peanut acreage allotments as provided in section 104 hereof.

Sec. 65. Execution of table 3, Form SR-301. - Data for 1941 shall be entered in table 3, Form SR-301, in accordance with the

following instructions, for each farm in commercial peanut counties under the 1941 Agricultural Conservation Program on which commercial peanuts were produced in 1941, or for which an allotment was determined.

(1) Kind of record - A symbol shall be entered in the margin to the right of column I, line 8, describing the kind of record from which the 1941 acreage and production data are secured.

- (a) The letter "R" shall be entered if both the acreage and production data are based on reliable records. Reliable records of acreage are measurements under the 1941 program. Reliable records of production are authentic picker or thrasher receipts. The records shall be carefully examined by the county committee, and if accepted as being reliable, shall be initialed by at least one member of the committee and kept on file in the county office.
- (b) The letter "O" shall be used if the acreage data are based on reliable records, but production is not supported by picker or thrasher receipts.
- (c) The letter "K" shall be used if the acreage is obtained from reports by the operator and not supported by reliable records.

(2) Columns G and H. - Enter in line 8, column H, the 1941 acreage of peanuts from the 1941 performance report, as soon as available. Enter the 1941 production in line 8, column G. Farm operators should be notified that records of 1941 production, if furnished, will be used in determining normal yields under future programs and should be requested to furnish authentic records as soon as possible after peanuts have been thrashed. Enter in line 14 the totals of the acreage and production in lines 4 through 8, columns G and H, respectively,

(3) Column I. - The yields to be entered in lines 8 and 14, column I, shall be computed by dividing the production in column G by the acreage in column H.

(4) Columns J. K. and L. - Enter in line 8, columns K and L, the 1941 preliminary and final normal yields from columns 11 and 13, respectively, Form SR-504-P. Enter in line 9, column J, the weighted average yield for the period 1937 through 1941 (line 14, column G, divided by line 14, column H).

Form SR-527-P (Sample)

United States Department of Agriculture
Agricultural Adjustment Administration
Southern Division

RELEASE OF UNUSED 1941 PEANUT ACREAGE ALLOTMENT

County _____

Work Sheet No. _____

To the County Committee,

_____ County Agricultural Conservation Association,

I hereby certify that I am the operator of the farm covered by the work sheet indicated above and that the following statements are true and correct,

1. The 1941 peanut acreage allotment determined for this farm as of this date is _____ acres.
2. There has been planted or will be planted in 1941 not more than _____ acres of peanuts for market on this farm.
3. The full allotment for this farm will not be planted in 1941 to peanuts for market, and, therefore, I do hereby release from said allotment, _____ acres, leaving the final 1941 peanut acreage allotment for said farm at _____ acres.

I understand that the acreage so released shall be available for reapportionment for the year 1941 to other farms within the county in accordance with the applicable regulations and official instructions.

I understand further that in releasing a portion or all of the peanut acreage allotment for this farm I will not receive payments with respect to peanuts for the acreage allotments released under the 1941 Agricultural Conservation Program.

_____, 1941
Signature of witness Date

Signature of operator

Address of witness

Address of operator

Approved:

For the County Committee:

_____, 1941
Date

Signature of County Committeeman

September 12, 1940

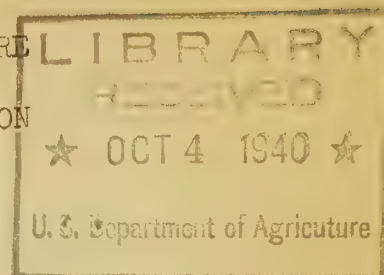
1.42
508B

UNITED STATES DEPARTMENT OF AGRICULTURE

AGRICULTURAL ADJUSTMENT ADMINISTRATION

SOUTHERN DIVISION

PART VII



INSTRUCTIONS FOR DETERMINING COMMERCIAL VEGETABLE ACREAGE
ALLOTMENTS UNDER THE 1941 AGRICULTURAL CONSERVATION PROGRAM

CONTENTS

	<u>PAGE</u>
Section 71. General Instructions	1
A. Eligible farms	1
B. Definitions	1
72. County office instructions	1
A. Execution of Form SR-504-VQ	1
B. Review of Form SR-301	2
C. Tabulation of Form SR-504-V	2
D. Transmittal of Forms SR-504-V to State office	5
E. Determination of final allotments	5
F. Notification of allotments	6
73. State office instructions	6
A. Recheck of county office work	6
B. Determination of county limit	6
74. Execution of table 3, Form SR-301	7

1. The first part of the report is a general introduction to the subject of the study. It discusses the importance of the study and the objectives of the research. It also provides a brief overview of the methodology used in the study.

2. The second part of the report is a detailed description of the methodology used in the study. It discusses the data sources, the data collection methods, and the data analysis methods.

3. The third part of the report is a detailed description of the results of the study. It discusses the findings of the study and the conclusions drawn from the results.

4. The fourth part of the report is a detailed description of the conclusions drawn from the study. It discusses the implications of the findings and the recommendations for future research.

5. The fifth part of the report is a detailed description of the conclusions drawn from the study. It discusses the implications of the findings and the recommendations for future research.

6. The sixth part of the report is a detailed description of the conclusions drawn from the study. It discusses the implications of the findings and the recommendations for future research.

PART VII. COMMERCIAL VEGETABLES

Sec. 71. General instructions.--

A. ELIGIBLE FARMS

Commercial vegetable allotments shall be determined in commercial vegetable counties for each farm for which the normal acreage of commercial vegetables is determined to be 3 acres or more. No commercial vegetable acreage allotment shall be established which is less than 3 acres.

B. DEFINITIONS

(1) "Commercial vegetables" means the acreage of annual vegetables or truck crops and the harvested acreage of perennial vegetables, of which any portion of the production is sold to persons not living on the farm, except that the following shall not be classified as commercial vegetables.

1. Truck and vegetable crops grown in home gardens for use on the farm
2. Dried beans
3. Cowpeas
4. Black-eyed peas
5. Watermelons
6. Sweetpotatoes, strawberries, and cantaloupes, except in areas designated by the A.A.A. upon recommendation of the State committee
7. Potatoes, in designated commercial potato counties
8. Vegetables for processing, in areas where it is determined by the A.A.A. that such vegetables are not sold in direct competition with fresh vegetables and it is administratively practicable to distinguish between crops for processing and for other purposes.

Bulbs and flowers are not considered as annual or perennial vegetables.

(2) "Commercial vegetable county" means a county for which the 1938 or 1939 acreage of commercial vegetables (other than Irish potatoes) was 400 acres or more planted on farms on which 3 acres or more of commercial vegetables were planted: Provided, that upon request of the State committee and approval of the Regional Director any other county may be designated as a commercial vegetable county.

Sec. 72. County office instructions.--

A. EXECUTION OF FORM SR-504-VQ

In all 1941 commercial vegetable counties which did not have commercial vegetable allotments in 1940, and in other counties where the acreage on farms in 1939 and 1940 classified as vegetables under

the 1941 definition is not substantially the same as under the 1940 definition, the vegetable questionnaire, Form SR-504-VQ, shall be mailed to every farm operator listed on Form SR-404-G prior to the tabulation of data on Form SR-504-V in order to obtain a report of the vegetable acreage in 1939 and 1940 on each farm. (The questionnaire will not be used in counties which had commercial vegetable allotments in 1940 unless the acreage on farms in 1939 and 1940 classified as vegetables under the 1941 definition is not substantially the same as under the 1940 definition, in which case allotments will be determined as for counties which did not have vegetable allotments in 1940.) This questionnaire must be mailed from the county office to farm operators as soon as possible after it is determined that such county is included in the commercial vegetable area.

It is necessary that this report be filled out in accordance with the definition of commercial vegetables as shown above and also given on such report. In designated commercial potato counties, potatoes are not classified as vegetables and shall be added to the list of crops on Form SR-504-VQ which are not classified as commercial vegetables. If any crops other than those listed on Form SR-504-VQ are not classified as vegetables in the county, the State office will notify the county office and such crops shall be added to the list of crops on Form SR-504-VQ which are not classified as commercial vegetables. The definition of commercial vegetables must be checked carefully to determine that it is correct for the county before Forms SR-504-VQ are mailed to producers. Every farm operator should be requested to make a return. The minimum number of returns from producers will be a report from each farm for which Form SR-412 shows 3 acres or more of commercial vegetables in 1940. It is important, however, that a questionnaire be received from each farm in the county even though no commercial vegetables are grown on the farm.

B. REVIEW OF FORM SR-301

Prior to the execution of the 1941 listing sheet, Form SR-504-V, table 3 of Form SR-301 shall be reviewed and corrected if necessary to determine that it has been executed in accordance with section 76 of SRB-302 and section 74 of SRB-402. If any of the acreage data for the years 1936-1939 which are shown in lines 3-6, column H, table 3, Form SR-301, were adjusted on Form SR-404-V by the county committee in determining 1940 allotments, the data in column H should be reviewed and corrected if necessary to agree with the adjusted data on Form SR-404-V. If the change in the 1941 definition of the crops included in the commercial vegetable classification results in different acreages from those shown on Form SR-404-V and as shown on Form SR-412, such data should be adjusted on Form SR-301 to conform to the 1941 commercial vegetable definition.

C. TABULATION OF FORM SR-504-V

(1) For counties which had commercial vegetable allotments in 1940. - All data with respect to commercial vegetable allotments for 1941 will be listed on Form SR-504-V, "Listing Sheet for 1941 Farm Commercial Vegetable Acreage Allotments." Enter in the spaces

provided on each page of Form SR-504-V the page number and the name of the county and State. Data for each farm on which the average acreage normally planted to commercial vegetables is 3 acres or more shall be listed on Form SR-504-V. Farms on which the average acreage of commercial vegetables is less than 3 acres shall not be included on Form SR-504-V unless there is an upward trend of commercial vegetables on the farm or a change in farming practices and the county committee recommends an allotment of 3 acres or more for such farms. Columns 1-11 shall be executed in accordance with the following instructions.

Column number and heading	Source of information
1. 1940 serial number	: Form SR-301
2. 1941 serial number	: Form SR-301, if renumbered in 1941
3. Name of operator	: Form SR-301
4. 1940 tilled acreage	: Section 4, Form SR-412, or line 1, : column E, Form SR-301
5. 1936 commercial vegetable acreage	: Line 3, column H, table 3, : Form SR-301
6. 1937 commercial vegetable acreage	: Line 4, column H, table 3, : Form SR-301
7. 1938 commercial vegetable acreage	: Line 5, column H, table 3, : Form SR-301
8. 1939 commercial vegetable acreage	: Line 6, column H, table 3, : Form SR-301
9. 1940 commercial vegetable acreage	: Line 7, column H, table 3, : Form SR-301
10. Average acreage	: Total of entries in columns 5 to : 9 divided by number of entries
11. Recommended allotment	: Community committee's recommenda- : tion of 1941 allotment

The community committee's recommended 1941 commercial vegetable acreage allotment in column 11 shall be based on the data in columns 5-10 with adjustments for abnormal weather conditions, taking into consideration the tillable acreage, type of soil, production facilities, crop rotation practices, and changes in farming practices.

(2) For commercial vegetable counties in 1941 which did not have vegetable allotments in 1940. - All data with respect to commercial vegetable allotments for 1941 will be listed on Form SR-504-V, "Listing Sheet for 1941 Farm Commercial Vegetable Acreage Allotments." Enter in the spaces provided on each page of Form SR-504-V the page number and name of the county and State. Data for each farm on which the average acreage normally planted to commercial vegetables is 3 acres or more shall be listed on Form SR-504-V. Farms on which the average acreage of commercial vegetables is less than 3 acres shall not be included on Form SR-504-V unless there is an upward trend of commercial vegetables on the farm or a change in farming practices and the county committee recommends an allotment of 3 acres or more for such farms. A block of two lines shall be used for each farm and columns 1 through 4, 8, and 9 of the first line of the block shall be filled out in accordance with the following instructions, using a black pencil. No entries shall be made in columns 5, 6, 7, 10, and 11. For counties with allotments in 1941 for the first time source references printed in the headings of columns 8 and 9 of the listing sheet shall be corrected as indicated below.

Column number and heading	:	Source of information
1. 1940 serial number	:	Form SR-301
2. 1941 serial number	:	Form SR-301, if renumbered for 1941
3. Name of operator	:	Form SR-301
4. 1940 tilled acreage	:	Section 4, Form SR-412, or line 1, column E, Section I, Form SR-301
8. 1939 commercial vegetable acreage	:	Item 1, Form SR-504-VQ
9. 1940 commercial vegetable acreage	:	Item 2, Form SR-504-VQ

After the listing sheet has been executed as indicated above the data in columns 8 and 9 shall be carefully reviewed by the county committee, with the assistance of the community committees. The data for each farm shall be compared with the measured acreage of vegetables, if any, as shown on Form SR-312 and Form SR-412 for the farm. The acreage data as reported by the producer for each year shall be adjusted, if necessary, by the committee. The committee shall enter its adjustment of such acreages in the same column on the line immediately below the entry for each year, using a red pencil.

Column 10 of the second line for each farm shall be executed by entering the average of the entries made in red. This average will be the total of the red entries in columns 8 and 9 divided by the number of entries and shall be entered in column 10 in red.

Column 11 of the second line for each farm shall be executed by the community committee. It shall enter in this column its recommended 1941 commercial vegetable acreage allotment, on the basis of the average acreage of vegetables for market customarily grown on the farm (columns 8 and 9) with adjustments for abnormal weather conditions, taking into consideration the tilled acreage, type of soil, production facilities, crop rotation practices, and changes in farming practices.

D. TRANSMITTALS OF FORMS SR-504-V TO STATE OFFICE

After data for all farms have been tabulated page totals shall be determined and a county summary prepared. (In new vegetable allotment counties separate totals of the red and black entries must be made.) The field audit clerk from the State office shall then review the county summary and the Forms SR-504-V to determine that only eligible farms have been listed and that the entries have been correctly transcribed. After his approval has been secured the county summary, together with Forms SR-504-V, shall be transmitted to the State office for further review and determination of the county limit.

E. DETERMINATION OF FINAL ALLOTMENTS

When the tabulation has been returned by the State office the county limit will have been entered in item 1 on the first page of the tabulation. Enter in item 2 the acreage which the county committee determines is required for the correction of errors. Enter in item 3 the result obtained by subtracting item 2 from item 1.

The county committee shall enter in column 12 the recommended final farm commercial vegetable acreage allotment for 1941, taking into consideration the factors referred to above to be considered by the community committee in making its recommendation in column 11. The total of column 12 must not exceed item 3.

The members of the county committee shall indicate their approval of the recommended final allotments by entering their signatures and the date on each page of the tabulation. The tabulation shall then be reviewed by the field audit clerk or transmitted to the State office for review and approval if found to be correct, whichever is more expedient. If the allotments are reviewed and approved by the field audit clerk the copies of Form SR-504-V shall be detached and transmitted to the State office for final review and approval.

F. NOTIFICATION OF ALLOTMENTS

When final allotments have been approved by the State office or the field audit clerk, each farm operator shall be notified of his 1941 farm commercial vegetable acreage allotment on Form SR-533, as provided in section 104 hereof.

Sec. 73. State office instructions. -

A. RECHECK OF COUNTY OFFICE WORK

When the listing sheets, Forms SR-504-V, are first received in the State office all computations and additions and the county summary shall be checked for accuracy. Data for any farm for which the recommended acreage allotment is less than 3 acres shall be lined out but not deleted.

B. DETERMINATION OF COUNTY LIMIT

As soon as the listing sheets have been checked as indicated above, a summary of the data in columns 4 through 10, including the number of vegetable allotment farms, shall be prepared on Form SR-504-V and transmitted to the Southern Division, which in no case shall be later than October 15, 1940, together with a recommended county limit, for determination of the 1941 county commercial vegetable acreage limit. If data for any farm(s) were lined out as provided in subsection A above, the summary shall include separate totals for the group of allotment farms and for the group of farms for which an allotment will not be determined. Such totals must be clearly designated. Upon receipt of the approved county limit from the Southern Division, the county limit shall be entered in item 1 on the first page of the tabulation. The tabulation shall then be returned to the county office for the county committee to enter the final farm acreage allotments in column 12.

After the county committee has entered the final farm acreage allotments in column 12 and the tabulation has been returned to the State office, it shall be checked to determine that each entry in column 12 is equal to or greater than 3 acres. If the total of column 12 is not in excess of item 3, the entries in column 12 may be approved as final farm acreage allotments. The copies of Form SR-504-V shall be detached and retained in the State office files. The original Form SR-504-V shall be returned to the county office (unless the allotments were approved by the field audit clerk, in which case the original copy will have been retained in the county office), and the county committee instructed to notify operators of their 1941 allotments on Form SR-533 as provided in section 104 hereof. If the total of column 12, however, is in excess of item 3, the State office shall return the tabulation to the county committee for further adjustment.

Sec. 74. Execution of table 3, Form SR-301. - The 1941 acreage of commercial vegetables shall be entered in table 3, Form SR-301, for each farm.

Enter in line 8, column I, the 1936-1940 average acreage from column 10, Form SR-504-V.

Enter in line 8, columns K and L, the preliminary and final 1941 acreage allotment from columns 11 and 12, respectively, Form SR-504-V.

Enter in line 8, column H, the 1941 acreage of commercial vegetables from the 1941 performance report as soon as available.

UNITED STATES DEPARTMENT OF AGRICULTURE
 AGRICULTURAL ADJUSTMENT ADMINISTRATION
 AGRICULTURAL CONSERVATION PROGRAM

Name of 1940 operator _____ Work Sheet No. _____

Dear Sir:

The following information regarding the farm that you are operating in 1940 is needed at once in order that vegetable acreage allotments under the 1941 Agricultural Conservation Program may be determined at an early date.

Commercial vegetable acreage means the planted acreage of annual vegetable or truck crops and the harvested acreage of perennial vegetables of which any portion of the production is sold to persons not living on the farm, except that the following shall not be classified as commercial vegetables.

1. Truck and vegetable crops grown in home gardens for use on the farm
2. Dried beans
3. Cowpeas
4. Black-eyed peas
5. Watermelons
6. Sweetpotatoes
7. Cantaloupes
8. Strawberries

Bulbs and flowers are not considered as annual or perennial vegetables.

In determining the commercial vegetable acreages to be entered in the spaces below, count all land on which commercial vegetables were planted for harvest one or more times during the year. If the same acreage is planted to more than one crop of vegetables for harvest during the year, count the acreage only once.

Example: If 10 acres of cabbage are planted for harvest in a field and the same field is later during the year planted to cotton, the acreage counts as 10 acres of vegetables. If three acres are planted to radishes and the same acreage is again planted during the year to string beans, the acreage counts as three acres of vegetables.

If you have any questions regarding the acreage to be entered in the spaces below, please contact this office or a member of your local committee who will be glad to assist you.

Enter for this farm in the spaces below the 1939 and 1940 acreage of commercial vegetables as defined above. Sign and return this letter immediately in the enclosed envelope which requires no postage.

Commercial Vegetable Acreage on this Farm

The commercial vegetable acreage history on this farm is as follows:

(1)

(2)

 1939

 1940

Very truly yours,

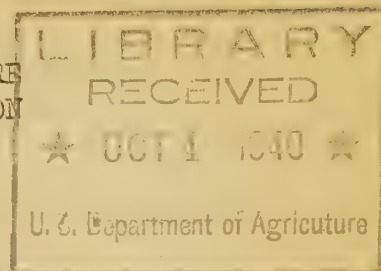
 Signature of operator

 Secretary, County Agricultural Conservation Association

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION

SOUTHERN DIVISION

PART VIII



INSTRUCTIONS FOR DETERMINING CELERY ACREAGE ALLOTMENTS AND NORMAL
YIELDS UNDER THE 1941 AGRICULTURAL CONSERVATION PROGRAM

CONTENTS

	<u>Page</u>
Section 81. Eligible farms	1
82. Determination of acreage allotments	1
A. Group 1 farms	1
B. Group 2 farms	2
C. Determination of final allotments for group 2 farms	3
83. Determination of normal yields per acre	4
84. State office instructions	4
A. Group 1 farm allotments	4
B. Group 2 farm allotments	4
C. Normal yields	5
85. Execution of table 2, Form SR-301	6
(1) Kind of record	6
(2) Line 12 - 1941	7

PART VIII. FLORIDA CELERY

Sec. 81. Eligible farms. - A celery acreage allotment will be determined for each farm on which celery was produced in any of the years 1938 to 1940, inclusive, and also for farms on which celery will be produced in 1941 for the first time since 1937.

Sec. 82. Determination of acreage allotments. - The procedure outlined below shall be followed in determining celery acreage allotments for individual farms. Data for farms shall be tabulated on Form SR-504-P which shall be designated as Form SR-504-C. "Listing Sheet for 1941 Farm Celery Acreage Allotments and Normal Yields." Data for farms will be tabulated in two separate groups; namely, group 1, which will include data for all farms on which celery was produced in any of the years 1938-1940, inclusive; and group 2, which will include data for all farms on which celery will be produced in 1941 for the first time since 1937.

A. GROUP 1 FARMS

Allotments for group 1 farms shall be determined first. Enter in the spaces provided on each Form SR-504-C the page number, the name of the county and State, and the group number (1). Data with respect to these farms shall be entered on Form SR-504-C in accordance with the following instructions.

Column number and heading <u>1/</u>	Source of information
1. 1940 serial number	Form SR-301
2. 1941 serial number	Form SR-301, if renumbered for 1941
3. Name of operator	Form SR-301
4. 1938 acreage of celery	Line 9, column B, table 2, Form SR-301
5. 1939 acreage of celery	Line 10, column B, table 2, Form SR-301
6. 1940 acreage of celery	Line 11, column B, table 2, Form SR-301
7. Total	Total of columns 4, 5, and 6

1/ Column heading on each page of the tabulation should be changed as indicated.

8. Average acreage	See instructions below
9. Usual acreage	See instructions below

Entries with respect to any year which is determined by the county committee to be abnormal should be stricken out. Enter in column 8 the three-year annual average which will be obtained by dividing the total in column 7 by the number of years included in such total, omitting deleted years. Enter in column 9 the result obtained as follows:

- (a) If the entry in column 8 represents the average of 3 years, transfer such entry to column 9.
- (b) If the entry in column 8 represents 2 years, enter 90 percent of column 8 in column 9.
- (c) If the entry in column 8 represents 1 year, enter 80 percent of column 8 in column 9.

The county committee, with the assistance of community committees, shall enter in column 10 a recommended 1941 celery acreage allotment for each farm, taking into consideration tillable acreage on the farm, crop rotation practices, adaptability of the soil to the production of celery, drainage, and/or irrigation facilities on the farm, giving special consideration to small farms. In no case should the recommended 1941 acreage allotment vary more than 25 percent from the usual acreage in column 9 determined as indicated above.

Column 11 will be left blank and will be used only in the event the State office finds it necessary to reduce all recommended acreage allotments for group 1 farms pro rata in order to come within the county celery acreage allotment.

As soon as the acreage and yield tabulation for group 1 farms is completed and approved by the county committee, it shall be transmitted to the State office for audit and approval by the State committee if found to be correct. After the county committee has received the State committee's approval of the acreage allotments and yields, each operator shall be notified of the 1941 acreage allotment and yield established for his farm in accordance with the instructions contained in section 104 hereof.

B. GROUP 2 FARMS

Operators of group 2 farms must advise the county committee prior to February 1, 1941, that celery will be produced thereon in 1941 for the first time since 1937. Data for group 2 farms shall be

tabulated on Form SR-504-C as indicated for group 1 farms. Enter in the spaces provided on each Form SR-504-C the page number, the name of the county and State, and the group number (2). Columns 1 through 3 shall be tabulated in accordance with the instructions for group 1 farms. The remaining columns shall be filled out in accordance with the following instructions.

Column number and heading	Source of information
4. Intended 1940 acreage of celery	As reported by operator
5. Recommended 1941 acreage allotment	As recommended by community committee but not in excess of column 4
6. Recommended 1941 acreage allotment	As recommended by county committee but not in excess of column 4
7. Approved 1941 acreage allotment	This column will be used only if adjustments are required from the recommended allotments entered in column 6

In recommending acreage allotments for group 2 farms, community and county committeemen shall take into consideration allotments established for similar farms in group 1 and in no case should they recommend an acreage allotment in excess of 75 percent of the allotments established for similar farms in group 1.

As soon as the acreage and yield tabulation for group 2 farms has been completed and approved by the county committee it shall be transmitted to the State office for analysis, which in no event shall be later than February 5, 1941. After the county committee has received notice of the allotments approved by the State committee for group 2 farms, each operator shall be notified of the 1941 acreage allotment and yield established for his farm in accordance with instructions contained in section 104 hereof.

C. DETERMINATION OF FINAL ALLOTMENTS FOR GROUP 2 FARMS

As soon as performance has been checked on each group 2 farm the 1941 measured acreage of celery shall be compared with the acreage allotment for the farm, and if the measured acreage is less than the allotment, the allotment shall be reduced to the measured acreage. The final farm acreage allotment for group 2 farms shall be entered in column 10 or 11 after performance has been checked.

Sec. 83. Determination of normal yields per acre. - After the acreage allotments for group 1 and group 2 farms have been approved by the State committee, normal yields shall be determined in accordance with the following procedure.

The county committee, with the assistance of community committees, shall determine and enter in line 12, column I, table 2, Form SR-301, a normal yield of celery for each farm. The normal yield of celery for any farm shall be determined on the basis of yields of celery made on the farm with due consideration for type of soil, production practices, and the general fertility of the land. The average yield for all farms in the county shall not exceed the county yield established by the Secretary.

After preliminary yields have been recommended for all farms, the preliminary yields in line 12, column I, table 2, Form SR-301, shall be entered in column 12, Form SR-504-C. When the county office has completed and carefully checked the entry in column 12, Form SR-504-C, for each farm receiving a 1941 celery allotment, the Forms SR-504-C shall be transmitted to the State office.

The final celery yields for all farms will be determined in the State office by making a pro rata adjustment, if necessary, in the preliminary yields of the committee, in order that the weighted average yield for all farms in the county shall conform to the county average yield.

Sec. 84. State office instructions. - Forms SR-504-C shall be checked in the State office as indicated below, and in the event an error is found the incorrect entry shall be deleted (but not erased) and the correct entry inserted, using a red pencil.

A. GROUP 1 FARM ALLOTMENTS

In order to determine that the individual farm acreage allotments have been correctly determined, the State office shall check each recommended acreage allotment to see that it does not vary from the usual acreage in column 9 by more than 25 percent and shall also check to determine that the total of the recommended acreage allotments does not exceed the county allotment. If the total of the recommended acreage allotments exceeds the county allotment, the recommended allotments in column 10 shall be reduced pro rata and the final farm acreage allotments entered in column 11.

B. GROUP 2 FARM ALLOTMENTS

The State office shall check each entry in column 6 and if it is in excess of the entry in column 4, it must be corrected. The State office shall also check to determine that each entry for group 2

farms is correct. The State committee shall review the county totals of the indicated allotments as well as the data for individual farms and if it is found that the county committee recommendations for any county have not been made on an equitable basis, such committee shall be instructed to review its recommendations of acreage allotments. After all corrections, if any, have been made, a State summary shall be prepared and the total of the recommended acreage allotments for group 2 farms compared with the State reserve for group 2 farms. If the total acreage allotments recommended are not in excess of the State reserve, the recommended allotments in column 6 will be final. If the total recommended allotments for group 2 farms are in excess of the State reserve, the allotment for all group 2 farms will be reduced pro rata and the State office will compute and enter the final acreage allotments in column 7.

C. NORMAL YIELDS

Final yields shall be determined as follows:

Enter below column 12, Form SR-504-C, the page totals of the extensions obtained by multiplying the final celery acreage allotments in column 10 or 11 by the preliminary yields in column 12. A county summary of such page totals shall be obtained. If the weighted average of the yields in column 12 does not exceed and is not more than 2 crates less than the county normal yield, the yields in column 12 shall be approved as final; in which case the amount, if any, by which such weighted average yield is less than the county normal yield multiplied by the total of the final allotments in column 10 or 11, shall constitute a county production reserve for the correction of errors.

If the weighted average of the preliminary yields in column 12, Form SR-504-C, exceeds or is more than 2 crates less than the county normal yield, it will be necessary to make a pro rata adjustment of all yields in column 12. A county yield adjustment factor to be used in making this adjustment shall be obtained as follows:

- (a) A county production reserve shall be determined by the State office. Such reserve shall be the amount which it is estimated is sufficient to provide for the correction of errors, which generally will be approximately one crate times the total of the final celery allotments in column 10 or 11. Deduct the county production reserve from the product obtained by multiplying the total of the final allotments in column 10 or 11 by the approved 1941 normal yield.
- (b) Compute the county yield adjustment factor by dividing item (a) by the county total of the extension totals entered below column 12, Form SR-504-C, and enter the result, carried at least four places beyond the decimal point, in the heading of column 13.

Enter in column 13, Form SR-504-C, the yield obtained by multiplying the yield in column 12 by the county yield adjustment factor. Enter in the space provided for the total of column 13 the page total of the extensions obtained by multiplying the final acreage allotment by the yield in column 13. A county total of such extensions shall be obtained and such county total plus the production reserve under (a) above, adjusted if necessary, must not exceed the product obtained by multiplying the total of the acreage allotments by the approval 1941 normal yield.

When the normal yields for the farms in any county have been approved, the original copy of Forms SR-504-C shall be returned to the county office. The county committee shall be advised of the county production reserve available for the correction of errors and shall be instructed to notify each operator of the acreage allotment and normal yield established for his farm on Form SR-536 in accordance with the instructions in section 104 hereof.

Sec. 85. Execution of table 2, Form SR-301. - Data shall be entered in table 2, Form SR-301, for each farm on which celery was harvested in 1941 in accordance with the following instructions.

(1) Kind of record

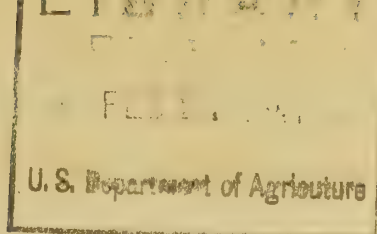
A symbol shall be entered in the margin to the left of column A, line 12, describing the kind of record from which the 1941 production and acreage are secured. The double-cropped acreage should be entered and encircled and designated in the left margin.

- (a) The letter "R" shall be used if both the acreage and production are based on reliable records. Reliable records are A.A.A. records of measurements for acreage and authentic sales receipts for the entire crop for production or other records of production acceptable to the county committee. The records shall be carefully examined by the county committee, and, if accepted as being reliable, shall be initialed by at least one member of the committee and kept on file in the county office.
- (b) The letter "O" shall be used if the acreage is obtained from reliable records, but the production is not supported by reliable records.
- (c) The letter "X" shall be used if the acreage is reported by the operator and not supported by reliable records.

(2) Line 12 - 1941

Enter in column B the 1941 acreage of celery from the 1941 performance report as soon as available. Enter in column A the 1941 production as reported by the operator and adjusted by the county committee, if necessary. Enter in column C the yield obtained by dividing the entry in column A by the entry in column B. Enter in column D the total production for the years 1938-1940, inclusive. Enter in column E the total acreage for the years 1938-1940, inclusive. Enter in column F the average acreage for 1938-1940 obtained by dividing the entry in column E by 3. Enter in column G the 1941 usual acreage from column 9, Form SR-504-C. Enter in column H the yield derived by dividing the total production in column D by the total acreage in column E. Enter in column J the final 1941 normal yield for the farm as shown in column 12 or 13, Form SR-504-C.

5.8 B
req.



SRB-502, Part IX

Issued September 27, 1940

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION
SOUTHERN DIVISION

PART IX

DETERMINATION OF TOTAL SOIL-DEPLETING ACREAGE ALLOTMENTS

	<u>CONTENTS</u>	<u>Page</u>
Section 91.	General instructions	2
92.	Farms for which a total soil-depleting acreage allotment will be determined	2
93.	County office instructions for determining total allotments	2
	A. Grouping of farms	2
	B. Listing of data on Form SR-504-GA	3
	C. Summarizing data on Form SR-504-GA	5
	D. Committee recommendations	6
	E. Transmittal of tabulation to State office	7
	F. Non-general allotment farms	7
94.	State office instructions for determining total allotments	10
	A. Determination of county allotments for group 1 farms	10
	B. Determination of county allotments for group 2 farms	11
	C. Auditing of Form SR-504-GA	11
	D. Determination of farm total soil-depleting allotments	12
	E. Transmittal of copy of Form SR-504-GA to the county office	12
95.	Tabulation of 1941 crop acreages and determination of final allotments for new farms	13
	A. Execution of columns 4, 7, 10, and 27, Form SR-504-GA	13
	B. Determination of final allotments for new farms	13

	<u>Page</u>
Section 96. Instructions for determining total allotments in Louisiana	14
A. General instructions	14
B. Farms for which a total soil-depleting acreage allotment will be determined	14
C. General use of Form SR-404-G in determining 1941 total soil-depleting allotments	14
D. Grouping	15
E. Determination of 1941 total soil-depleting allotments	15
F. Transmittal to State office	19
G. Auditing of Form SR-404-G in State office	19

PART IX. DETERMINATION OF TOTAL SOIL-DEPLETING ACREAGE ALLOTMENTS

Sec. 91 General instructions. Form SR-504-GA, "Listing Sheet for All 1941 Farm Acreage Allotments and Normal Yields", will be used in all counties in Area A of the Southern Region for (1) determining 1941 total soil-depleting acreage allotments and productivity indexes, (2) listing the 1941 acreage of special crops, and (3) bringing together for convenient reference all farm acreage allotments and normal yields.

Sec. 92. Farms for which a total soil-depleting acreage allotment will be determined: A total soil-depleting acreage allotment shall be determined for each farm in Area A.

Total soil-depleting acreage allotments shall be determined on the basis of good soil management, tillable acreage on the farm, type of soil, topography, degree of erosion, the acreage of all soil-depleting crops customarily grown on the farm, and the acreage allotments for general soil-depleting crops determined under the 1941 Agricultural Conservation Program, taking into consideration allotments determined for special soil-depleting crops. The total allotment for any farm shall be comparable with the allotments determined for other farms in the same community which are similar with respect to such factors.

Sec. 93. County office instructions for determining total allotments.

A. GROUPING OF FARMS

Farms shall be classified by the county committee in the following groups with respect to total soil-depleting crops, and every farm listed on Form SR-404-G under the 1940 program must be included in the proper group under the 1941 Agricultural Conservation Program.

(1) Group 1 shall include all farms for which total soil-depleting acreage allotments were determined under the 1940 Agricultural Conservation Program.

(2) Group 2 shall include those farms for which total soil-depleting acreage allotments were not determined under the 1940 Agricultural Conservation Program.

B. LISTING OF DATA ON FORM SR-504-GA

Data for all farms shall be tabulated in the county office on Form SR-504-GA as hereinafter provided and shall be listed as the farms were constituted in 1940 except in the case of wheat farms which have previously been reconstituted for 1941. Data for reconstituted wheat farms shall be listed as the farm will be operated in 1941.

A separate tabulation shall be prepared for each administrative area and for each group. Enter in the spaces provided on each page, the page number, the name of the county and State, and the group symbol. Data shall be entered on Form SR-504-GA in accordance with the following instructions and no entries shall be made in any column other than those specified.

Column number and heading	Source of information
1. 1940 serial number	Form SR-301
2. 1941 serial number	Form SR-301
3. Name of operator	Form SR-301
4. 1941 measured cotton acreage	See section 95 hereof
5. 1941 approved cotton allotment	Column 7, Form Cotton 510
6. 1941 approved cotton yield	Column 9, Form Cotton 510
7 - 12, inclusive. Enter in the heading the names of other special allotment crops in the county, such as wheat, peanuts, rice, or tobacco, but not for commercial vegetables. Make entries with respect to each crop as follows:	
<u>Wheat</u>	
1941 measured wheat acreage	See section 95 hereof
1941 approved wheat allotment	Column 8, Form SR-504-W
1941 approved wheat yield	Column 10, Form SR-504-W
<u>Peanuts</u>	
1941 measured peanut acreage	See section 95 hereof
1941 approved peanut allotment	Column 10, Form SR-504-P
1941 approved peanut yield	Column 13, Form SR-504-P

Rice

1941 measured rice acreage
1941 approved rice acreage
1941 approved rice yield

See section 95 hereof
Column 9, Form SR-504-R
Column 11, Form SR-504-R

Tobacco

1941 measured tobacco acreage
1941 approved tobacco allotment
1941 approved tobacco yield

See section 95 hereof
Applicable 41-Tobacco Form
Applicable 41-Tobacco Form

13. Cotton allotment times factor

Column 5 times 148 percent

14 and 15. Wheat, peanut, tobacco,
or rice allotment, as applic-
able, times factor

Wheat - allotment times 114%
Peanuts - allotment times 111%
Rice - allotment times 110%
Tobacco - allotment times 132%

16. Sum of normal acreages

Column 13 / 14 / 15

17. 1940 measured tilled acreage

Section 4, Form SR-412
(Line 1, column E, Section I,
Form SR-301, if farm was not
measured in 1940)

18. Normal non-depleting acreage

County committee assisted by
community committee will enter
the number of acres of soil-
conserving crops and idle crop-
land which they determine to be
normal for the farm (See
section 93 D (1))

19. Computed normal acreage for
general crops

Column 17-16-18

20. 1941 general allotment

Column 19 times factor determined
by dividing the group 1 county
allotment by total of column 19
(Carry four places beyond decimal
point)

21. Community committee adjustment
of general allotment

See instructions in section
93 D (2)

22. County committee adjustment
of general allotment

See instructions in section
93 D (2)

23. 1941 productivity index

See instructions in section
93 D (3)

24. Productivity extensions	Column 22 times column 23
25. 1941 commercial vegetable acreage	See section 95 hereof
26. 1941 commercial vegetable allotment	Enter from column 12, Form SR-504-V
27. 1941 total soil-depleting allotment	Total of columns 5, 8, 11, and 22
28. 1941 total soil-depleting acreage	See section 95 hereof

C. SUMMARIZING DATA ON FORM SR-504-GA

After the county office has entered and computed data in columns 1, 3, 5, 6, 8, 9, and 11-17, inclusive, and column 26, the number of farms listed shall be entered at the bottom of column 2 and page totals shall be entered for columns 5, 8, 11, 13, 14, 15, 16, 17, and 25 in the spaces provided on each page. A county summary by groups shall then be prepared in duplicate by entering the page totals on a blank Form SR-504-GA and a county total obtained for each column. The county totals of the acreage allotments for each special crop must agree with the county totals on the respective special crop summaries. From the summary data the county office will execute items 1 to 5, inclusive, in the box for county data at the top of the summary sheet. Data shall be entered for each group as follows:

Enter as item 1 the total tilled acreage from column 17. Enter as item 2 the ratio of total soil-depleting crops to cropland. Enter as item 3 the normal total soil-depleting acreage which will be the result obtained by multiplying item 1 by item 2. Enter in the applicable spaces in item 4 (a), (b), and (c), the sum of the final 1941 acreage allotments for each special crop tabulated in columns 5, 8, and 11 on Form SR-504-GA. Enter in the applicable spaces in item 4 (a), (b), and (c) the following percentages: Cotton 148 percent; rice, 110 percent; peanuts, 111 percent; wheat, 114 percent; and tobacco 132 percent. The acreage allotments for special crops shall be multiplied by the respective percentages and the normal acreages so determined shall be entered in the spaces provided in item 4 (a), (b), and (c). The total of such normal acreages shall be entered as item 4 and should be the same as total of column 16 except for the rounding of fractional acreages. Enter as item 5 the normal general crop acreage determined by subtracting item 4 from item 3.

The original copy of the county summary for each group shall be transmitted to the State office.

I. COMMITTEE RECOMMENDATIONS

(1) Normal non-depleting acreage: As soon as the county summaries have been transmitted to the State office, the committee shall recommend and enter in column 18, Form SR-504-GA, the normal non-depleting acreage for each farm listed. The non-depleting acreage to be entered in column 18 should be the normal acreage of soil-conserving crops and idle or fallow cropland not considered as soil-depleting. This is not likely to be particular acreages or fields on the farm since different fields in different years may have been used for soil-conserving crops, left idle or fallowed, in the crop rotation system of the farm. This should be, however, that acreage equal to the percent of cropland usually devoted to non-depleting uses. In making this determination the committees should give careful consideration to the planted acreage of general soil-depleting crops as compared with the general crop allotment or the total allotment available for general crops under the 1939 and 1940 programs. If the acreage planted to general crops under the 1939 and 1940 programs is less than the general crop allotment or the total allotment available for general crops in those years for causes other than flood or drought, the entry in column 18 should include a substantial amount of the acreage by which the general crop allotment or the total allotment available for general crops in 1939 and 1940 was underplanted. The entry in column 18 for any farm should be comparable with such entry for other farms on the basis of the normal non-depleting acreage for the farm, taking into consideration the underplanting of the general crop allotment or the total allotment available for general crops under the 1939 and 1940 programs.

Necessary computations should be made by the county office and entries made in column 19 by subtracting the entries in columns 16 and 18 from the entry in column 17 as soon as the committee has completed entering its recommendations in column 18.

(2) General crop acreage allotment: When the official county allotment for group 1 farms has been received from the State office, it shall be divided by the total of column 19 and the result, carried four places beyond the decimal point, shall be entered in the heading of column 20. Each entry in column 19 shall be multiplied by the factor in the heading of column 20 and the result entered in column 20 on the respective line.

The committees shall make their recommendations of general crop acreage allotments for each farm on the basis of the acreages in column 20 and on the basis of the factors outlined in section 92. The community committee's recommendation of the general crop acreage allotment for each farm shall be entered in column 21. The county committee's recommendation of the general crop acreage allotment for each farm shall be entered in column 22. The recommended general crop allotment in column 22 must not exceed the entry in column 19 for the farm, unless this would result in an inequitable determination in which case the recommended general allotment must not exceed the sum of the entries in columns 18 and 22 for the farm.

The total of column 22 must not exceed the total of column 20.

(3) Productivity indexes: After the Forms SR-504-GA have been prepared as indicated above, the members of the county committee, with the assistance of community committees, shall determine the productivity index for each farm for which an entry has been made in column 22 of Form SR-504-GA.

Committee recommendations of the productivity of the farm will be based upon the normal yield per acre for the farm of the principal general soil-depleting crop in the county as compared with the normal yield per acre for such crop in the county. If the yield of the principal general crop in the county does not accurately reflect the productivity of a farm, the yield of another crop that does accurately reflect the productivity of the farm may be used. The 1940 productivity index for farms remaining identical in 1941 as shown in column 30, Form SP-404-G, will be the productivity index for 1941 unless adjusted by the committees. For farms for which a 1940 productivity index was not determined, the committees shall enter in column 23 a productivity index for the farm. The productivity index for any farm shall be fair and equitable as compared with the productivity index for other farms in the county having similar soils or productive capacity.

The weighted average of all productivity indexes entered in column 23 shall not exceed 100. The county office will use the general crop acreage allotments entered in column 22 in weighting out productivity indexes. The extension to be entered in column 24 should be determined by multiplying the general crop acreage allotment in column 22 by the productivity index entered in column 23. If it is necessary to make adjustments in the productivity indexes entered in column 23 in order that the average of such indexes shall conform to 100, such adjustments shall be made by lining out the original index in column 23 and the original extension in column 24 and entering therein the adjusted index and the extension of the adjusted index times the general crop acreage allotment.

E. TRANSMITTAL OF TABULATION TO STATE OFFICE

After the tabulation of Forms SR-504-GA has been completed and general crop acreage allotments and productivity indexes have been recommended in accordance with the applicable instructions in this Bulletin 502, the tabulation shall be transmitted to the State office, together with Forms SR-301.

F. NON-GENERAL ALLOTMENT FARMS */

(1) For farms in Arkansas and Texas. - A non-general allotment farm means any farm on which the total soil-depleting allotment (excluding the cotton allotment 1/) is not in excess of 20 acres 2/ and on which the soil-depleting acreage in 1941 is in excess of the sum of (1) the total soil-depleting allotment and (2) the acreages for which deductions are computed with respect to special crops.

1/ Substitute "permitted cotton acreage" for group C-2 cotton farms.

2/ Substitute 30 acres in designated counties.

*/ Subsection F issued November 9, 1940.

"As a non-general allotment farm no payment will be made with respect to the total soil-depleting allotment; however, an acreage equal to the sum of (1) the cotton allotment 1/ and (2) 20 acres 2/ may be planted to soil-depleting crops in 1941 without incurring a deduction for overplanting the total soil-depleting allotment, and a larger soil-building allowance will be available than could otherwise be established.

The operator of each farm for which the difference between the total allotment and the cotton allotment 1/ is less than 20 acres 2/ shall be advised of these provisions in a letter from the county committee which should read substantially as follows:

"Dear Sir: The records of this office show that you are the operator of the farm covered by work sheet serial number _____, which will be considered as a non-general allotment farm under the 1941 Agricultural Conservation Program if the soil-depleting acreage on the farm in 1941 is in excess of the sum of (1) the total soil-depleting allotment and (2) the acreages for which deductions are computed with respect to special crops. The total acreage allotment for the above indicated farm less the cotton allotment, if any, is _____ acres.

"As a non-general allotment farm, no payment will be made with respect to general crops on the farm; however, an acreage equal to the sum of (1) the cotton allotment and (2) 20 acres 2/ may be planted to soil-depleting crops in 1941 without incurring a deduction for overplanting the total soil-depleting allotment, and a larger soil-building allowance will be available than could otherwise be established.

Very truly yours,

For the County Committee"

(2) For farms in Oklahoma. - A non-general allotment farm means any farm for which the total soil-depleting allotment (excluding the cotton allotment 1/) is not in excess of 20 acres 2/ unless the operator elects, in writing, and the county committee approves the classification of the farm as a general allotment farm prior to May 1, 1941.

As a non-general allotment farm no payment will be made with respect to the total soil-depleting allotment; however, an acreage equal to the sum of (1) the cotton allotment 1/ and (2) 20 acres 2/ may be planted to soil-depleting crops in 1941 without incurring a deduction for overplanting the total soil-depleting allotment, and a larger soil-building allowance will be available than could otherwise be established.

- 1/ Substitute "permitted cotton acreage" for group C-2 cotton farms.
2/ Substitute 30 acres in designated counties.

The operator of each non-general allotment farm shall be advised of the above provision in a letter from the county committee which should read substantially as follows:

"Dear Sir: The records of this office show that you are the operator of the farm covered by work sheet serial number _____, which will be considered as a non-general allotment farm under the 1941 Agricultural Conservation Program, unless you request the county committee, in writing, not later than April 30, 1941, to have the farm considered as a general allotment farm and such option is approved. The total acreage allotment for the above indicated farm less the cotton allotment, if any, is _____ acres.

"As a non-general allotment farm, no payment will be made with respect to general crops on the farm; however, an acreage equal to the sum of (1) the cotton allotment and (2) 20 acres 2/ may be planted to soil-depleting crops in 1941 without incurring a deduction for overplanting the total soil-depleting allotment, and a larger soil-building allowance will be available than could otherwise be established.

"If you wish to have the farm considered as a general allotment farm for 1941, the enclosed form must be executed and filed with this office not later than May 1, 1941. If your request is approved, you will be notified of the total soil-depleting allotment for your farm.

Very truly yours,

For the County Committee"

The form to be enclosed for execution by the operator of the farm in the event he elects to have the farm considered as a general allotment farm should read substantially as follows:

"_____, Secretary
(Name)

County Agricultural Conservation Association,

(Address)

"Dear Sir: In accordance with your letter enclosing this notice, I, the undersigned operator, hereby elect to have this farm, covered by work sheet serial number _____, considered as a general allotment farm for the year 1941.

Very truly yours,

(Date)

(Signature)"

2/ Substitute 30 acres in designated counties.

The county office shall transmit to the State office a list of the eligible non-general allotment farms in the county for which the general allotment farm option is requested and approved.

Sec. 94. State office instructions for determining total allotments:

A. DETERMINATION OF COUNTY ALLOTMENTS FOR GROUP 1 FARMS

When the summary page for group 1 farms for any county is received in the State office, such data shall be entered on a State tabulation. At the top of the tabulation enter the title, "General Crop Allotment Tabulation - Group 1 Farms". The column headings and numbers on the tabulation shall be the same as the item descriptions and numbers in the box for county data on the group 1 summary page; that is, column 1 shall be the tilled acreage; column 2, the county soil-depleting ratio; column 3, the normal total soil-depleting acreage; column 4a, the total cotton allotments for group 1 farms; column 4aa, the total normal cotton acreage represented by the cotton allotments for group 1 farms. Two columns (4b, 4bb, etc.) shall also be prepared for each other special crop for which data are entered in item 4, and two columns (4e and 4ee) shall be provided for the acreage of rye and sweet sorghums to be deducted for comparable crop classifications unless this acreage has been deducted in determining the ratio used in column 2. Column 5 shall be the normal general crop acreage and column 6 shall be used in computing the general crop acreage allotment for group 1 farms in the county.

Since group 1 farms for 1941 include all farms (group 1 and group 2 in 1940) listed on Form SR-404-G, the tilled acreage on Form SR-404-G and the special crops allotted as shown on Form SR-404-G, adjusted if necessary to reflect changes in special crop allotments in 1941, may be used in preparing the "General Crop Allotment Tabulation - Group 1 Farms" for 1941. In this way county general crop allotments for 1941 may be determined before county summaries of Forms SR-504-G are received in the State office for all counties.

The preliminary general crop acreage allotment for each county to be entered in column 6 of the tabulation for group 1 farms shall be determined by prorating an acreage equal to not less than 98 percent nor more than 99.5 percent of the State allotment available for apportionment to counties, on the basis of the normal general crop acreage shown in column 5 of the tabulation for group 1 farms. In determining the portion of the State allotment to be apportioned to group 1 farms the State committee should estimate the requirements for group 2 farms in 1941, for lates and for errors, and withhold such acreage for that purpose. The preliminary general crop acreage allotment for each county resulting from apportioning that part of the State allotment for group 1 farms determined above shall be entered in column 6.

The State committee shall review the preliminary general crop acreage allotments in column 6 and shall recommend a final general crop acreage allotment for each county. In recommending the final county allotment the indicated allotments shall in general not be reduced more than 5 percent. The State committee should give careful consideration

to the planted acreage of general soil-depleting crops in each county as compared with the general crop allotments under the 1939 and 1940 programs. If the acreage planted to general crops in 1939 and 1940 is less than the general crop allotment for causes other than flood or through the indicated allotment should be reduced for 1941. The final general crop allotment shall be entered in column 7 of the tabulation and the sum of such allotments for all counties in Area A in the State must not exceed that portion of the State general crop acreage allotment available for group 1 farms. The summary shall then be transmitted to the Southern Division for review and approval.

As soon as the final general crop acreage allotment for group 1 farms for any county has been approved by the Southern Division the county office shall be notified of its allotment and shall be instructed to execute columns 20, 21, 22, 23, and 24 of Form SR-504-GA in accordance with the instructions contained in section 93 hereof.

B. DETERMINATION OF COUNTY ALLOTMENTS FOR GROUP 2 FARMS

When the summary pages for group 2 farms have been received for all counties in the State, a tabulation shall be made of the county totals of group 2 farms as outlined above for group 1 farms. At the top of such tabulation enter the title "1941 General Crop Allotment Tabulation - Group 2 Farms". The normal general crop acreage in column 5 for group 2 farms shall be multiplied by the factor used in determining the general crop acreage allotments entered in column 6 of the tabulation for group 1 farms. The resulting product shall be entered in column 6 of the tabulation for group 2 farms. A copy of the tabulation for group 2 farms shall then be prepared and transmitted to the Southern Division for approval of general crop acreage allotments for such farms.

C. AUDITING OF FORM SR-504-GA

Upon receipt of the Forms SR-504-GA, together with Forms SR-301, the State office shall audit the tabulation as follows:

(1) The 1940 and 1941 serial numbers and the name of the operator must agree with Forms SR-301.

(2) The final farm acreage allotment and normal yield for each commodity shall be checked to determine that each has been entered in accordance with instructions in section 93 hereof.

(3) A check shall be made for each county to determine that the general allotments for eligible non-general allotment farms are on a comparable basis with the allotments for other farms. A spot check of at least 10 percent of the total number of such farms must be made. The recommended 1941 general allotment in column 22 for the sample of eligible non-general allotment farms shall be compared with the computed general allotment in column 20 for such farms. The sum of the 1941

recommended allotments for such farms should be substantially the same as the sum of the entries in column 20 for such farms. If the sum of the 1941 recommended allotments for the sample of eligible non-general allotment farms is substantially less than the sum of the entries in column 20 for such farms, the county committee shall be instructed to review and revise its recommendations, making the allotments on a comparable basis.

(4) Each entry in column 17 must agree with the entry in line 1, column E, Section I, Form SR-301.

(5) Each entry in column 22 shall be checked to determine that it does not exceed the entry in column 19 on the same line.

(6) The total of column 22 shall be checked to determine that it does not exceed the general allotment for the respective group.

(7) The weighted average of all productivity indexes shall be checked to determine that such weighted average is approximately equal to but not in excess of 100.

In the event an incorrect entry is found, it shall be lined out, but not erased, and the correct entry inserted immediately above, using a red pencil.

Non-wheat allotment farms shall be designated by encircling the line number in the left margin.

The final special crop acreage allotments for new farms are to be determined and entered on Form SR-504-GA in accordance with the instructions in section 95 hereof. The final special crop acreage allotment for each new farm (group 2) shown on the applicable special crop listing sheet shall be checked with the appropriate entry for the same farm on Form SR-504-GA after such entry on Form SR-504-GA has been reduced to the measured acreage, and such entry on Form SR-504-GA shall be encircled, using a green pencil.

D. DETERMINATION OF FARM TOTAL SOIL-DEPLETING ALLOTMENTS

The total soil-depleting acreage allotment for each farm shall be the sum of the entries in columns 5, 8, 11, and 22, and shall be entered in column 27. The general crop acreage allotment as shown on Forms SR-504-GA is only a step in determining the total soil-depleting acreage allotment and will not be sent to producers or used as a basis for computing payments or deductions under the 1941 Agricultural Conservation Program.

E. TRANSMITTAL OF COPY OF FORM SR-504-GA TO THE COUNTY OFFICE

When Forms SR-504-GA have been audited and approved, the copy of the tabulation shall be returned to the county office and the county committee instructed to notify producers of their 1941 total soil-

depleting acreage allotments and productivity indexes as shown in columns 27 and 23, respectively, in accordance with instructions contained in section 104 hereof.

Sec. 95. Tabulation of 1941 crop acreages and determination of final allotments for new farms:

A. EXECUTION OF COLUMNS 4, 7, 10, AND 28, FORM SR-504-GA

In order that county summaries of the acreages devoted to special and total soil-depleting crops in 1941 may be obtained when requested, the 1941 measured acreages for each farm shall be entered in the applicable columns after performance has been checked. As soon as the 1941 acreages of special soil-depleting crops have been entered on the 1941 performance report, they shall be transferred promptly to Form SR-504-GA.

The first measurement of the cotton acreage for each farm shall be entered in column 4 (b), Form SR-504-GA. In the event the cotton acreage is remeasured, the final measurement shall be entered in column 4 (a), and the entry in column 4 (b) for the same farm shall be encircled, using a red pencil.

Instructions for obtaining totals of the 1941 crop acreage will be transmitted at a later date.

B. DETERMINATION OF FINAL ALLOTMENTS FOR NEW FARMS

The county office shall prepare a tabulation of all farms for which a new allotment for any special crop has been determined. The serial number for each farm shall be entered in column 1; the name of the operator shall be entered in column 2; the 1941 acreage allotment shall be entered in column 3; and the 1941 measured acreage for the same crop shall be entered in column 4. A separate tabulation shall be prepared, and designated "1941 Measured Acreage on New Allotment Farms", for each special commodity, except cotton, and all new special crop acreage allotments (group 2) established in the county shall be listed on the applicable special crop tabulation. The name of the special crop shall be entered to the right of the title of each tabulation.

The county office shall compare the acreage allotment with the measured acreage for the same farm on each special crop tabulation. For farms for which the measured acreage is smaller than the allotment, a line shall be drawn through the allotment shown for the farm on Form SR-504-GA and the 1941 measured acreage shall be entered in the same space immediately above, using a red pencil. The county office shall then transmit to the State office the tabulations, "1941 Measured Acreage on New Allotment Farms", for all special crops for which new crop acreage allotments were established in the county.

Upon receipt of such tabulation in the State office, a check shall be made to determine that all farms for which new acreage allotments were established in the county are represented thereon. The State office shall then correct its copy of the tabulation of Form SR-504-GA in accordance with the same procedure outlined above for the county office.

Sec. 96. Instructions for determining total allotments in Louisiana. */

A. GENERAL INSTRUCTIONS

Total soil-depleting allotments for 1941 for farms in Allen, Assumption, Calcasieu, Cameron, East Baton Rouge, East Feliciana, Jefferson, Jefferson Davis, Lafourche, Orleans, Plaquemines, Saint Bernard, Saint Charles, Saint James, Saint John, Saint Mary, Terrebonne, and West Feliciana Parishes, Louisiana, shall be determined on the Final Tabulation of Form SR-404-G.

For any farm for which a Form SR-101 or Form SR-102 has not been executed, such form shall be executed within the time limit set by the State committee for executing work sheets in the State. This will not include farms which were reconstituted under previous programs if a Form SR-101 or Form SR-102 has been executed for land included in these farms. If it is necessary to execute Form SR-101 for any farm, such form shall be executed in accordance with instructions contained in the applicable bulletins, except that in columns G and H data will be entered with respect to the year 1940. If it is necessary to execute Form SR-102 for any farm, the weighted average yield for all farms (including those for which a Form SR-102 is executed under the 1941 program) of the commodity used in establishing the acreage required to produce food and feed crops for home consumption on the farm shall not be less than 95 percent of the official county average yield of that commodity. Such weighted average yield must be carefully determined before any 1941 general crop acreage allotments are released to farm operators in the county.

B. FARMS FOR WHICH A TOTAL SOIL-DEPLETING ACREAGE ALLOTMENT WILL BE DETERMINED

A total soil-depleting acreage allotment shall be determined for each farm for which a special allotment (excluding a commercial vegetable allotment) is determined.

Total soil-depleting acreage allotments shall be determined on the basis of good soil management, tillable acreage on the farm, type of soil, topography, degree of erosion, the acreage of all soil-depleting crops customarily grown on the farm, and the acreage allotments for general soil-depleting crops determined under the 1940 Agricultural Conservation Program, taking into consideration allotments determined for individual soil-depleting crops for 1941. The total allotment for any farm shall be comparable with the allotments determined for other farms in the same community which are similar with respect to such factors.

C. GENERAL USE OF FORM SR-404-G IN DETERMINING 1941 TOTAL SOIL-DEPLETING ALLOTMENTS

The Final Tabulation of Form SR-404-G prepared under the 1940 Agricultural Conservation Program shall be used to determine total soil-depleting allotments under the 1941 program for farms in Group 1-GA

and Group 1-GB as defined below. The total soil-depleting allotments for Groups 2-A and 2-B farms will be determined on supplemental Forms SR-404-G.

D. GROUPING

(1) Group 1-GA. - This group shall include all farms on which general crops or livestock are normally produced for market and which are now listed on Form SR-404-G. Farms for which total allotments were not established under the 1940 program will be included under group 2-A or 2-B as outlined below.

The county committee, assisted by representatives of all local committees, shall carefully review the data for each farm and accurately determine all farms in the county that normally produce general crops or livestock for market so that such farms may be properly classified in group 1-GA. As a rule the farms which were classified as group 1-GA and group 2 under the 1940 program will be classified as group 1-GA under the 1941 program; however, it may be necessary in some cases to classify some farms differently from the way they were classified in 1940.

(2) Group 1-GB. - This group shall include all farms on which general crops or livestock are not normally produced for market and which were tabulated on the Final Tabulation of Form SR-404-G (excluding farms for which total soil-depleting allotments were not established under the 1940 program).

(3) Group 2-A. - This group shall include all farms on which general crops or livestock are normally produced for market and for which total soil-depleting allotments were not established under the 1940 program.

(4) Group 2-B. - This group shall include all farms on which general crops or livestock are not normally produced for market and for which total soil-depleting allotments were not established under the 1940 program.

E. DETERMINATION OF 1941 TOTAL SOIL-DEPLETING ALLOTMENTS

Group 1-GA. - For each farm classified as group 1-GA under the 1941 program the entries in columns 21, 29, and 31 on the Final Tabulation of Form SR-404-G shall be encircled with a red pencil. For each 1941 group 1-GA farm, columns 22 through 27 shall be executed in accordance with the following:

<u>1/</u> Column number and heading	Source of information
22. 1940 measured tilled acreage	Sec. 4, Form SR-412
23. 1941 cotton acreage allotment	Form Cotton 510
24. 1941 wheat acreage allotment	Form SR-504-W
25. 1941 rice or peanut allotment	Form SR-504-R or SR-504-P
26. 1941 tobacco allotment	Applicable Form 41-Tobacco
27. 1941 total soil-depleting allotment	Community committee recommendation
28. 1941 total soil-depleting allotment	County committee recommendation

1/ Change column headings on Form SR-404-G to agree.

Page totals of the entries in columns 22 through 26 shall be obtained and entered in the spaces provided on each page. A subtotal of the encircled entries in columns 21, 29, and 31 shall be obtained and entered in red pencil at the bottom of each page below the respective column. The result obtained by subtracting these red subtotals from the grand totals of columns 21, 29, and 31 shall be entered in blue pencil immediately below the red subtotals. A county summary shall be prepared for group 1-GA farms on a blank Form SR-404-G by entering the page totals of columns 22 through 26 and the page totals of the encircled entries in columns 29 and 31.

Before the committees make their recommendations for total soil-depleting acreage allotments, the box for county data at the top of the group 1-GA summary sheet shall be executed as follows:

Enter as item 1 the total tilled acreage from column 22. Enter as item 2 the official ratio of total soil-depleting crops to cropland established under the 1937 Agricultural Conservation Program. Enter as item 3 the normal total soil-depleting acreage which will be the result obtained by multiplying item 1 by item 2. Enter in the applicable spaces in item 4 (a), (b), (c), and (d) the sum of the final 1941 acreage allotments for each special crop tabulated in columns 23, 24, 25, and 26 on Form SR-404-G. Enter in the applicable spaces in item 4 (a), (b), (c), and (d) the following percentages: cotton, 148%; tobacco, 114%; rice, 110%; peanuts, 111%; sugarcane for sugar, 100%; and wheat, 114%. The acreage allotments of special crops shall be multiplied by the respective percentages and the normal acreages so determined

shall be entered in the spaces provided in item 4 (a), (b), (c), and (d). The total of such normal acreages shall be entered in item 4. Enter as item 5 the normal general crop acreage determined by subtracting item 4 from item 3. Enter as item 6 the smaller of (1) the total of column 29 for group 1-GA farms or (2) 110% of item 5. Enter in item 6 immediately to the right of the words "general acreage allotment" the sum of the special acreage allotments (excluding potatoes and vegetables) and the entry in item 6.

The community committee's recommendation of the total soil-depleting acreage allotment for each farm shall be entered in column 27 and encircled in red. The county committee's recommendation of the total soil-depleting acreage allotment for each farm shall be entered in column 28 and encircled in red. The total of column 28 for group 1-GA farms shall not exceed the entry immediately following the words "general acreage allotment" in item 6 in the box at the top of the county summary page for group 1-GA farms.

(2) Group 1-GB.- In order to establish total soil-depleting allotments for group 1-GB farms, it will not be necessary to enter data in columns 22 through 26 on Form SR-404-G as was done in the case of group 1-GA farms. A county summary shall be prepared for group 1-GB farms by pages. Enter in column 2 of the summary the page numbers, in column 3 the number of group 1-GB farms on each page, and in column 31 the page totals of the unencircled entries in column 31. The total of column 31 on the summary sheet for group 1-GB farms plus that part of the 1940 general acreage allotment reserve that remained unused shall be the limit for total soil-depleting acreage allotments for 1941 group 1-GB farms.

Data for group 1-GB farms shall be entered in the box at the top of the county summary page for group 1-GB. The description of items in the box for county data shall be disregarded and the following description of items shall be inserted on lines 1 through 5 immediately below the words "County Data";

1. Total of column 31..... acres
2. Unused 1940 general acreage allotment
reserve..... acres
3. 1941 limit for groups 1-GB, 2-A, and 2-B..... acres
4. 1941 acreage reserve..... acres
5. Limit for 1941 group 1-GB farms..... acres

When the description of items has been inserted, enter in item 1 the total of column 31. Enter as item 2 the unused 1940 general acreage allotment reserve. A reserve for the correction of errors, for appeals, and for allotments for groups 2-A and 2-B farms shall be determined by the county committee. Such reserves shall not be less than 1 percent

nor more than 5 percent of item 3 unless the county committee estimates that a larger percentage will be needed to provide acreage allotments which will be fair and equitable for groups 2-A and 2-B farms; in which event, such percentage may be increased to the percentage recommended by the county committee. Irrespective of the number of farms in groups 2-A and 2-B, the allotments to such farms cannot exceed the acreage remaining in the county reserve. Enter in item 3 the sum of the entries in items 1 and 2. Enter in item 4 the county committee recommended 1941 total soil-depleting acreage reserve. Enter in item 5 the result obtained by subtracting item 4 from item 3.

Group 2-A.- As stated above this group shall include all farms which normally produce general crops or livestock for market and for which a 1940 total soil-depleting allotment was not established. Data for these farms shall be listed on supplemental Forms SR-404-G in accordance with instructions for preparing this form under the 1940 program; except that, 1941 special allotments and 1940 tilled acreage shall be entered instead of 1940 special allotments and 1939 tilled acreage.

Page totals of the data listed in the columns as indicated above shall be entered in the space provided on each page. A county summary shall then be prepared by entering the page totals on a blank Form SR-404-G and a county total obtained for each column.

The box for county data at the top of the summary page for group 2-A farms shall be executed in accordance with instructions outlined above for group 1-GA farms; except that, item 6 for group 2-A farms shall be the smaller of (1) 110 percent of item 5 on the summary page for group 2-A farms, or (2) the acreage remaining in item 4 on the summary page for group 1-GB farms less that amount which the county committee determines is necessary for making allotments to group 2-B farms.

The entry in item 6 for group 2-A farms plus the sum of the special soil-depleting allotments (excluding commercial vegetables and potatoes) for group 2-A farms shall be entered in the space immediately to the right of the words "general acreage allotment" in item 6 and shall be the total soil-depleting acreage limit for this group.

The committees shall make their recommendations for total crop acreage allotments on the basis of the data on Form SR-404-G and on the basis of the factor outlined in section 91.

The community committee's recommendation of the total crop acreage allotment for each farm shall be entered in column 27 and the county committee's recommendation of the total crop acreage allotment for each farm shall be entered in column 28. The total of column 28 for all group 2-A farms shall not exceed the entry immediately to the right of the words "general acreage allotment" in item 6 in the box at the top of the county summary page for group 2-A farms, unless the acreage remaining in item 4 on the summary page for group 1-GB less the acreage allotted group 2-B farms is greater than 110 percent of item 5, and the State committee finds that selectivity in excess of 10 percent exists. Any increase in the limit must not exceed the acre-

age remaining in item 4 on the summary page for group 1-GB farms less the acreage allotted to group 2-B farms.

(4) Group 2-B.- This group shall include all farms which do not normally produce general crops or livestock for market and for which a 1940 total soil-depleting allotment was not established. Data for these farms shall be listed on supplemental Forms SR-404-G in accordance with the above instructions for listing group 2-A farms.

Page totals of the data listed in the columns shall be entered in the space provided on each page and a county summary prepared by entering the page totals on a blank Form SR-404-G.

The limit for group 2-B farms shall be that part of item 4 on the summary page for group 1-GB farms recommended by the county committee in determining the limit for group 2-A farms. Such amount shall be entered in item 6 in the box for county data at the top of the summary page for group 2-B farms. This amount plus the sum of the special acreage allotments (excluding commercial vegetables and potatoes) shall be the total crop acreage limit for group 2-B and shall be entered immediately to the right of the words "general acreage allotment" in item 6 of the summary page.

The community committee's recommendation of the total crop acreage allotment for each farm shall be entered in column 27 and the county committee's recommendation of the total crop acreage allotment for each farm shall be entered in column 28. The total of column 28 for all group 2-B farms shall not exceed the entry immediately to the right of the words "general acreage allotment" in item 6 in the box at the top of the county summary page for group 2-B farms.

F. TRANSMITTAL TO STATE OFFICE

After Forms SR-404-G have been prepared as outlined above, the tabulation for each group together with the corresponding summary page shall be transmitted to the State office for review and approval if found to be correct.

G. AUDITING OF FORM SR-404-G IN STATE OFFICE

The State office shall check to see that all group 1-GA farms have been properly designated on Form SR-404-G and that page totals have been correctly entered for columns 22 through 28 for groups 1-GA and 1-GB and for all columns for groups 1-A and 1-B. The State office shall check the data in the box at the top of the summary page for each group and the total of columns 22 through 28 for group 1-GA farms.

The total of column 28 for each group shall be checked to determine that such total is not in excess of the total crop acreage limit as shown immediately to the right of the words "general acreage allotment" in item 6 of the summary page for such farms.

If the total of column 28 for any group is in excess of the respective group limit, Forms SR-404-G shall be returned to the county office for further adjustment by the county committee.

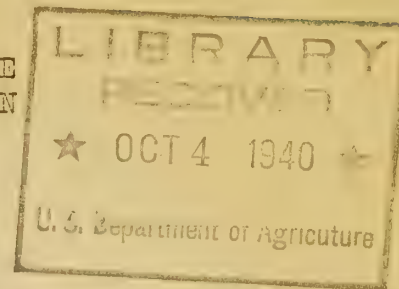
As soon as Forms SR-404-G have been audited and approved, such forms shall be returned to the county office and the county committee instructed to notify producers on Form SR-535 of their 1941 total soil-depleting allotments, as shown in column 28.

September 14, 1940

UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL ADJUSTMENT ADMINISTRATION

SOUTHERN DIVISION

PART X



INSTRUCTIONS FOR DETERMINING ACREAGE ALLOTMENTS AND NORMAL
YIELDS UNDER THE 1941 AGRICULTURAL CONSERVATION PROGRAM

CONTENTS

	<u>Page</u>
Section 101. Instructions for executing Forms SR-301	1
102. Reconstitution of farms	1
A. Execution of Section IV, Form SR-504-WP	1
B. Notification of changes in size of farm	3
C. Instructions for executing Forms SR-301 for farms reconstituted for 1941	4
1. Combined farms	4
2. Subdivided farms	5
D. Inclusion in a farm of separately owned tracts of land	7
1. Forms ACP-68 (Revised) not used for 1941	7
2. Use of Form ACP-95	7
3. Execution of Form ACP-95	8
103. Determination of farm acreage allotments and normal yields for reconstituted farms	9
1. County office instructions	9
2. State office instructions	10
104. Notification of acreage allotments and normal yields	11

PART X. MISCELLANEOUS

Sec. 101. Instructions for executing Forms SR-301. - For farms not covered by farm work sheets, Forms SR-301, in 1940, Forms SR-301 shall be executed in accordance with the instructions contained in SRB-302 and SRB-402. To be eligible for participation in the 1941 Agricultural Conservation Program the farm must be covered by a work sheet signed by the necessary producer within the closing date for accepting such work sheets.

The entries to be made in lines 1 and 2, column F, for all farms will be the 1941 measured tilled acreage and tilled acreage adjusted and shall be entered from the 1941 performance report as soon as available. The acreage allotments to be entered in lines 3 through 10 shall be secured from the tabulation on Form SR-504-GA or GB. The 1941 acreage of farm land shall be entered in line 14, column F, and will be the same as the entry in column E unless the acreage of farm land has changed, in which case the correct 1941 acreage shall be entered.

Sec. 102. Reconstitution of farms. -

A. EXECUTION OF SECTION IV, FORM SR-504-WP

Since wheat is seeded in the fall and since it is necessary for producers to know the correct farm wheat acreage allotment before the seeding of wheat, wheat-allotment farms, where necessary, must be reconstituted as soon as possible before seeding. This will be prior to the reconstitution of other farms with respect to which rental arrangements are generally made around the first of the year. Accordingly, Section IV, "Change in Size of Farm", was included on Form SR-504-WP for securing information with respect to the constitution of wheat-allotment farms under the 1941 program.

It is expected that Form SR-504-WP will be executed for each wheat-allotment farm in Oklahoma and Texas. Committeemen should have with them a supply of Forms SR-301 when securing the information on Form SR-504-WP from the operator or owner. If Section IV of such form indicates that the farm will be reconstituted for 1941, sufficient copies of Form SR-301 to represent the reconstituted farms should be signed by the necessary producers. The information which must be ascertained from the producer should be entered on Form SR-301 at that time.

If the farm is to be reconstituted by combining two or more farms, the 1940 farm serial numbers of the farms to be combined should be entered in item 1 of Section IV, Form SR-504-WP, and the 1941 operator should sign and enter the date of his signature on the

Form SR-301 representing the reconstituted farm. The remaining entries on such Form SR-301 shall be made in the county office by combining the respective entries on the Forms SR-301 representing the farms being combined in accordance with the instructions in this Bulletin 502.

If the original farm is to be subdivided into two or more farms, item 2 of Section IV, Form SR-504-WP, shall be executed. The serial numbers of the subdivided farms shall be entered in the spaces provided. The name of the 1941 operator shall be entered in the left side of the column provided for this purpose. The acreage of cropland in each subdivided farm shall be entered in the column provided and shall be determined from the farm map and the 1940 Report of Performance representing the original farm which is being subdivided. The usual wheat acreage and the highest planted and diverted cotton acreage shall be entered in the applicable columns and shall be determined by apportioning the respective entries, shown on Form SR-301 covering the farm which is being subdivided, in the proportion that the cropland in each subdivision bears to the cropland in the original farm for the year 1940; except that, upon approval by the county committee, such entries may be determined by agreement of all the 1941 operators as indicated by their signatures which they shall enter in the right side of the column for entering the name of the 1941 operator.

If the reconstituted farm in 1941 represents the subdivision of one or more farms and the combination of parts of one or more farms, notation shall be made in Section IV of all pertinent facts so that the county office may properly make the reconstitution or that a committee-man may visit the farming operations involved, execute the necessary Form SR-301, and determine that the farm is properly constituted under the 1941 program. If any of the 1941 operators involved in the reconstitution of any farm are not present when Form SR-504-WP is being executed and when Forms SR-301 are being signed, he shall be notified by letter to come to the county office to sign the Form SR-301 representing his farm.

If Form SR-504-WP is not executed for any wheat-allotment farm, Form SR-505 shall be transmitted to the operator in accordance with the instructions hereinafter provided; except that for such farms Form SR-505 must be mailed to the producer not later than September 1, 1940, in order that the producer may have sufficient time to make request for the reconstitution of his farm with respect to the 1941 program. The closing date shall be November 1, 1940, or an earlier date recommended by the State committee and approved by the Director of the Southern Division, for making requests for reconstitution for those wheat-allotment farms for which rental arrangements are made on the basis of wheat and not on the basis of cotton or some other crop for which rental arrangements are made around the first of the year.

B. NOTIFICATION OF CHANGES IN SIZE OF FARM

The State office shall provide each county office with a sufficient number of Forms SR-505, "Notice of Change in Size of Farm", so that such form may be mailed to the operator of each farm for which a 1941 acreage allotment has been determined, except as provided above for wheat-allotment farms. The county office shall send a copy of Form SR-505 to the operator of each farm. Form SR-505 shall be sent to the owner of the farm if it is known that the 1940 operator has changed and the name of the 1941 operator is not known.

Form SR-505 is divided into two parts. One part consists of the letter to the producer and shall be filled out as follows. The county office shall enter the name of the State and county and the 1940 farm serial number, together with the location or description of the farm, in the spaces provided at the top of that part of Form SR-505. The signature of the chairman of the county committee and the date of such signature shall be entered in the spaces provided. Such date should be after renting arrangements have been generally completed but must not be later than February 1, 1941. On the reverse side of this part of Form SR-505 enter the name and address of the producer.

The other part of Form SR-505 is to be detached by the producer and returned to the chairman of the county committee. This part shall be filled out as follows. On the side showing the form number enter the name of the State and county, the 1940 farm serial number, as well as the name of the 1940 owner, and the name of the 1940 operator if different from the owner. In the upper left-hand corner the producer will enter his name and address and place a one-cent stamp in the spaces provided. This part of Form SR-505 shall then be detached and mailed by the producer.

The closing date for making requests for reconstitution for all farms except wheat-allotment farms for which rental arrangements are made on the basis of wheat shall be March 31, 1941, or an earlier date recommended by the State committee and approved by the Director of the Southern Division. The closing date for making requests for reconstitution of wheat-allotment farms for which rental arrangements are made on the basis of wheat shall be November 1, 1940, or an earlier date recommended by the State committee and approved by the Director of the Southern Division. The applicable closing date shall be entered in the space provided on Form SR-505, which, when received within the prescribed time limit, shall constitute the producer's request for reconstitution of his farm under the 1941 program.

An accurate record must be kept of Forms SR-505 as they are returned from the producer. If such form indicates that the farm, for which the 1941 acreage allotments were originally determined, has not

been reconstituted for the 1941 crop year, the form shall be filed with other data for the farm. If Form SR-505, however, indicates that the farm for which such allotments were originally determined is reconstituted for the 1941 crop year, it will be necessary for a committeeman to visit the farm or for the operator to be requested to come to the county office to submit additional information necessary in re-determining the 1941 allotments.

C. INSTRUCTIONS FOR EXECUTING FORMS SR-301 FOR FARMS
RECONSTITUTED FOR 1941

Before Form SR-301 is executed for any reconstituted farm the county committee must determine that the reconstituted farm constitutes a farm in accordance with the definition of "farm" under the 1941 Agricultural Conservation Program.

After all entries for the years 1935 through 1940 have been made on Forms SR-301 as provided in SRB-302, SRB-402, and this Bulletin 502, Forms SR-301 shall be executed for farms reconstituted in 1941.

1. COMBINED FARMS

(a) Preamble

Enter in the spaces provided the State and county code and the 1941 serial number (when determined) of the Form SR-301 covering the farm as reconstituted. Enter and encircle immediately below such space the 1940 serial numbers of Forms SR-301 covering the farms being combined. In item (a) enter the name and address of the operator and the year 1941 in the spaces provided. In item (c) enter the name and address of the owner if different from the operator. If the operator is also the owner, enter the word "Same" in item (c). In item (d) enter the geographic location or description of the farm. Legal land descriptions are decidedly preferable.

(b) Section I

Enter in columns B, C, D, and E the sum of the respective entries on the Forms SR-301 for the farms being combined.

(c) Section II

A symbol identifying the kind of record for each year shall be entered in the respective spaces in Tables 1, 2, and 3 in which data are shown. The symbol to be entered for any year for each commodity shall be the symbol first appearing in the following order: W, X, O, R.

For example, if three farms are being combined and the symbol for cotton for the year 1935 for one farm is "X" and for the other two

farms "O", enter "X" in line 2, column A, Table 1, of the Form SR-301 covering the combined farms.

After symbols have been entered for each year in each table all acreage and production data in the tables covering the farms which are being combined shall be combined and entered on the Form SR-301 on which data for the combined farms are to be entered; provided that, in the case of cotton, wheat, rice, potatoes, and peanuts, no entries shall be made for any year for which the symbol "N" has been entered in the respective table; except that, in the case of cotton the data in lines 1, 2, 3, and 4, column E, and line 1, column F, shall be entered.

Production and acreage data (including base and diverted acreage) for flue-cured tobacco, Burley tobacco, Type 62 tobacco, celery, and acreage data for commercial vegetables shall be combined in all cases.

After production and acreage data have been combined as provided above, the average yields for each year for which data are entered for the combined farm shall be determined by dividing the production by the acreage and shall be entered in the applicable spaces.

Acreage allotments and normal yields for 1941 for the combined farm shall then be determined as provided in the applicable parts of this Bulletin 502.

(d) Section III

Form SR-301 for the combined farm shall be approved by a member of the county committee who shall indicate his approval by entering his signature and the date in the spaces provided. The operator's signature shall be secured on his first visit to the county office after Form SR-301 is completed.

2 SUBDIVIDED FARMS

(a) Preamble

Enter in the spaces provided the State and county code and the 1941 serial number (when determined) of the Form SR-301 covering each subdivision. Enter and encircle immediately below such space the 1940 serial number, preceded by the word "part", of the Form SR-301 covering the farm which is being subdivided. Items (a), (b), (c), and (d) shall be executed as provided above for combined farms.

(b) Section I

The boundaries of each subdivision shall be delineated on the farm map (aerial photograph, if available) and the measured 1940 tilled

acreage and the actual 1940 farm land for each subdivision shall be determined.

The entries for columns B, C, D, and E, except line 14, shall be determined by apportioning the respective entries in the same columns shown on Form SR-301, covering the farm which is being subdivided, in the proportion that the tilled acreage in each subdivision bears to the tilled acreage in the original farm for the year 1940; provided that upon approval by the county committee the tilled acreage adjusted to be entered in line 2, column E, shall be determined by agreement of all the 1941 operators as indicated by their signatures on a form devised in the State office for such agreement. For wheat allotment farms in Oklahoma and Texas this agreement is accomplished on Form SR-504-WF.

Enter in line 14, column E, the acreage of farm land for each subdivision.

(c) Section II

A symbol identifying the kind of record for each year shall be entered in the respective spaces in Tables 1, 2, and 3 in which data are shown. The symbol to be entered for any year for each commodity shall be the respective symbol appearing on the Form SR-301 covering the farm which is being subdivided, except that for cotton, wheat, rice, potatoes, and peanuts, the letter "N" shall be entered as the symbol for each year.

After the symbol "N" has been entered for cotton, wheat, rice, potatoes, and peanuts, no other data shall be entered on these lines in any of the columns in the tables in Section II, except that the usual wheat acreage and in the case of cotton the acreage and production data for 1938, 1939, and 1940 in lines 5, 6, and 7, respectively, columns B and C, and the entries for lines 1, 2, 3, and 4, column E, and line 1, column F, shall be entered and shall be determined by apportioning the respective entries, shown on Form SR-301 covering the farm which is being subdivided in the proportion that the tilled acreage in each subdivision bears to the tilled acreage in the original farm for the year 1940; provided that, upon approval by the county committee such entries may be determined by agreement of all the 1941 operators as indicated by their signatures on a form devised in the State office for such agreement. The 1938, 1939, and 1940 yields in column D shall be determined by dividing the production in column B by the acreage in column C.

Production and acreage data (including base and diverted acreage) for flue-cured tobacco, Burley tobacco, Type 62 tobacco, and celery, and acreage data for commercial vegetables shall be determined by apportioning the respective entries, shown on Form SR-301 covering the farm which is being subdivided, in the proportion that the tilled acreage in each subdivision bears to the tilled acreage in the original farm for the year 1940.

After production and acreage data (including base and diverted acreage) for flue-cured tobacco, Burley tobacco, Type 62 tobacco, and celery, and acreage data for commercial vegetables have been determined as provided above, the average yields for each year for which data are entered shall be determined by dividing the production by the acreage and shall be entered in the applicable spaces.

Acreage allotments and normal yields for each subdivided farm for 1941 shall then be determined as provided in this Bulletin 502.

(d) Section III

Form SR-301 for each subdivided farm shall be approved by a member of the county committee who shall indicate his approval by entering his signature and the date in the spaces provided. The operator's signature shall be secured on his first visit to the county office after Form SR-301 is completed.

D. INCLUSION IN A FARM OF SEPARATELY OWNED TRACTS OF LAND

1. FORMS ACP-68 (REVISED) NOT USED FOR 1941

Form ACP-68 (Revised) which was executed in 1940 in connection with combining separately owned tracts of adjacent or nearby farm land into one farm will not be required for that purpose under the 1941 Agricultural Conservation Program. In connection with combining separately owned tracts of adjacent or nearby farm land, except where Form ACP-95 is required, the county committee shall determine whether or not such tracts constitute a farm in accordance with the definition of a farm under the 1941 program. In approving the combination of separately owned tracts into one farm, the county committee must determine that such tracts (1) are operated as part of the same unit with workstock, farm machinery, and labor which are used interchangeably and which are substantially separate from that for any other land; (2) are operated under one crop rotation system; (3) are substantially of the same productivity; (4) are not being combined for the purpose of increasing allotments or primarily for the purpose of effecting compliance; and (5) will be regarded in the community as one farm in 1941.

2. USE OF FORM ACP-95

The above instructions regarding Form ACP-68 (Revised) do not alter the use of Form ACP-95 since the execution of this form is essential in determining the division of payment (or deduction) with respect to all soil-depleting crops under the 1941 Agricultural Conservation and Price Adjustment Programs. Accordingly, Form ACP-95, "Combination Farm Share Agreement", shall be executed for those farms, only in Oklahoma and Texas for which a wheat allotment is established

and for which no cotton allotment is established, and on which the planted acreage of soil-depleting crops will not represent an equitable basis for dividing the payment computed.

In accordance with the instructions in the preceding paragraph, Form ACP-95 shall be executed in combining separately-owned tracts of adjacent or nearby farm land into one farm provided the county committee determines that such tracts (1) are operated as parts of the same unit and with workstock, farm machinery, and labor which are used interchangeably and which are substantially separate from that for any other land; (2) are operated under one crop rotation system; (3) are substantially of the same productivity; (4) are not being combined for the purpose of increasing allotments or primarily for the purpose of effecting compliance; and (5) will be regarded in the community as one farm in 1941.

If the above conditions are met, the land is eligible for combination provided a request for combination of such tracts of land (Form SR-505, "Notice of Change in Size of Farm") is filed in the county office on or before the closing date. The county committee should not permit the combination of separately owned tracts of land, however, if such tracts are normally regarded in the community as separate farms, unless they find that the combination is justified by reason of a change in the operation of such tracts in 1941. If any interested person refuses to sign the applicable form, the combination cannot be made.

3. EXECUTION OF FORM ACP-95

General: Form ACP-95 shall be prepared in the original only and shall remain permanently in the county office.

Heading: Enter in the space provided in the upper right corner the State and county code and the farm serial number assigned the combination farm.

Enter "1941" in the space provided immediately below the title of the farm.

Section II, column (a): Enter the serial number of each tract of land being included in the combination.

Section II, column (c): If all the persons interested in the soil-depleting crops growing or to be grown on the separate tracts in 1941 agree to the same division of the payment (or deduction) with respect to all soil-depleting crops under the 1941 Agricultural Conservation and Price Adjustment Programs, enter on the applicable line the percentage share (15%, 37.5%, etc.) which each person is to receive.

Section II, columns (d) and (e): If all the persons interested in the soil-depleting crops growing or to be grown on the separate tracts in 1941 do not agree to the same division of the payment (or deduction), columns (d) and (e) shall be used to indicate a different division, upon which they agree, with respect to each soil-depleting crop for which a payment (or deduction) is computed under the 1941 Agricultural Conservation and Price Adjustment Programs. In such cases, column (c) shall not be executed. Enter in the heading of columns (d) and (e) the names of such crops (wheat, peanuts, or general) and enter on the applicable line the percentage share which each person is to receive.

Section II, column (b): Each interested person shall affix his signature in the line in which his percentage share is entered.

Section III: If the county committee determines that the separate tracts of land covered by the Form ACP-95 are eligible for combination in accordance with the above instructions and that the form has been properly executed, they shall authorize one of their members to affix his signature in the space provided. The date of approval shall be entered in the space provided opposite the committeeman's signature.

Sec. 103. Determination of farm acreage allotments and normal yields for reconstituted farms. -

1. COUNTY OFFICE INSTRUCTIONS

After Forms SR-301 have been executed for all reconstituted farms, as provided in section 102 of this Part X, the county office shall prepare supplementary listing sheets for all applicable crops, listing thereon, as provided below, all data for farms which are reconstituted for the 1941 crop year.

The name of the county and State shall be entered in the applicable spaces at the top of the listing sheet and in the space for "Group" shall be entered the word "Subdivision" or "Combination", as the case may be.

(a) Combinations. - For farms which are to be combined as one farm for the 1941 crop year after 1941 acreage allotments have been determined another series of supplementary listing sheets shall be used. In a block of five lines (or more if necessary) on each applicable listing sheet enter from the original listing sheet on which the 1941 allotments were computed the data for the applicable columns. The county office shall also determine (as instructed by the State office) the 1941 serial number to be used for the combined farm as well as the name of the 1941 operator and enter such data in the applicable columns 2 and 3.

(b) Subdivisions. - For farms which have been subdivided into two or more farms since the 1941 acreage allotments were originally determined, the allotments for the subdivided farms shall be determined as follows:

A block of five lines (or more if necessary) on the applicable listing sheet shall be used for each farm which is subdivided. On the first line in the block enter the data from the respective columns as shown on the original tabulation for the farm for which the acreage allotment was originally determined. The applicable data for the subdivided farms shall be obtained from Forms SR-301 and entered in the applicable columns immediately following the listing of the data for the original farm.

The county office must enter in column 2 a serial number (as instructed by the State office) for each subdivision and in column 3 the name(s) of the 1941 operator(s).

(c) Recommendation of normal yields. - The county committee shall enter in the applicable space on Form SR-301 representing the reconstituted farm its recommendation of the 1941 normal yields for which special crop allotments are determined, and in Area A, productivity indexes. In the case of a combination of two or more farms, the county committee's recommendation shall be the weighted average of the 1941 yields originally approved for the farms being combined. In the case of a subdivision the county committee shall recommend yields in accordance with the factors to be considered in establishing the applicable normal yield as set forth in this Bulletin, except that the weighted average of the approved yields for the subdivided farms shall not exceed the 1941 yield originally approved for the farm being subdivided. The committee's recommendation of yields and productivity indexes for reconstituted farms shall be transferred from the applicable space on Forms SR-301 representing such farms to the applicable columns of the supplementary listing sheets for "subdivision" or "combination" as the case may be.

(d) Transmittals to State office. - When all farms in the county which are to be subdivided or combined have been listed in accordance with the above instructions on the applicable listing sheets, Forms SR-301, for the original and reconstituted farms, the supplementary listing sheets must be transmitted to the State office so that acreage allotments may be determined for the reconstituted farms in 1941.

2. STATE OFFICE INSTRUCTIONS

(a) Combinations. - The State office shall verify the tabulation of the original data for the farms which are to be combined and determine the totals of the data tabulated in the applicable columns. On the

basis of the combined data the 1941 acreage allotments of each crop shall be determined in accordance with the instructions contained in this Bulletin 502.

(b) Subdivision. - The State office shall verify the tabulation of the original data for the farm for which the 1941 acreage allotment was originally computed as well as the subdivisions of the data in the respective columns. The acreage allotments of each crop for the subdivided units will then be determined in accordance with the instructions contained in this Bulletin 502.

(c) Approval of normal yields. - The State office shall verify the tabulation of original yield data in the applicable columns and review the county committee's recommendations of farm normal yields for the reconstituted farms. When the applicable acreage allotments for the reconstituted farms have been approved, normal yields for such farms shall be determined. In the case of a combination, the normal yield shall be the average of the 1941 yields originally approved, weighted by the acreage allotments originally approved for the farms being combined. In the case of subdivisions the county committee's recommendation of normal yields for the subdivided farms shall be adjusted pro rata, if necessary, so that the average of such yields, when weighted by the final approved acreage allotments for the subdivided farms, shall conform with the 1941 yield approved for the farm before it was subdivided.

(d) State office records. - The State office shall keep an accurate record currently for each county of the original allotments and the redetermined allotments for farms which are reconstituted in 1941. The acreage originally allotted to these farms shall be used in redetermining the 1941 allotments for such farms in the county. Any change in acreage allotments resulting from redetermination of allotments will be added to or deducted from the State reserve for lates and errors, except that the acreage deducted from the reserve shall not exceed the acreage available in such reserve.

Sec. 104. Notification of acreage allotments and normal yields. - Operators shall be notified on the forms indicated below of the 1941 acreage allotments and normal yields approved for their farms.

Commodity	:	Form number
Cotton	:	Form Cotton 509
Wheat	:	Form ACP-116SC or ACP-116SN (Area A)
	:	Form ACP-116SB or ACP-116SBA (Area B)
Tobacco	:	
Flue-cured	:	(To be furnished later
Burley	:	(
Type 62	:	Form SR-5321/
	:	

Rice	:	Form SR-537
Potatoes	:	Form SR-538
Peanuts	:	Form SR-532
Commercial vegetables	:	Form SR-533
Celery	:	Form SR-532 2/
Total Soil-depleting	:	Form SR-534 (Area A)

- 1/ Draw a line through the word "peanuts" and insert immediately above the words "Type 62 Tobacco".
- 2/ Draw a line through the word "peanuts" and insert immediately above the word "Celery".

When the State office has notified the county offices of the final approved acreage allotments and normal yields for any special crop or the total soil-depleting acreage allotment and productivity index, the county office shall prepare the applicable notice of the acreage allotment and normal yield in duplicate. The applicable data shall be entered in the heading of such forms and the approved acreage allotment and normal yields shall be entered in the spaces provided. The county office shall enter the final date set by the State committee for making requests for reconstitution of farms under the 1941 program. This date will be the same for all notices, except in the commercial wheat counties of Area A. When the notices for all farms in the county have been completed and carefully checked against the applicable listing sheet, the original shall be signed by the chairman of the county committee and transmitted to the operators through the mail. The copies shall be retained in the permanent files of the county office.

The following statement shall be entered on each notice prepared for a farm, the operator of which was originally mailed an erroneous notice:

"The original notice of allotment and normal yield, dated _____, was in error and is therefore null and void. The above allotment and normal yield are the final approved allotment and normal yield for the above-described farm."

The following statement shall be entered on each notice prepared for a reconstituted farm:

"The above allotment and normal yield are the final approved allotment and normal yield determined for the above-described farm as it will be operated in 1941 and are not an additional allotment and normal yield."

- - - - -